

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – January 18, 2023**

Board Chair Mr. Kiracofe called the January 18, 2023 Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

I. Roll Call

Present: Mr. Moseley, Ms. Campbell, Mr. Kiracofe, Mr. Jenkins

Staff: Director Lund, Ms. Lohrman

Absent: Mr. White

II. Election of Officers

A. Election of Chairman

Director Lund asked for nominations for Chairman.

Mr. Moseley nominated Mr. Kiracofe. Mr. Jenkins seconded.

Roll call vote: Mr. Moseley-Yea, Ms. Campbell-Yea, Mr. Kiracofe-Yea, Mr. Jenkins-Yea.

Motion carried by unanimous vote.

B. Election of Vice Chairman

Director Lund asked for nominations for Vice Chairman.

Mr. Kiracofe nominated Mr. Jenkins. Mr. Moseley seconded.

Roll call vote: Mr. Moseley-Yea, Ms. Campbell-Yea, Mr. Kiracofe-Yea, Mr. Jenkins-Yea.

Motion carried by unanimous vote.

III. 2023 Park Board Meeting Dates (Feb. 2023 - Jan. 2024)

Mr. Kiracofe presented the 2023 meeting dates as the third Wednesday of the month at 6:00pm.

Mr. Moseley moved, Mr. Jenkins seconded to hold Board meetings the third Wednesday of the month at 6pm.

Mr. Kiracofe suggested moving the meetings back to the Licking Park District office.

Motion carried by unanimous vote.

IV. Comments from the Public

Bill Fleitz, Park District Volunteer, was in attendance. He did not want to speak, he just wanted to listen to the meeting.

Jim & Nancy Bradley were in attendance. Mr. Bradley stated he is not surprised by being removed from the Board. He stated this organization [the Licking Park District] is supposed to be apolitical & so is the Judge but feels that is not the case currently. He informed those in attendance of his long, dedicated history with the Park District & how he helped grow it, starting in 1976 with the first River Round Up & how he had hoped to leave this world still being a part of Licking Park District. He expected better treatment than what he was given, being that he was there in 1989 when discussions began to create a park district & was on the Board when the Park

District was born in 1990. He prided himself on being a fiscal conservative during those early years, making sure funds were properly spent. He discussed his frustrations with how the last Board member was not reappointed & felt she had also been unfairly removed from the Park District Board, speculating both of their removals were because of his & her close relationships with the LPD staff. Mr. Bradley then stated the Board position can be taken from him but the relationships he's formed with staff & other community leaders & residents can not. He then asked Ms. Campbell why she wanted to be on the Park District Board.

Ms. Campbell responded that she is a wife, a mother, & a long-term resident of Licking County & she wants to help make it a better place, just like Mr. Bradley. She said Mr. Bradley has done some astounding things & she has big shoes to fill. She thanked Mr. Bradley for his service & hopes she can continue on the tradition that he started.

Mr. Bradley invited her, & Mr. Jenkins, to meet at a later date to discuss things & they agreed.

Mr. Kiracofe thanked Mr. Bradley for his service & dedication that he has given the Park District over the years & for sharing his history tonight. He stated he has done a great job & we appreciate it.

Mr. Bradley suggested posting the meeting agenda on the website so the public can see what is being discussed. He stated that may encourage more people to come to the meetings. Mr. Kiracofe stated that can easily be done. Mr. Jenkins agreed, that is a great idea.

V. Approve agenda items / Request for additional agenda items

Mr. Moseley moved, Mr. Jenkins seconded to approve the January 18, 2023 regular meeting agenda items.

Motion carried by unanimous vote.

VI. Approval of Minutes

A. December 28, 2022 Regular Meeting Minutes

Mr. Moseley moved, Mr. Jenkins seconded to approve the December 28, 2022 regular meeting minutes.

Mr. Kiracofe stated he had made some changes & those edits were emailed to the Board.

Mr. Bradley stated he added the explanation as to why he voted no to the 3% COLA for staff.

Mr. Kiracofe interjected, stating Mr. Bradley made that statement after the December meeting adjourned, so since he didn't say it during the December meeting, he couldn't add it to the December meeting minutes, however, he could add it now, to this meeting.

Mr. Bradley explained his no vote after the Executive Session at the December meeting was because the Board did not match what the Licking County Commissioners had given to other county employees, which included a \$1,000 bonus, along with a 3% COLA. The Park District

Board has always matched, or done more than, what the County Commissioners have approved. His no vote was not against the 3% COLA. Mr. Bradley stated the Park District has a great staff & now has a great director & they should be treated as such.  
Motion carried by unanimous vote.

VII. Financial Status of Park District

A. December 2022 Financial Summary

Mr. Jenkins moved, Mr. Moseley seconded to approve the December 2022 financial summary..

Director Lund presented the December 2022 financial summary to the Board. Ms. Campbell asked when the deadline was for the 2022 encumbrances to expire.

Director Lund responded that they don't expire 12/31/23.

Ms. Campbell asked why the uncollected amount on the Revenue Report under 'Grants' was negative.

Ms. Lohrman stated it shows as negative because that specific revenue was not projected when the 2022 budget was created in 2021.

Motion carried by unanimous vote.

VIII. Approval of December 2022 Revenue & Expenses

A. December 2022 Revenue & Expenses

Mr. Moseley moved, Mr. Jenkins seconded to approve the December 2022 revenue & expenses.

Director Lund presented the December 2022 Revenue & Expenses to the Board.

Motion carried by unanimous vote.

B. Resolution 2022-10 (Then & Now)

Mr. Jenkins moved, Mr. Moseley seconded to approve Resolution 2022-10 for Mid-Ohio Security for \$351.45 for Taft Security Monitoring, December 2022 - December 2023.

Motion carried by unanimous vote.

IX. Old Business

A. Governmental Partnership Funding Application & Contract

Director Lund discussed changes to the Governmental Partnership Fund application, one being the qualification of rehab or reconstruction of things such as bridges. He also stated he added the individual local governments annual & total allotments on page 5.

Director Lund stated he worked with Ms. Lohrman & Ms. McAdams to create a spreadsheet to track the annual & total allotments paid out to entities utilizing the funds, along with the projects & their progress.

Ms. Campbell inquired about funds not used & how those funds could be made available to others.

Director Lund stated in the fifth year, all unused funds could be made available to entities applying during that time.

Mr. Kiracofe stated in the final year, the funds will be awarded based on merit which is yet to be created.

Ms. Campbell asked if a different application would be used in this final year. Mr. Kiracofe stated that it is a new program & was evolving. He stated during the 2021 levy campaign, this program is something the levy committee told the public the Park District would do in order to reach smaller, outlying communities.

Ms. Campbell asked if there were qualifications that needed to be met in order to receive the funds.

Director Lund stated the projects have to fit the Licking Park District mission. Applications will be submitted to the Board & the Board will either approve or deny the application.

Ms. Campbell asked why 501c3's weren't included in qualifying for these funds.

Director Lund stated that the program is tax levy funded so only government entities can apply. He stated a 6:00pm meeting is scheduled for February 7th at the James Bradley Center for township trustees, city & village administrators, & any other interested parties that want to learn more about this program.

B. Brownsville Rd Landing - ODNR

Director Lund updated the Board on the status of the Brownsville Rd Landing. He plans on meeting with Jeff Johnson with ODNR late this month or early next month to discuss the next step.

C. Longwell-Miles Memorial Park - status update

Director Lund updated the Board on the status of the Longwell-Miles Memorial Park hearing. The next hearing will be on February 28, 2023. Mr. Kiracofe updated Ms. Campbell on the history of the Longwell-Miles estate.

X. New Business - Special Item Follow Up

A. Buckeye Scenic Trail Extension Debris Removal (RFP)

Mr. Moseley moved, Mr. Jenkins seconded to approve spending \$11,375.00 to RK2 LLC, to remove railroad ties & tree stumps from the Buckeye Scenic Trail extension.

Director Lund stated out of four companies, RK2, LLC was the lowest bidder. He said professional reference checks on the company had been completed & after careful consideration, staff recommended RK2 LLC.

Motion carried by unanimous vote.

B. Fencing Repairs & New Fence Install - Panhandle Bike Trail

Ms. Campbell moved, Mr. Jenkins seconded to approve spending \$20,950.00 to Capitol Fence to repair & replace fencing along the Panhandle Trail bike path. Damages to fence are due to trees falling & vandalism. New fence will be added to the path near the Hanover tunnel & near Legacy Park. Capital Fence was the lowest quote received.

Motion carried by unanimous vote.

C. Concrete Repair at Shelter #5

Mr. Moseley moved, Mr. Jenkins seconded to approve spending \$6,600.00 to TBC, Inc to repair concrete at Shelter #5.

Director Lund stated these repairs are needed to eliminate trip & safety hazards on the shelter floor.

Motion carried by unanimous vote.

D. Maintenance Shop-Barn Roof Prep & Paint

Ms. Campbell moved, Mr. Moseley seconded to approve spending \$5,000.00 to Beckholt Painting to prep & paint the barn roof at Infirmary Mound Park.

Director Lund stated the barn is where the tractor & other construction supplies are kept & that these funds were budgeted in 2023 for this project.

Motion carried by unanimous vote.

E. Resolution 2023-01 Accept ODNR Natureworks Grant & enter into grant agreement

Mr. Moseley moved, Mr. Jenkins seconded to approve Resolution 2023-01 to accept the ODNR Natureworks Grant & enter into grant agreement.

Motion carried by unanimous vote.

Ms. Campbell asked for more information to be sent to her regarding the Nature Playscape & the future phases.

Director Lund said he would email her the information.

XI. Director's Report

A. Director's Report

Director Lund presented the Board with his director's report. Discussion took place on the following:

Alexandria Fun Days, attended annual township meeting with Mr. Kiracofe, upcoming OPRA conference, cancellation of Etna Township meeting regarding Palmer Road Swamp, meeting scheduled with Mr.

Jedlicka regarding Buckeye Scenic Trail extension, Mirror Lake overflow issues.

Mr. Kiracofe stated work on the 5-Year strategic plan needs to begin. He asked the Board to start thinking about items & to talk to staff for ideas. He also stated the 2022 annual report is currently being prepared by staff. He asked if verbiage for donations could be added to the Park District website & Ms. Lohrman stated she & Ms. McAdams were currently discussing how best to promote it on the website.

XII. Adjournment

Mr. Jenkins moved, Ms. Campbell seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 7:33pm.

Next Regular Meeting February 15, 2023 6:00 PM at Infirmary Mound Park - Licking  
Park District Office