

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – April 17, 2024**

Board Chair Mr. Kiracofe called the April 17, 2024, Regular Meeting to order at 6:00PM at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call  
Present: Mr. White, Mr. Jenkins, Mr. Kiracofe, Mr. King, Ms. Campbell  
Staff: Director Lund, Ms. Lohrman, Ms. Fouts
  
- II. Pledge of Allegiance
  
- III. Comments from the Public  
None.
  
- IV. Approve agenda items / Request for additional agenda items  
Mr. White moved, Ms. Campbell seconded to approve the April 17, 2024 regular meeting agenda items.  
Mr. White recommended moving items *IX.A. Jeff Wall - request to purchase land* to item VIII.A. and move item *IX.C. Alexandria Fun Days/Fritz Drumm Shelter House* to item VIII.B.  
Motion carried by unanimous vote.
  
- V. Approval of Minutes
  - A. March 20, 2024 Regular Meeting Minutes  
Mr. King moved, Ms. Campbell seconded to approve the March 20, 2024 regular meeting minutes.  
Motion carried by unanimous vote.
  
- VI. Financial Status of Park District
  - A. March 2024 Financial Summary  
Mr. White moved, Mr. Jenkins seconded to approve the March 2024 financial summary.  
Director Lund presented the March 2024 financial summary to the Board.  
Motion carried by unanimous vote.
  
- VII. Approval of March 2024 Revenue & Expenses
  - A. March 2024 Revenue & Expenses  
Ms. Campbell moved, Mr. White seconded to approve the March 2024 revenue & expenses.  
Director Lund presented the March 2024 Revenue & Expenses to the Board.  
Motion carried by unanimous vote.

## VIII. New Business

### A. Jeff Wall - request to purchase land

Mr. Wall presented a proposal to the Board to purchase a portion of the Fritz Drumm property that borders his property (see Exhibit A).

He wishes to build a barn on a portion of the property and restore woodland and prairie on the remaining portion.

Mr. Kiracofe stated the Park District's mission is to preserve and conserve natural areas and right now that is what the Park District is doing with this property. He stated he is not keen on the idea of selling property to Mr. Wall but is willing to discuss a trade. He also stated that the property in question would have to go out to bid and any sale would have to be approved by the Probate Judge. He asked Mr. Wall to think about a possible trade and in the meantime, Director Lund will research what steps the Park District needs to take in order to sell or trade land.

### B. Alexandria Fun Days/Fritz Drumm Shelter House

Jeff Mitchell, member of the Alexandria Fun Days committee, presented to the Board the committee's proposal to build a shelter house at Fritz Drumm Memorial Park. They have set up a donation fund for the shelter house and have acquired \$3,000.00 so far. He said the facility will be built in phases, with Phase 1 being the construction of a shelter house with a concrete floor. Four quotes have been collected from contractors (see Exhibit B). Electric, plumbing, restrooms, concessions, and septic will all come in later phases. Alexandria Fun Days was using the local fire department's 40' x 80' tent but it is no longer usable so Alexandria Fun Days is purchasing a tent of their own for \$1,500.00.

Mr. Mitchell stated a shelter house will greatly benefit the Park District, especially with the projected growth coming to the area.

Ms. Campbell stated it is in the Board's best interest to invest in basic maintenance of the property.

Ms. Campbell moved, Mr. King seconded to give Alexandria Fun Days permission to proceed working with chosen contractor to construct a shelter house, allowing the Park District to approve the drawings and plans first, before moving forward with construction.

Motion carried by unanimous vote.

## IX. Old Business

### A. Longwell-Miles Memorial Park - status update

Director Lund updated the Board on the status of the Longwell-Miles Memorial Park hearing. He said Ms. Carnes, the Park District's representation in this matter, filed a joint request for a status conference with the probate court and she is currently waiting on a response.

B. Park Rules

Director Lund informed the Board that Ms. McAdams is continuing to work on new park rules and she should have a draft ready for the Board's review at the May Board meeting.

C. Nature Playscape - Phase 4 Update

Director Lund stated Phase 4-Adventure Course of the Nature Playscape had started. He will meet with Ms. Dutt from Urban Wild for an update on the architecture firm needed to approve the plans for the tree house. He will also discuss with her the new design for the water feature.

D. Vehicle

Director Lund stated the staff decided on the 2024 Toyota 4Runner as the new park vehicle. The vehicle is on order and should be at Coughlin Toyota in Heath no later than mid-May.

Director Lund also updated the Board on the cost to repair the 2007 Dodge Durango. The vehicle was taken to Brown's Transmission and their quote to repair was over \$7,000.00. Director Lund recommended selling the vehicle on GovDeals.

E. Paving of Lobdell Reserve Driveway (Mounts Rd. Entrance)

Director Lund has received two proposals and is waiting on a third regarding the paving of the Lobdell Reserve driveway at the Mounts Road entrance.

The two proposals he has received are both below Shelly Company's original bid. He will present all three proposals to the Board at the May Board meeting.

X. New Business - Special Item Follow Up

A. Introduction of Emily Fouts - new Program Coordinator

Director Lund introduced the Park District's new Program Coordinator, Emily Fouts. Ms. Fouts was an AmeriCorps member with Licking Park District from August 2021 to August 2023. She has a BS in Environmental Science and worked at Franklin County Soil & Water running their AmeriCorps program before coming back to the Park District in April.

Ms. Fouts stated she is excited to be back and is looking forward to contributing her knowledge and skills to the Park District's programming and education sessions.

Director Lund stated a teacher on a recent field trip for the Park District's Arbor Day event, commended the Park District staff, Ms. Fouts included, on a job well done. The teacher stated it was the best field trip she had ever been on because the sessions were educational, the kids were engaged, park staff and volunteers were personable, and everyone had fun.

- B. Storm Damage - Staddens Landing, TJ Evans Trail & Boyd Wilkins Reserve  
Director Lund presented storm damage details to the Board that had taken place at Staddens Landing, Boyd Wilkins Reserve, and along portions of the TJ Evans bike trail.

Director Lund stated the Park District's number one priority is a major slip that is located just east of Maple Grove Cemetery in Granville along the TJ Evans bike trail. The slip is roughly 40' wide and 25' deep and is within four feet of the bike trail. Director Lund met with three contractors and is awaiting proposals for repair. The US Army Corps of Engineers will also need to be involved. He has also contacted Andy Wildman of Granville Rec. District regarding land access the contractor will need in order to make the repairs. Director Lund stated the trail is closed to users because of the extreme safety concern and possibility of more wash out.

Director Lund stated there is an AEP electric pole at Staddens Landing that is in danger of falling into the river. The LPD has made contact with AEP, but no action has been taken by them. He has also contacted the Army Corps of Engineers regarding the slip happening near the Staddens Landing boat launch. Each contractor will be required to contact the Army Corps of Engineers directly regarding the quotes to repair the current launch.

Director Lund stated some slate shingles on the barn and two out buildings at Boyd Wilkins Reserve had been blown off by storm winds, along with a window. The cost to repair will be \$1,500.00-\$2,000.00.

- C. Hunting Fees

Director Lund researched how other park districts were handling their deer hunting programs. He stated most park districts don't charge residents for hunting permits and Licking Park District currently charges the most for non-county residents. He is currently working on a new hunting policy with staff and should have a draft for the Board's review at the May Board meeting.

## XI. Executive Session

- A. Consider Purchase of Property

Mr. King moved, Mr. Jenkins seconded the motion for the Board to go into executive session, per ORC 121.22(G)(2), for the purpose of considering the purchase of property.

Roll call vote: Mr. Kiracofe-Yea, Mr. White-Yea, Ms. Campbell-Yea, Mr. Jenkins-Yea, Mr. King-Yea

The Board entered into Executive Session at 7:07PM.

The Board returned from Executive Session at 7:36PM.

Mr. White moved, Mr. Kiracofe seconded to authorize Director Lund to solicit proposals from firms to perform a Site Analysis on properties in close proximity to Staddens Landing Kayak/Canoe launch.

Roll call vote: Mr. Kiracofe-Yea, Mr. White-Yea, Ms. Campbell-Yea, Mr. Jenkins-Yea, Mr. King-Yea

Motion carried by unanimous vote.

XII. Director's Report

Director Lund presented the Board with his director's report. Discussion took place on the following:

Tree work on TJ Evans Trail, CivicRec Training, Wilderness First Aid Class, Rental Agreements, All-Terrain Wheelchairs (interview with Denison University Student Newspaper), Panhandle Trail (Flood & Mud), 3-D Archery Tournament, Taft House Demolition

XIII. Adjournment

Mr. White moved, Ms. Campbell seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 7:40PM