

Licking Park District Commissioners
Minutes of Regular Meeting – December 28, 2022

Board Chair Mr. Kiracofe called the December 28, 2022, Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmiry Mound Park.

- I. Roll Call
Present: Mr. Moseley, Mr. Bradley, Mr. Kiracofe, Mr. White
Staff: Director Lund, Ms. Lohrman, Mr. Taylor
Absent: Mr. Jenkins

- II. Comments from the Public
None.

- III. Approve agenda items / Request for additional agenda items
Mr. Bradley moved, Mr. Moseley seconded to approve the December 28, 2022 regular meeting agenda items.
Motion carried by unanimous vote.

- IV. Approval of Minutes
 - A. November 16, 2022 Regular Meeting Minutes
Mr. Bradley moved, Mr. White seconded to approve the November 16, 2022 regular meeting minutes.
Motion carried by unanimous vote.

- V. Financial Status of Park District
 - A. November 2022 Financial Summary
Mr. Bradley moved, Mr. Moseley seconded to approve the November 2022 financial summary..
Director Lund presented the November 2022 financial summary to the Board. Some funds had to be reappropriated to cover additional costs for fuel, utilities, & insurance.
Mr. Bradley asked if carryover would be around \$200,000.
Ms. Lohrman stated it would be around \$180,000 once all the December bills were paid.
Motion carried by unanimous vote.

- VI. Approval of November 2022 Revenue & Expenses
 - A. November 2022 Revenue & Expenses
Mr. Bradley moved, Mr. White seconded to approve the November 2022 revenue & expenses.
Director Lund presented the November 2022 Revenue & Expenses to the Board.
Mr. Bradley asked if the fence would be installed near the new ADA dock this winter.

Director Lund stated he received a quote & work would be performed in spring of 2023.

Motion carried by unanimous vote.

B. Resolution 2022-09 (Then & Now)

Mr. Bradley moved, Mr. Moseley seconded to approve Resolution 2022-09 for Rural Action Inc for \$2,137.00 for the AmeriCorps Service Member Fee September 2022 - November 2022.

Motion carried by unanimous vote.

VII. Old Business

A. Bridge Repair - Request from City of Newark

Mr. Bradley moved, Mr. White seconded to approve spending \$5,325.00, half of total cost, for the bridge repair located at Reddington Road & Thornwood Crossing.

Director Lund introduced Chance Patznick with City of Newark Parks Department. He had asked Ms. Patznick to get another quote after receiving one quote for \$17,235. The second quote she received, from Robertson Construction, came in significantly less at \$10,650.00. Ms. Patznick presented to the Board the repairs the steel bridge near Reddington Road & Thornwood Crossing needed. The repairs entail replacing multiple boards on the decking. She asked if the LPD Board would approve paying half of the cost for the bridge repair, with LPD share being \$5,325.00.

Mr. White suggested using the new Government Partnership Funds for this project.

Director Lund stated the policy the Board created for the new fund didn't include maintenance of items. After discussion, the Board asked Director Lund to prepare an application for the City of Newark to complete so they could access these funds.

Motion carried by unanimous vote.

B. Update on new Maintenance Employee

Director Lund introduced Travis Taylor, the new maintenance employee, who was hired on December 5, 2022. Mr. Taylor has years of diesel mechanics & heavy equipment experience. He has also owned his own excavating business so he is familiar with best business practices, finances, & customer service.

The Board welcomed Mr. Taylor to the Licking Park District & invited him to stay for the remainder of the meeting, if he liked, but didn't have to stay.

Mr. Taylor left the meeting at 6:28pm

C. Brownsville Rd Landing - ODNR

Director Lund updated the Board on the status of the Brownsville Rd Landing. His last conversation with ODNR's Jeff Johnson, Jeff said they were closing on property last week.

Director wants to discuss the ADR proposal further with Mr. Johnson.

He also talked to Lori Totman with Knox County Parks regarding how they mitigated erosion & silt on their water accesses.

D. Longwell-Miles Memorial Park - status update

Director Lund updated the Board on the status of the Longwell-Miles Memorial Park.

Mr. Kiracofe & Mr. Moseley has met with the other Johnstown entities also interested in the property. Environmental Design Group is currently working on a map that will divide the property into three separate sections for the Park District, the Johnstown Joint Recreation District, & the Johnstown-Monroe LSD. There is a status meeting scheduled for January 3, 2023, however, Ms. Carnes with the Licking County Prosecutor's Office anticipates a continuance.

If needed or requested, a second study may be conducted with Environmental Design Group physically staking out property lines so all parties involved can see where the lines on the map fall.

Mr. Bradley asked if the Johnstown-Monroe LSD would be building a school right away.

Mr. Kiracofe said the school district stated that sewer and water must be available to the site before they could build on the property. Currently, Johnstown has no plans to provide sewer and water to the site. Also, the school would likely have to pass a levy before it could build a new school. The school does not have any plans for a levy. It would likely be numerous years before the school district would construct a school on the site. He stated if the Judge approves a joint recommendation then the property would be divided between the Johnstown Joint Recreation District, the Johnstown-Monroe LSD, and the Park District.

Mr. Bradley confirmed again with Mr. Kiracofe that the Park District did not approach the trustees in charge of the Longwell-Miles property with our interest in the property, but that the trustees came to us with the offer.

Mr. Kiracofe confirmed that was correct, the trustees approached the Park District with the offer. He stated if the Judge approves this decision, then the Park will divide the property with the Johnstown Joint Recreation District & the Johnstown-Monroe LSD.

Mr. Bradley is still concerned with the Park District accepting this property. He understands the Miles family & some Johnstown residents are upset & they do not want the Park District to accept this offer. This concerns him & he wants the Board to tread carefully.

VIII. New Business - Special Item Follow Up

A. OHM Advisors Fee Proposal Acceptance

Mr. Bradley moved, Mr. Moseley seconded to untable the OHM Advisors Fee Proposal Acceptance to discuss.

Motion carried by unanimous vote.

Director Lund explained that OHM Advisors is the firm that was chosen after bids were submitted for the design of the Buckeye Scenic Trail extension. OHM Advisors will design 1.22 miles of additional trail. In order to be in compliance with the ODOT grant, this design is required. The ODOT grant will cover 95% of the total construction cost. Director Lund stated he had an ODOT representative review the proposal to make sure it met all the requirements of the ODOT grant, & ODOT did not see any issues with the proposal. OHM Advisors will begin in March or April of 2023, beginning with a survey.

Mr. Bradley moved, Mr. Moseley seconded to approve paying \$118,994.20 to OHM Advisors, for the design of the Buckeye Scenic Trail extension.

Motion carried by unanimous vote.

B. Government Partnership Funding Application & Contract

Director Lund presented the Government Partnership Funding Application & Contract to the Board for review. He stated he added "and walking paths" to eligible projects. He also suggested adding maintenance, based on the conversation that took place earlier in the meeting regarding the Reddington Rd bridge. Discussion on what type of projects would be approved or excluded took place. The Board agreed to have maintenance added to eligible projects. Director Lund will add revisions.

C. Security Cameras - discussion

Director Lund stated no incidents have been reported since the Park's Howl-o-ween event on October 30th. He stated Ms. McAdams purchased two trail cameras to install near the front of the park. He also presented Mid Ohio Security's quote for adding security cameras around Infirmary Mound Park, estimated cost \$86,000 to \$88,630. The quote is broken down into four phases, with each phase taking place in certain areas of the park.

After discussion, the Board supports more police presence at events & patrolling volunteers, along with addition of trail cameras & more signage. They would like to see if these changes mitigate the issue before investing in more security cameras.

Mr. White suggested improving the LPD office & maintenance building security.

Director Lund stated he will get a quote from Mid-Ohio Security for just that area.

- D. Buckeye Scenic Trail Extension Debris Removal - discussion (RFP)
Director Lund updated the Board on the status of the rail removal on the Buckeye Scenic Trail extension. There are wooden ties & stumps that still remain after the rail removal. The removal of these ties & stumps were not included in the original quote with GM General Contracting so they have stacked them along the trail. Director Lund spoke with legal counsel at the Licking County Prosecutor's Office & he suggested advertising for two weeks for proposals to remove the railroad ties & stumps.
Director Lund stated he should have proposals to present to the Board at the next Board meeting.

IX. Executive Session

A. Compensation of Public Employee

Mr. Bradley moved, Mr. White seconded the motion for the Board to go into executive session, per ORC 121.22(G)(1), for the purpose of Compensation of Public Employee.

Roll call vote: Mr. Bradley-Yea, Mr. Moseley-Yea, Mr. Kiracofe-Yea, Mr. White-Yea.

The Board entered into Executive Session at 7:31pm.
The Board returned from Executive Session at 7:53pm.

Mr. Moseley moved, Mr. White seconded to approve a cost of living increase of 3% for all of staff, effective December 24, 2022.

Roll call vote: Mr. Bradley- No, Mr. Moseley-Yea, Mr. Kiracofe-Yea, Mr. White-Yea.

Motion carried by majority vote.

X. Director's Report

A. Director's Report

Director Lund presented the Board with his director's report. Discussion took place on the following: Nature Playscape, prairie management at Newell (spring burn), criminal trespassing, Columbus Flyers Disc Golf Club

XI. Adjournment

Mr. Moseley moved, Mr. White seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 8:06pm.

Next Regular Meeting January 18, 2023 6:00 PM at Infirmary Mound Park - James Bradley Center