

Licking Park District Commissioners
Minutes of Regular Meeting – January 17, 2024

Board Chair Mr. Kiracofe called the January 17, 2024, Regular Meeting to order at 6:00 PM at the James Bradley Center, Infirmary Mound Park.

I. Roll Call

Present: Ms. Campbell, Mr. Jenkins, Mr. Kiracofe, Mr. White

Staff: Director Lund, Ms. Lohrman

Mr. Kiracofe updated the Board on the status of a new Board member. Judge Lang has selected an applicant, but she has not made contact with them yet.

Mr. Kiracofe also stated he has enjoyed being Chairman, and would continue the role, but encouraged the Board to nominate another Board member.

II. Election of Officers

A. Election of Chairman

Director Lund asked for nominations for Chairman.

Mr. Jenkins nominated Mr. Kiracofe. Ms. Campbell seconded.

Motion carried by unanimous vote.

B. Election of Vice Chairman

Director Lund asked for nominations for Vice Chairman.

Mr. Jenkins nominated Ms. Campbell.

Ms. Campbell nominated Mr. Jenkins. Mr. Kiracofe seconded nominating Mr. Jenkins as Vice Chairman.

Motion carried by unanimous vote.

III. 2024 Park Board Meeting Schedule (Feb. 2024 - Jan. 2025)

Mr. Kiracofe presented the 2024 meeting dates as the third Wednesday of the month at 6:00 PM.

Ms. Campbell moved, Mr. Jenkins seconded to hold Board meetings the third Wednesday of the month at 6:00 PM.

Motion carried by unanimous vote

IV. Job Description - Board of Park Commissioners

Mr. Kiracofe informed the Board that Director Lund has been working on a job description for a Park District Board of Park Commissioner and that a draft was emailed to them. He asked the Board to review it and notify Director Lund of any edits.

V. Pledge of Allegiance

- VI. Comments from the Public
Andy Wildman with Granville Recreation District was present and just wanted to thank the Licking Park District for all the work they do and their partnership with Granville Recreation District.
- VII. Approve agenda items / Request for additional agenda items
Mr. Jenkins moved, Ms. Campbell seconded to approve the January 17, 2024 regular meeting agenda items.
Mr. Kiracofe suggested moving New Business item *XII.A. Government Partner Projects Fund Application* to item VIII. on the agenda.
Motion carried by unanimous vote.
- VIII. Government Partner Projects Fund Application - Granville Rec. District
(3 Entities: Village of Granville, Granville Twp., & Union Twp.)
Mr. White moved, Ms. Campbell seconded to approve Granville Township, Village of Granville, and Union Township's Government Partner Project application, awarding each municipality \$3,611.38 each, for work done at the parking lots of Raccoon Valley Park and Wildwood Park. Director Lund stated Andy Wildman submitted an application on behalf of the Village of Granville, Granville Township, and Union Township. Each entity is asking for \$3,611.38 from the Government Partner Projects Fund.
Andy Wildman stated attendance at Raccoon Valley Park & Wildwood Park have increased tremendously over the past few years and that paving was needed at both parks. He stated the \$713,000 project was completed in the summer of 2023 by The Shelly Company and that all three municipalities would appreciate the Licking Park District's assistance with the project.
Motion carried by unanimous vote.
- IX. Approval of Minutes
A. December 20, 2023 Regular Meeting Minutes
Mr. Jenkins moved, Mr. White seconded to approve the December 20, 2023 regular meeting minutes.
Motion carried by unanimous vote.
- X. Financial Status of Park District
A. December 2023 Financial Summary
Ms. Campbell moved, Mr. Jenkins seconded to approve the December 2023 financial summary.
Director Lund presented the December 2023 financial summary to the Board.
Motion carried by unanimous vote.

XI. Approval of December 2023 Revenue & Expenses

A. December 2023 Revenue & Expenses

Mr. Jenkins moved, Mr. White seconded to approve the December 2023 revenue & expenses.

Director Lund presented the December 2023 Revenue & Expenses to the Board.

Motion carried by unanimous vote.

XII. Old Business

A. Longwell-Miles Memorial Park - status update

Mr. Kiracofe updated the Board on the status of the Longwell-Miles Memorial Park. He stated Judge Lang reported that things were in the works but no other details were given.

XIII. New Business - Special Item Follow Up

A. Resolution 2024-01 Final Resolution regarding Improvements to Ohio Canal Greenway

Mr. White moved, Mr. Jenkins seconded to approve Resolution 2024-01.

Director Lund stated this resolution is ODOT's final resolution asking Licking Park District to commit to continue with the project of paving Ohio Canal Greenway.

Motion carried by unanimous vote.

B. Ohio Department of Transportation - \$46,365.00 for Improvements to Ohio Canal Greenway

Ms. Campbell moved, Mr. Jenkins seconded to approve spending \$46,365.00 to Ohio Department of Transportation for preparations to the Ohio Canal Greenway path bed, paving, and marking.

Motion carried by majority vote.

C. GRIT Freedom Chair

Ms. Campbell moved, Mr. Jenkins seconded to approve spending \$10,000 to Global Research Innovation & Technology (GRIT, Inc) for one adult size Freedom Chair and one youth size Freedom Chair.

Director Lund stated Mr. Jenkins had approached him with an idea of offering off road wheelchairs to the public. After some research, he had found the GRIT company and had forwarded the information to Mr. Jenkins.

Director Lund believes these would be a great addition to the parks for the public to rent at no charge. These two chairs will serve as a trial run and if there is a demand, he would like to see if other Licking County organizations would like to help finance more chairs.

Motion carried by unanimous vote.

D. Nature Playscape (Phase 4) - Urban Wild (\$96,500.00)

Mr. Jenkins moved, Ms. Campbell seconded to approve spending \$96,500 for Phase 4 of the Nature Playscape and an additional \$103,500 to add an ADA ramp to the tree house and start work on the water feature, which is the final phase, overall totalling no more than \$200,000.

Director Lund presented Phase 4 of the Nature Playscape to the Board.

Discussion took place on adding an ADA accessibility ramp to the tree house and finalizing the playscape this year so planning could begin on a possible nature playscape at Lobdell reserve.

Motion carried by unanimous vote.

E. Tube Slide - vendor to be determined (\$3,500.00)

Mr. Jenkins moved, Ms. Campbell seconded to approve spending up to \$3,500.00 to purchase a tube slide for the Nature Playscape tree house.

Director Lund stated this install would be done in-house once the tree house has been installed at the Nature Playscape.

Motion carried by unanimous vote.

F. SuperGames - attractions for Outdoor Adventures (\$7,390.00)

Ms. Campbell moved, Mr. White seconded to approve spending \$7,390.00 to Super Games for the Park District's Outdoor Adventures event on June 1, 2024.

Director Lund stated the cost covers Super Games staffing of each feature, which includes a zipline, rock climbing wall, and bounce house, along with two tents, tables, and generators.

Motion carried by unanimous vote.

XIV. Director's Report

Director Lund presented the Board with his director's report. Discussion took place on the following:

Director Lund stated Jim Bradley called him today to let him know he (Mr. Bradley) would like to donate \$25,000 to a Park District fund at the Licking County Foundation for improvements at the James Bradley Center. He stated Mr. Bradley will do this only if the Licking Park District Board agrees to match any funds used from this new fund.

Ms. Campbell moved, Mr. White seconded to approve matching any funds withdrawn from the James Bradley fund at the Licking County Foundation, up to \$25,000 for use at the James Bradley Center.

Motion carried by unanimous vote.

CivicPlus & CivicRec meeting on new website, Program Coordinator applications, RFQ submitted to design firms for Staddens Landing launch, architectural firms for JBC restrooms, windows quotes for JBC screened in porch, 2023 annual report status

XV. Adjournment

Mr. White moved, Mr. Jenkins seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 7:31 PM

Next Regular Meeting February 21, 2024 | 6:00 PM at Infirmary Mound Park | James Bradley Center