

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – June 21, 2023**

Board Chair Mr. Kiracofe called the June 21, 2023 Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call  
Present: Mr. Moseley, Mr. Kiracofe, Mr. Jenkins, Mr. White, Ms. Campbell  
Staff: Director Lund, Ms. Lohrman
- II. Pledge of Allegiance
- III. Comments from the Public  
Jim Bradley was present. He reiterated his appreciation of current staff & strongly encouraged the Board to get to know them. He proclaimed that the Board could disappear & the Park District would continue to exist because the staff is what keeps the Park District running, not the Board.
- IV. Approve agenda items / Request for additional agenda items  
Mr. Moseley moved, Mr. White seconded to approve the June 21, 2023 regular meeting agenda items.  
Motion carried by unanimous vote.
- V. Approval of Minutes
  - A. May 17, 2023 Regular Meeting Minutes  
Mr. White moved, Ms. Campbell seconded to approve the May 17, 2023 regular meeting minutes.  
Motion carried by unanimous vote.
- VI. Financial Status of Park District
  - A. May 2023 Financial Summary  
Ms. Campbell moved, Mr. Moseley seconded to approve the May 2023 financial summary.  
Director Lund presented the May 2023 financial summary to the Board.  
Motion carried by unanimous vote.
- VII. Approval of May 2023 Revenue & Expenses
  - A. May 2023 Revenue & Expenses  
Mr. Moseley moved, Ms. Campbell seconded to approve the May 2023 revenue & expenses.  
Director Lund presented the May 2023 Revenue & Expenses to the Board.  
Motion carried by unanimous vote.

VIII. Old Business

A. Longwell-Miles Memorial Park - status update

Director Lund stated there were no new updates on the Longwell-Miles Memorial Park. Status is still pending.

Mr. Kiracofe gave an update on the Davidorff property. Mr. Davidorff is moving forward to donate his 525 acres to the Park District.

B. Palmer Road Swamp Preserve (Etna Township) - status update

Director Lund met with the new administrator (Nita Hanson). She will meet with the Etna Township Board of Trustees regarding extending Freeway Drive in gravel. If approved, she will approach the Park District to pay fees.

Mr. Kiracofe asked if the gravel for the parking lot could come from Metro Park Funds & Director Lund confirmed that it could.

C. 5-Year Strategic Plan - schedule Special Meeting

The next Special Meeting for discussion of the 5-Year Strategic Plan will be on July 11, 2023 at 6pm at the Licking Park District office.

IX. New Business - Special Item Follow Up

A. 2023 Budget - Revenue Increase (3144 Bike Path Fund)

Ms. Campbell moved, Mr. White seconded to approve changing 3144's 2023 projected revenue to \$357,260.

Director Lund explained that due to an accounting error, an increase was suggested by the Licking County Auditor's office to fix the error. Funds will be transferred from the 6029 General Fund.

Motion carried by unanimous vote.

B. Resolution of Authorization - Res. 2023-03 Request of Funds from ODOT & Designation of Projects for Ohio Park Districts Roadwork Fund 2024 - 2025 through OPRA.

Mr. Moseley moved, Mr. Jenkins seconded to approve Resolution 2023-03 to Request funds from ODOT & Designation of Projects for Ohio Park Districts Roadwork 2024-2025 Fund, through Ohio Parks & Rec. Association.

Director Lund explained this resolution approves the Park District to utilize these funds which can be used for the purchase of gravel for parking lots &/or access drives in parks.

Ms. Campbell asked Director Lund to note these projects on the 5-Year Strategic Plan.

Motion carried by unanimous vote.

C. Resolution of Authorization - Res. 2023-04 Apply for ODNR Nature Works Grant

Ms. Campbell moved, Mr. White seconded to approve Resolution 2023-04 ODNR Nature Works Grant.

Director Lund explained this resolution approves Park District staff to apply for the ODNR Nature Works Grant, which would help fund Phase IV of the Nature Playscape.

Motion carried by unanimous vote.

D. Licking County Foundation - utilization of funds for tree removal, survey, & fence install at Palmer Road Swamp Preserve

Mr. Moseley moved, Ms. Campbell seconded to approve utilizing the Palmer Road Swamp Preserve funds from the Licking County Foundation to cover the cost of the tree removal, survey, & fence install.

Director Lund stated all the work had been completed so the next step is getting Board approval to submit the receipts & invoices to the Licking County Foundation for reimbursement from the Palmer Road Swamp Preserve fund.

Motion carried by unanimous vote.

E. UTV Purchase

Ms. Campbell moved, Mr. Jenkins seconded to approve spending \$25,994.92 for the purchase of a Polaris Ranger from The Toy Store.

Director Lund informed the Board a UTV was budgeted this year & is much needed due to the growth of the Park District & the amount of employees & volunteers currently on site.

Motion carried by unanimous vote.

F. Crackfill, Seal Coat & Striping of Parking Lots at Riverview Reserve & Taft Reserve (S)

Mr. Moseley moved, Mr. White seconded to approve spending \$10,606.51 with Xtreme Seal Coating for crack filling & sealing of the parking lots at Riverview & Taft Reserve South.

Director Lund stated the parking lots were in dire need of maintenance.

\$13,000 was budgeted so this quote came in under budget.

Motion carried by unanimous vote.

X. Director's Report

Director Lund presented the Board with his director's report. Discussion took place on the following:

Community Survey, BST crack fill & sealing complete, homeless at Riverview, kayak rental at IMP using an app, Taft farmhouse removal, bid specs for Panhandle paving, Brownsville Rd kayak launch, Lobdell parking lot paving, review of Outdoor Adventures, sign advertising Riverview launch

XI. Executive Session

A. Employment/Compensation & Benefits of Public Employee

Ms. Campbell moved, Mr. Moseley seconded the motion for the Board to go into executive session, per ORC 121.22(G)(1), for the purpose of Employment/Compensation & Benefits of Public Employee.

Roll call vote: Mr. Kiracofe-Yea, Mr. Moseley-Yea, Ms. Campbell-Yea, Mr. White-Yea, Mr. Jenkins-Yea

The Board entered into Executive Session at 7:02pm.  
The Board returned from Executive Session at 7:55pm.

Mr. Moseley moved, Mr. Jenkins seconded to accept previously accrued sick time for Erick Arthurs while employed with the State of Ohio.

Roll call vote: Mr. Kiracofe-Yea, Mr. Moseley-Yea, Ms. Campbell-Yea, Mr. White-Yea, Mr. Jenkins-Yea  
Motion carried by unanimous vote.

XII. Adjournment

Mr. White moved, Mr. Moseley seconded to adjourn.  
Motion carried by unanimous vote.  
The meeting adjourned at 7:57pm.

Next Special Meeting July 11, 2023 6:00 PM at Licking Park District office.

Next Regular Meeting July 19, 2023 6:00 PM at Infirmary Mound Park - James Bradley Center