

Licking Park District Commissioners
Minutes of Regular Meeting – February 21, 2024

Board Chair Mr. Kiracofe called the February 21, 2024, Regular Meeting to order at 6:01 PM at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call
Present: Ms. Campbell, Mr. Jenkins, Mr. Kiracofe, Mr. King
Absent: Mr. White
Staff: Director Lund, Ms. Lohrman, Ms. McAdams
Mr. Kiracofe introduced newly appointed Board member Jeremy King.
- II. Pledge of Allegiance
- III. Comments from the Public
Jim Bradley stated he was pleased with the nomination of Jeremy King as the new Board member.
- IV. Approve agenda items / Request for additional agenda items
Ms. Campbell moved, Mr. Jenkins seconded to approve the February 21, 2024 regular meeting agenda items.
Mr. Kiracofe recommended moving New Business item *IX.A. Planet Trail-Granville High School Astronomy Club* to item *VI. A.* and item *IX.B. Fallsbury Twp. (Karla McCoy) Government Partner Projects Fund Application* to item *VI. B.*
Motion carried by unanimous vote.
- V. Approval of Minutes
 - A. January 17, 2024 Regular Meeting Minutes
Ms. Campbell moved, Mr. Jenkins seconded to approve the January 17, 2024 regular meeting minutes.
Motion carried by unanimous vote.
- VI. New Business
 - A. Planet Trail -Granville High School Astronomy Club
Granville High School teacher Michael Bait & high school senior & President of the Astronomy Club, Sadie Landry, updated the Board on the status of the Planet Trail the Granville High School Astronomy Club is installing on the TJ Evans bike path. Ms. Landry explained that the Planet Trail will be a series of 18" x 24" plaques that will run from the Station restaurant in Granville, which will be the location of the Sun, & ending at Neptune, located at the Moots Run Road intersection. The planet plaques will be spaced to scale on the bike path, as the planets appear in the solar system, and the pictures on the plaques will also be to scale. Planet information and QR codes will be included on the plaques, along with the logos of contributing businesses. Mr. Bait & Sadie are currently working on acquiring the \$3,500.00 needed for the

project and hope to have it installed by the end of the summer, spring at the earliest.

Director Lund stated he needs Board approval to sign the Memo of Understanding with the Granville High School Astronomy Club, which will give the club permission to move forward with the project. He stated the TJ Evans foundation & the Village of Granville have already approved the project.

Ms. Campbell moved, Mr. Jenkins seconded to give Director Lund the approval to sign the MOU for the Planet Trail project.

Motion carried by unanimous vote.

Ms. Campbell moved, Mr. Jenkins seconded to approve a \$1,000.00 donation to the Granville High School Astronomy Club for the Planet Trail project.

Motion carried by unanimous vote.

B. Fallsbury Township (Karla McCoy) Government Partner Projects Fund Application - Playground improvement project

Ms. Campbell moved, Mr. Jenkins seconded to approve Fallsbury Township's application for \$4,138.00 to rehabilitate the playground in Fallsbury Township.

Director Lund stated Ms. McCoy submitted a Government Partner Project Application for \$4,138.00, which is the 5-year total allotment for the township, to rehabilitate the Fallsbury Township playground.

Ms. McCoy stated the playground is in need of repair and will greatly benefit the community. She also stated the location is an active bus stop so kids use it often.

Motion carried by unanimous vote.

VII. Financial Status of Park District

A. January 2024 Financial Summary

Ms. Campbell moved, Mr. King seconded to approve the January 2024 financial summary.

Director Lund presented the January 2024 financial summary to the Board.

Motion carried by unanimous vote.

VIII. Approval of January 2024 Revenue & Expenses

A. January 2024 Revenue & Expenses

Mr. Jenkins moved, Mr. King seconded to approve the January 2024 revenue & expenses.

Director Lund presented the January 2024 Revenue & Expenses to the Board.

Motion carried by unanimous vote.

IX. Old Business

A. Longwell-Miles Memorial Park - status update

Director Lund stated he had no new updates on the Longwell-Miles Memorial Park status.

B. Board of Park Commissioner - Position Description

Mr. King moved, Ms. Campbell seconded to approve the Board of Park Commissioner position description.

Director Lund stated he submitted a draft to the Board last month and he didn't receive any changes so he was asking for the Board's adoption of the description so he could submit it to Judge Lange and post it to the Park District website.

Motion carried by unanimous vote.

X. New Business - Special Item Follow Up

A. All Terrain Wheelchairs - Licking County Foundation

Ms. Campbell moved, Mr. Jenkins seconded to approve setting up a fund, for the All Terrain Wheelchair program with the Licking County Foundation so individuals and organizations can donate to help fund the purchase, maintenance, and housing of equipment.

Director Lund stated he has met with the Licking County Foundation several times and they are supportive of the All-Terrain Wheelchair program. He explained setting up this fund will make it easier for organizations to donate to this project. He stated this fund will be a non-endowed fund, which means it could be spent down and it will not require a $\frac{3}{4}$ Board vote for expenditures.

Motion carried by unanimous vote.

B. Land Acquisition Fund - Resolution 2024-02 Transfer of Funds

Mr. King moved, Mr. Jenkins seconded to approve Resolution 2024-02, to transfer the 6053 Land Acquisition fund balance of \$520,000 back to the Park District's 6029 General Fund.

Director Lund stated it was under the recommendation of Rea & Associates CPA, Mr. Cottrell, to move the Land Acquisition funds back to the Park District's general fund, being that the fund is at its ten-year limit and no funds have been used to purchase land and there is no plan to purchase land this year.

Mr. Bradley strongly encouraged the Board to designate new money for land purchases. He stated the Park District needs to be buying land.

Director Lund stated the funds could be moved into another specified fund but he recommended keeping the funds in the General Fund so they weren't subject to any restrictions. There are things the Park District needs, like an enclosed cab tractor and more money will be needed to remedy the slip and launch issue at Staddens Landing.

The Board agreed to move the funds back to the General Fund, however they'd like to see more options from Director Lund on how to earmark the money for future land purchases. .

Motion carried by unanimous vote.

C. James Bradley Center Restrooms - Architect

Mr. King moved, Mr. Jenkins seconded to approve spending \$3,600.00 with JBA Architects to redesign the restrooms at the James Bradley Center to make them more handicap accessible.

Director Lund stated he received two quotes, the most favorable one being from JBA Architects. He stated they can have designs done by the end of March and renovations could start late summer or early fall.

Motion carried by unanimous vote.

D. James Bradley Center - Replacement Windows

Ms. Campbell moved, Mr. King seconded to approve spending \$18,663.00 to Rosati Window to replace the screens and plexiglass with windows, at the James Bradley Center screened-in porch.

Director Lund stated the Bradley Center screened-in porch screens are in desperate need of repair and so he would like to upgrade them to real windows so the room can be used year round. He has received four quotes and Rosati Windows came in the lowest at \$18,663.00. He reminded the Board that they are also the company that installed the windows at the LPD office.

Motion carried by unanimous vote.

E. Park Rules

Ms. McAdams presented a rough draft of park rules to the Board. She stated it has been 20 years since the rules have been revised so she is in the process of deleting obsolete items and adding new ones based on new technology and new park trends. She said there are many more changes to come and that this rough draft is just to show the Board the structure of the rules. She will be consulting with legal counsel and will present an official draft for the Board's review after.

XI. Director's Report

Director Lund presented the Board with his director's report. Discussion took place on the following:

Licking County Prosecutor's office new legal assistance fees \$80-\$95/hour, Nature Playscape update, Taft farmhouse demo, RFQ's for Staddens Landing launch received, Program Coordinator candidate selected, Staddens Landing fence installed, Palmer Road Swamp complaint from farmer, RAD class, Licking County Board of DD potential donation for wheelchairs, OPRA conference.

XII. Executive Session

A. Employment/Compensation of Public Employee

Mr. King moved, Ms. Campbell seconded the motion for the Board to go into executive session, per ORC 121.22(G)(1), for the purpose of Employment/Compensation of Public Employee.

Roll call vote: Mr. Kiracofe-Yea, Ms. Campbell-Yea, Mr. Jenkins-Yea, Mr. King-Yea

The Board entered into Executive Session at 7:28 PM.
The Board returned from Executive Session at 7:39 PM.

Ms. Campbell moved, Mr. Jenkins seconded to authorize Director Lund to extend an offer of employment to Program Coordinator candidate Emily Fouts, at the established starting wage (\$21.00 to \$26.00 per hour).

Roll call vote: Mr. Kiracofe-Yea, Ms. Campbell-Yea,
Mr. Jenkins-Yea, Mr. King-Yea

Motion carried by unanimous vote.

XIII. Adjournment

Ms. Campbell moved, Mr. Jenkins seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 7:43 PM