

Licking Park District Commissioners
Minutes of Rescheduled Regular Meeting – September 27, 2023

Board Chair Mr. Kiracofe called the September 27, 2023 Rescheduled Regular Meeting to order at 6:08 pm at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call
Present: Mr. Jenkins, Ms. Campbell, Mr. Kiracofe
Absent: Mr. Moseley, Mr. White
Staff: Director Lund, Ms. Lohrman

- II. Pledge of Allegiance

- III. Comments from the Public
Connie Ryan, Terri Fetters, & Donna Lavalley attended the meeting. Ms. Ryan stated they had no updates regarding the Longwell-Miles property & inquired if the Park District had any new information.
Director Lund & Mr. Kiracofe both stated the Park District had not been informed of any updates. Mr. Kiracofe stated the last action was earlier this year around the first of April when Judge Lang asked all parties involved to file a brief & so far the judge had not scheduled a hearing.

- IV. Approve agenda items / Request for additional agenda items
Mr. Jenkins moved, Ms. Campbell seconded to approve the September 27, 2023 regular meeting agenda items.
Motion carried by unanimous vote.

- V. Approval of Minutes
 - A. August 16, 2023 Regular Meeting Minutes
Ms. Campbell moved, Mr. Jenkins seconded to approve the August 16, 2023 regular meeting minutes.
Motion carried by unanimous vote.

- VI. Financial Status of Park District
 - A. August 2023 Financial Summary
Ms. Campbell moved, Mr. Jenkins seconded to approve the August 2023 financial summary.
Director Lund presented the August 2023 financial summary to the Board.
Motion carried by unanimous vote.

- VII. Approval of August 2023 Revenue & Expenses
 - A. August 2023 Revenue & Expenses
Mr. Jenkins moved, Ms. Campbell seconded to approve the August 2023 revenue & expenses.
Director Lund presented the August 2023 Revenue & Expenses to the Board.

Motion carried by unanimous vote.

VIII. Old Business

A. Longwell-Miles Memorial Park - status update

Mr. Kiracofe stated, as per the conversation during public comments, there are no new updates regarding the Longwell-Miles estate.

B. 5-Year Strategic Plan

Director Lund reviewed the draft of the 5-Year Strategic Plan. He stated some projects will need to be moved to years where funding was available. Mr. Jenkins stated he'd be more comfortable with staff reviewing those projects, not the Board, to decide what is a priority & move projects accordingly.

Discussion also took place regarding the mowing contract for the next three years. Director Lund stated that he has developed a bid packet and McAdams was working on updating maps. He expected the bid ad to go out in the next couple weeks.

C. Palmer Road Swamp Preserve - damage to fence

Director Lund updated the Board on the repair to the damaged fence at Palmer Road Swamp Preserve. He stated Slone's Tree Service removed the fallen tree from the fence & found only one support post needing replacement. Director Lund informed the Board the Park District maintenance staff would have the fence repaired in the next two weeks.

D. Rent Fun - app driven kayak/SUP rental

Director Lund received a new rate for the possible rental of kayaks at Infirmary Mound Park. The new rate would be \$25 for a two-hour rental with a \$15/hour charge for anything over the first initial two hours. The cost of a four locker system is \$18,000 or \$25,000 for an eight locker system. The revenue would still be a 50/50 split, even with the new rates.

Mr. Jenkins asked if we installed a 4-unit for \$18,000, then decided to add four more units, would we be charged another \$18,000 or \$7,000, which would be the difference of \$25,000?

Director Lund said he would confirm with the vendor.

The Board instructed Director Lund to get copies of RentFun's contract for the next Board meeting.

E. Newell Recreation Preserve - mounding at parking lot

Director Lund stated he talked to a local farmer willing to remove the mound at Newell Recreation Preserve for a minimal fee. He informed the Board that the farmer would give us a quote once he took care of his crops this fall.

IX. New Business - Special Item Follow Up

A. Bobcat Skid - Steer Repair, Replace two tracks \$3,511.16 (Bobcat Enterprises) Acct #5312

Ms. Campbell moved, Mr. Jenkins seconded to approve spending \$3,511.16 with Bobcat Enterprises to replace two tracks on Bobcat.

Mr. Kiracofe asked if anyone other than staff had inspected the tracks.

Director Lund stated no, only staff had inspected them.

Mr. Jenkins asked how old the Bobcat was & Director Lund stated the equipment was about 10 years old but still in good condition.

Motion carried by unanimous vote.

B. Resolution 2023-06, Resolution accepting the amounts & rates as determined by the Budget Commission & authorizing the necessary tax levies & certifying them to the County Auditor

Ms. Campbell moved, Mr. Jenkins seconded to approve Resolution 2023-06, accepting the amounts & rates as determined by the Budget Commission & authorizing the necessary tax levies & certifying them to the County Auditor.

Motion carried by unanimous vote.

C. Kristy Hawthorne (Licking County Soil & Water Conservation District)

Ms. Hawthorne was unable to attend the Board meeting so Director Lund will contact her to reschedule.

X. Director's Report

Director Lund presented the Board with his director's report. Discussion took place on the following:

River Round Up preview float & day of event, vehicle removed from Licking River by Jae's Towing & LPD staff at Riverview Reserve, Panhandle Trail repaving, OPRA Park District meeting, Lobdell pedestrian crossing in St. Albans Township, Ms. Jennings trail improvements at IMP, stolen fence from Panhandle Trail replaced, Village of Hanover application submittal for Government Partnership Project Fund, October Newsletter and Program Guide, Harvest Moon Festival

Mr. Kiracofe reminded the Board that it was time for Director Lund's performance evaluation & to be thinking about any accomplishments or suggestions to add to the review.

Ms. Campbell suggested getting staff input, since they work with the director everyday & suggested giving staff a questionnaire to complete to return to the Board.

Director Lund offered to type up a draft performance evaluation for the director's position, like he did with the rest of the job descriptions, for the Board to review & edit as needed.

The Board agreed & Director Lund said he would get emailed as soon as possible.

XI. Adjournment

Ms. Campbell moved, Mr. Jenkins seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 7:22pm.

Next Regular Meeting October 18, 2023 6:00 PM at Infirmary Mound Park - James Bradley Center