

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – August 16, 2023**

Board Chair Mr. Kiracofe called the August 16, 2023 Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

I. Roll Call

Present: Mr. Moseley, Ms. Campbell, Mr. Kiracofe

Absent: Mr. Jenkins, Mr. White

Staff: Director Lund, Ms. Lohrman

II. Pledge of Allegiance

III. Comments from the Public

Lori Cellar, 5827 N. County Line Rd, Centerburg, OH (Delaware, OH) lives next to Newell Rec. Preserve. She is concerned with the traffic she sees at the Newell parking lot after the park is closed, late at night & in the early morning hours. She has called the sheriff, however by the time they arrive, the vehicles are gone.

Mr. Kiracofe asked Ms. Cellar what kind of activity is taking place?

Ms. Cellar stated she wasn't sure. The cars are just sitting there, sometimes with lights on, but it doesn't matter since the park is supposed to be closed after dark. She stated there is a large dirt mound next to the parking lot that creates a hiding spot for vehicles so she would like to see that mound removed. If removed, she feels that the vehicles won't be secluded & they won't want to park there anymore. She would also like to see what the future plans are for the park, if any shelters, restrooms, or benches are planned for the site.

Mr. Moseley stated the Park District originally wanted the mound removed but the county engineer encouraged the Board to leave it to create a barrier for neighboring houses so lights weren't shining on houses.

Director Lund stated he had talked to Mr. Knerr, the county engineer, regarding the mound & Mr. Knerr confirmed the mound could be removed.

Director Lund also encouraged Ms. Cellar & her neighbors to send letters or emails to the Licking County & Delaware County Sheriff's offices asking for them to regularly patrol the area due to the suspicious activity. He stated those letters or emails carry more weight coming from citizens versus from a county agency like the Park District.

Ms. Campbell asked Ms. Cellar how often this is occurring?

Ms. Cellar stated sometimes two times per week but at least four times per month. She's sure she doesn't catch all the activity but that's what she's noted.

Mr. Kiracofe thanked Ms. Cellar for voicing her concerns & the Park Board would work towards getting the mound removed.

IV. Approve agenda items / Request for additional agenda items

Ms. Campbell moved, Mr. Moseley seconded to approve the August 16, 2023 regular meeting agenda items.

Motion carried by unanimous vote.

V. Approval of Minutes

A. July 27, 2023 Regular Meeting Minutes

Mr. Moseley moved, Ms. Campbell seconded to approve the July 27, 2023 regular meeting minutes.

Motion carried by unanimous vote.

B. July 11, 2023 Special Meeting Minutes

Mr. Moseley moved, Ms. Campbell seconded to approve the July 11, 2023 special meeting minutes.

Motion carried by unanimous vote.

VI. Financial Status of Park District

A. July 2023 Financial Summary

Ms. Campbell moved, Mr. Moseley seconded to approve the July 2023 financial summary.

Director Lund presented the July 2023 financial summary to the Board.

Motion carried by unanimous vote.

VII. Approval of July 2023 Revenue & Expenses

A. July 2023 Revenue & Expenses

Mr. Moseley moved, Ms. Campbell seconded to approve the July 2023 revenue & expenses.

Director Lund presented the July 2023 Revenue & Expenses to the Board.

Motion carried by unanimous vote.

VIII. Old Business

A. Longwell-Miles Memorial Park - status update

Director Lund stated he had no new updates regarding the status of the Longwell-Miles Memorial Park.

Mr. Kiracofe stated he had no new updates also.

B. Palmer Road Swamp Preserve (Etna Township) - road extension status update

Director Lund stated he had no new updates regarding the status of the road extension at Palmer Road Swamp Preserve.

Ms. Campbell suggested waiting until after the election & then revisiting this project with the new trustees.

C. 5-Year Strategic Plan

Director Lund reviewed the 2023-2027 Draft Budget Proforma.

He stated some capital projects will need to be eliminated or pushed out due to the availability of funds for that year. He also noted that other agencies he spoke with or researched are only going out three years because of the volatility of the economy.

Ms. Campbell suggested highlighting the projects that could be grant funded would help with the elimination & postponing process.

Director Lund confirmed he could do that.

IX. New Business - Special Item Follow Up

A. Panhandle Trail Repaving Project - bid results, potential bid award

Mr. Moseley moved, Ms. Campbell seconded to award Breck's Paving the Panhandle Trail repaving project, for the amount of \$82,315.00.

Director Lund stated he had two bids come in for the repaving of Panhandle Trail from Long Drive to Felumlee Road, with the other bid being from Triple H Enterprises for \$87,850.00. The county engineer's estimate was \$80,000.00. He stated all the references for Breck's Paving have been checked and that references came back very favorable.

Motion carried by unanimous vote.

B. Palmer Rd Swamp Preserve - damage to fence

Director Lund notified the Board of a tree that fell from a neighboring property onto the new fence at Palmer Road Swamp Preserve. He has contacted the Park's insurance company to find out who will be responsible for the repairs. He visited the site & left his card at the property owner's home & has yet to hear from them.

C. Rent Fun - app driven kayak/SUP rental

Director Lund via Zoom with the representatives of Rent Fun, which is a company that installs kayak lockers at a customer's location. Kayak or paddle boards can be rented via an app & paid for with a credit card. Sales are split 50/50 between the company & the customer. He stated that lockers come with four or eight units. The four unit cost is \$18,000.00 & the eight unit cost is \$25,000.00 with no other annual fees. Contracts are good for five years & Rent Fun maintains & insures the equipment & replaces it if needed. If the Park District wants to continue after five years, there is no more additional cost. Cost to users is \$25/hour with a two hour minimum. Director Lund also confirmed that our waivers can be merged with Rent Fun's waivers. Director Lund checked three references who use the lockers & all have said they have had no issues with the company or people renting.

Mr. Moseley is concerned people won't pay \$50 to rent a kayak for two hours. He believes two hours is too long for Mirror Lake & to look into an hourly rate.

Ms. Lohrman said she gets calls asking if LPD rents kayaks to paddle the Licking River & believes most of the users will be taking the boats from Infirmary Mound Park & using them on the river for four to six hours.

Mr. Kiracofe is concerned this might set a precedent on allowing other companies onto park property that will profit from renting horses, bikes, etc. to park users & reminded the Board to be aware of that. He instructed Director Lund to get more price breakdowns & the Board would revisit this project.

D. Newell Recreation Preserve - mound at parking lot

Since this discussion took place during public comments, the Board had a brief discussion regarding what to do with the mound. Director Lund will contact the county and the Ohio Dept of Transportation to see if they are in need of soil.

E. Summer Intern - request to extend

Director Lund requested to extend Ms. Fleisher's summer internship through the end of the year. With some staff being on vacation & Ms. Fouts' AmeriCorps term ending next week, the extra help will be needed. The added cost will be \$4000.00.

Ms. Campbell moved, Mr. Moseley seconded to extend the summer internship to the end of 2023.

Motion carried by unanimous vote.

X. Director's Report

Director Lund presented the Board with his director's report. Discussion took place on the following:

Riverview paving of parking lot, LPD maintenance repair of Riverview & Staddens boat launches, River Round Up Preview Float, Staddens Landing parking lot expansion, no new ODNR updates with Brownsville Rd boat launch, community survey responses, TJE bike path memorial bench at eagles nest, possible eminent domain issue with Longwell-Miles (by-pass), Director's job description.

XI. Adjournment

Mr. Kiracofe moved, Ms. Campbell seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 7:37pm.

Next Regular Meeting September 20, 2023 6:00 PM at Infirmary Mound Park - James Bradley Center