

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – May 15, 2024**

Board Chair Mr. Kiracofe called the May 15, 2024, Regular Meeting to order at 6:00PM at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call  
Present: Mr. Jenkins, Mr. Kiracofe, Mr. King, Ms. Campbell  
Absent: Mr. White  
Staff: Director Lund, Ms. Lohrman, Ms. McAdams
- II. Pledge of Allegiance
- III. Comments from the Public  
Mr. Jim Bradley informed the Board that he met with the Licking County Foundation regarding the creation of the Nancy & James Bradley Fund and that everything had been finalized. Director Lund confirmed the Foundation has contacted him so money will be transferred to the fund, as previously approved by the Board.
- IV. Approve agenda items / Request for additional agenda items  
Ms. Campbell moved, Mr. King seconded to approve the May 15, 2024 regular meeting agenda items.  
Motion carried by unanimous vote.
- V. Approval of Minutes
  - A. April 17, 2024 Regular Meeting Minutes  
Mr. Jenkins moved, Ms. Campbell seconded to approve the April 17, 2024 regular meeting minutes.  
Motion carried by unanimous vote.
- VI. Financial Status of Park District
  - A. April 2024 Financial Summary  
Mr. King moved, Ms. Campbell seconded to approve the April 2024 financial summary.  
Director Lund presented the April 2024 financial summary to the Board.  
Motion carried by unanimous vote.
- VII. Approval of April 2024 Revenue & Expenses
  - A. April 2024 Revenue & Expenses  
Mr. King moved, Ms. Campbell seconded to approve the April 2024 Revenue & Expenses.  
Director Lund presented the April 2024 Revenue & Expenses to the Board.  
Motion carried by unanimous vote.

## VIII. Old Business

### A. Longwell-Miles Memorial Park - status update

Director Lund informed the Board that our legal council notified him that the Energy Coop has paid \$415,851.00 for the purchase of just over four acres of the Longwell-Miles property to install a sub-station. He also stated the Letter of Approval for Retroactivity was received from ODNR so the Park District will be able to apply for Land & Water Conservation Grant worth up to \$500,000, once the property has been awarded to the Park District. If awarded, the Longwell Miles property can be used as matching funds for the grant.

Mr. Kiracofe stated a status conference was held on May 14, 2024. regarding Johnstown Contingency Group's interest in the property.

Judge Lange denied the motion and stated that she doesn't have the authority to decide who gets the property, the trust management body has the authority.

Ms. Ryan, Ms. Fettere, Ms. Dearth, & Ms. Lavelle were present to support the Park District, if the Park District is awarded the property. Ms. Ryan wants the Park District Board to know they do not want the current trust management body of the Longwell-Miles property to be involved in any decision making, financial or otherwise, after the Park District acquires the property. Ms. Ryan explained due to the fact no financial reports have been provided to them from the Trust and because of the poor care of the General's possessions and property, the Trust no longer needs to be involved.

Mr. Bradley suggested that the Park District lease the property to the Johnstown group, just like the Fritz-Drumm property. He stated if the Park District acquires this property, it will require hiring more staff and purchasing more equipment to maintain it. Mr. Bradley stated if the Park District leases it, this will make all parties happy.

Mr. Kiracofe thanked everyone for their comments and stated that a public hearing would be held if the Park District is awarded the property.

### B. Park Rules

#### 1. Policy Governing Other Powered Mobility Devices

Director Lund explained to the Board the Park District has no policy regarding other powered mobility devices regarding persons with disabilities. He and Ms. McAdams created a draft for the Board's review, which includes rules such as staying on trail, restricting gas powered equipment, and includes size restrictions of 36" wide or less.

#### 2. Deer Hunting Application & Rules

Director Lund updated the Board on the Park District's deer hunting policy. The Youth Hunter section was clarified, stating youth hunters 17 years and younger must be accompanied by a non-hunting adult.

3. Mushroom Hunting Application & Rules - memo

Director Lund presented the Mushroom Hunting application and rules to the Board. After much discussion, the Board agreed to remove the permit process for mushroom hunting and provide the public with rules and best practices.

Ms. McAdams handed out a draft of all Park Rules to the Board for review.

The Board was asked to submit any questions or comments to Director Lund within a week.

The Park Rules will be sent to legal counsel for review.

C. Paving of Lobdell Reserve driveway (Mounts Rd Entrance)

Director Lund refreshed the Board on the original quote of \$70,353.70 from Shelly Company to pave the Lobdell Reserve parking lot driveway at the Mounts Road entrance. This project was originally going to use MetroPark Funds. Director Lund collected three other quotes, one from Triple H Enterprises, a second from Law General Contracting, and a third from Breck's Paving. Triple H had the lowest bid at \$50,554. Director Lund recommended that Metro Park funds not be used for this project, and hire Triple H, in order to save approximately \$20,000.

Mr. King moved, Ms. Campbell seconded to approve Triple H Enterprises' quote of \$50,554.00 to pave the Lobdell parking lot driveway at Mounts Road. Motion carried by unanimous vote.

D. Nature Playscape

Director Lund stated Urban Wild was currently working on the Woodland Adventure Course phase of the Nature Playscape. There is approximately \$20,000 left in this year's budget for the playscape and it will be used for playscape signage.

IX. New Business - Special Item Follow Up

A. Architectural & Engineering of Nature Playscape Treehouse & ADA Ramps - Northpointe Ohio Architecture \$6,000.00

Ms. Campbell moved, Mr. King seconded to approve Northpointe Ohio Architecture's quote of \$6,000.00 to complete the architectural and engineering design approval for the Nature Playscape Treehouse and ADA Ramps.

Director Lund stated the Licking County Building Department required an architectural engineer's stamp on the drawings of the treehouse and ADA ramps. He consulted with several firms and recommended using Northpointe Ohio Architecture.

Motion carried by unanimous vote.

- B. Slide for Treehouse - Superior International Industries (dba Grounds For Play)  
\$13,383.28  
Mr. Jenkins moved, Ms. Campbell seconded to approve Grounds For Play's quote of \$13,383.28 for the purchase of a slide for the Nature Playscape treehouse.  
Director Lund stated he researched multiple slide companies and only found one, Grounds For Play, that is willing to connect their commercial slide to the treehouse.  
Motion carried by unanimous vote.
- C. Slip Repair on TJ Evans Trail  
Mr. Jenkins moved, Ms. Campbell seconded to approve NUWAY Inc's proposal of \$44,305 to repair the slip on TJ Evans trail, east of the Maple Grove Cemetery.  
Director Lund informed the Board of the proposals received and the associated dollar amounts. NUWAY Inc.'s proposal was the lowest.  
Mr. Kiracofe stated the NUWAY had completed previous slip repairs in this general area and that their repairs are stable.  
Motion carried by unanimous vote.
- D. Slip Repair at Staddens Landing  
Ms. Campbell moved, Mr. King seconded to approve GM General Contracting's quote of \$40,100.00 to repair the slip near the Staddens Landing kayak/canoe launch.  
Director Lund informed the Board of the proposals received and the associated dollar amounts, ranging from \$83,573 to \$21,600. Director Lund recommended approving GM General Contracting's quote for \$40,100.  
Motion carried by unanimous vote.
- E. Site Analysis for new kayak/canoe launch  
Mr. Jenkins moved, Mr. King seconded to approve Kimley-Horn's quote of \$27,985 to perform a site analysis on two properties for possible locations of boat launches on the Licking River.  
Director Lund stated he received three quotes, the highest being \$83,520 from EMH&T and the lowest at \$27,985 from Kimley-Horn. Director Lund recommended using Kimley-Horn because of their past experience with kayak/canoe launches.  
Motion carried by unanimous vote.
- F. GRIT Freedom Chair - Spartan model, \$4,158.00 (6029-5482 Capital Imp.)  
Mr. King moved, Mr. Jenkins seconded to approve the purchase of a seconded Spartan model GRIT Freedom Chair for \$4,158.00.

Director Lund informed the Board Licking Memorial Health Systems donated \$10,000 to the Licking County Foundation fund for the all terrain wheelchairs and this money will be used towards the purchase of the new chair.

Mr. Jenkins suggested advertising the chairs on the radio, to encourage use.  
Motion carried by unanimous vote.

G. Panhandle Trail Ditch Cleaning

Mr. King moved, Ms. Campbell seconded to approve GM General Contracting's quote for \$10,800 to clean out the ditch along Panhandle Trail. Director Lund stated he received three quotes and GM General Contracting's was the lowest at \$10,800. Director Lund explained to the Board how 2,400 linear feet of ditch needed to be cleaned out to prevent flooding on the Panhandle Trail.

Motion carried by unanimous vote.

X. Executive Session

A. Employment/Compensation of Public Employee

Mr. King moved, Ms. Campbell seconded the motion for the Board to go into executive session, per ORC 121.22(G)(1), for the purpose of Employment/Compensation of Public Employee, and per ORC 121.22(G)(2), for the purpose of considering the purchase of property.

Roll call vote: Mr. Kiracofe-Yea, Ms. Campbell-Yea, Mr. Jenkins-Yea, Mr. King-Yea

The Board entered into Executive Session at 7:31PM.

The Board returned from Executive Session at 7:47PM.

Ms. Campbell moved, Mr. King seconded to award Mr. Arthurs, Maintenance Specialist I, a 4% merit raise based on his one year evaluation. The increase will retroactively go into effect on May 1, 2024.

Roll call vote: Mr. Kiracofe-Yea, Ms. Campbell-Yea, Mr. Jenkins-Yea, Mr. King-Yea

The Board did not take any formal action regarding the property at the corner of Lancer Road and Cristland Hill Road, but asked Director Lund to work with Ms. Hawthorne with Licking County Soil & Water regarding this matter.

XI. Director's Report

Director Lund presented the Board with his director's report. Discussion took place on the following:

Sidewalk approach to restroom at Lobdell Reserve (disc golf course), mowing contractor, summer intern, volunteer recognition event, Licking County Foundation Luncheon, fairy trail

XII. Adjournment

Ms. Campbell moved, Mr. King seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 7:52PM

Next Regular Meeting June 18, 2024 | 6:00 PM at Infirmary Mound Park | Licking Park  
District Office