

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – October 19, 2022**

Board Chair Mr. Kiracofe called the October 19, 2022, Regular Meeting to order at 6:06pm at the James Bradley Center, Infirmary Mound Park.

I. Roll Call

Present: Mr. Moseley, Mr. Bradley, Mr. Kiracofe, Mr. Jenkins

Tardy: Mr. White joined the meeting at 6:18pm

Staff: Ms. Lohrman, Director Lund

II. Comments from the Public

None.

III. Approve agenda items / Request for additional agenda items

Mr. Bradley moved, Mr. Jenkins seconded to approve the October 19, 2022 regular meeting agenda items.

Motion carried by unanimous vote.

IV. Approval of Minutes

A. September 21, 2022 Regular Meeting Minutes

Mr. Moseley moved, Mr. Jenkins seconded to approve the September 21, 2022 regular meeting minutes.

Motion carried by unanimous vote.

V. Financial Status of Park District

A. September 2022 Financial Summary

Mr. Bradley moved, Mr. Jenkins seconded to approve the September 2022 financial summary.

Director Lund presented the September 2022 financial summary to the Board. He reported some money will need to be reappropriated to the fuel & utilities accounts.

Mr. Jenkins asked about the GovDeals revenue projection. Ms. Lohrman stated it was estimated high in case the Durango was sold this year, but it was not.

Mr. Bradley suggested selling items stored in the barn at Taft. Ms. Lohrman stated LPD staff had already sold some of those items. Mr. Bradley also suggested the Board think about what to do with the Taft Reserve facility, possibly open it up for rentals. Mr. Kiracofe reminded the Board that ECOBA is currently using the facility & also, before the Park can offer the building as a rental, the septic system needs to be upgraded in order to accommodate an increase in facility usage.

Motion carried by unanimous vote.

VI. Approval of September 2022 Revenue & Expenses

A. September 2022 Revenue & Expenses

Mr. Moseley moved, Mr. Bradley seconded to approve the September 2022 revenue & expenses.

Director Lund presented the September 2022 Revenue & Expenses.

Motion carried by unanimous vote.

VII. Old Business

A. Update on Maintenance Employee

Director Lund updated the Board on the status of the open maintenance position. An offer was made to a candidate & was accepted. The candidate is currently going through the hiring process.

B. Brownsville Rd Landing - ODNR

1. ADR Proposals (2)

Director Lund met with Jeff Johnson with ODNR. ODNR doesn't have ownership of the property yet, but once they do, they will then decide what role the Park District will play in regards to management of the property. The Park District hired ADR earlier this year to complete two cost options for construction of the parking lot & launch. Director Lund, & Mr. Johnson agrees, more parking is needed than what ADR's options propose & will consider other options once the property transfer is complete.

C. Longwell-Miles Memorial Park - status update

Director Lund updated the Board on the status of the Longwell-Miles Memorial Park property. He, Mr. Kiracofe, & Mr. Moseley met with representatives with the City of Johnstown, Johnstown-Monroe School District, Liberty & Monroe Townships, Johnstown Joint Recreation District, & the Longwell-Miles Trust attorneys. The school district & rec district are now currently interested in the property, which has delayed the transfer to the Park District. Director Lund, Mr. Kiracofe, & Mr. Moseley will meet with the County Prosecutor tomorrow, prior to next week's trust meeting, which will include the attorneys of all the parties' involved. Mr. Kiracofe stated the school district wants the property to build another school & the rec district would like to put in ball fields. The OH Attorney General asked the other agencies to prepare a plan for the property by November 1, 2022. The Board would like to see what the other agencies' plans are so we can all possibly work together.

D. Mirror Lake Cement Sidewalk - status update

Director Lund updated the Board on the status of the Mirror Lake walking path project. The walking path & sidewalks are almost complete, with just some grading & seeding remaining. The ADA dock will be installed by early November.

Mr. Bradley reiterated his concern on how the installation of the new path could negatively affect the wetland & dam on the north side of the lake. He would like to see the Board & Director be proactive in watching for any issues that may arise in this area.

VIII. New Business - Special Item Follow Up

A. OHM Advisors Fee Proposal Acceptance

Mr. Bradley moved, Mr. Moseley seconded to untangle discussion on accepting OHM Advisors Fee Proposal.

Director Lund stated OHM Advisors Fee Proposal came in at \$118,000 for the design of the Buckeye Scenic Trail Extension. ODOT reviewed the proposal & noticed some items were omitted so they asked OHM to correct their proposal. OHM has yet to submit any corrections.

Motion failed by unanimous vote, item remains tabled.

B. Basketball Court/Hoops at Infirmary Mound Park

Director Lund inspected the basketball court & hoops near Shelter #3 at Infirmary Mound Park. Due to bolts missing & loose back-stops, he had maintenance remove them. The asphalt is street grade asphalt & in need of repair & the basketball hoop posts have stress cracks. He asked the Board to consider what to do with the area & decide if repairing/replacing the asphalt & hoops were feasible, or if the court should be removed.

The Board discussed options & asked Director Lund to get a quote for installing a half court, replacing the current asphalt with the proper material.

C. Licking County Children's Home Memorial Park Gazebo-Newark (commercial events)

Director Lund stated the Park District staff has received multiple inquiries about allowing commercial events at the Licking County Children's Home Memorial Park Gazebo in Newark. Currently only small private events have been occurring at the park, with the exception of the Park District's Music @ the Gazebo events, which occur once a month in the summer & is attended by Park staff so clean-up can take place afterward. Based on the MOU for the Gazebo, the Park District is only responsible for programming at the Gazebo & managing the rental requests. The commercial requests have been for functions such as arts & crafts shows & charity events with vendors, bounce houses, food trucks, etc. where the public is invited to attend. There are currently no restrooms & only one trash can at the park which doesn't make large events feasible at the location. Director Lund discussed this with the city of Newark & they are not opposed to it but they are not willing to invest any more of their time regarding clean up after these events.

Discussion took place & the Board is not interested in opening up the park to large commercial events.

D. Foam Insulation (Lower Bay of Maintenance Building) - NCI Foam LLC  
\$3,858.00

Mr. Moseley moved, Mr. Bradley seconded to approve spending \$3,858.00 for NCI to paint fire retardant to the lower bay of the maintenance building, after applying the foam insulation.

Director Lund stated \$5,600.00 was previously approved by the Board for the installation of insulating foam to the lower bay of the maintenance building. The cost of adding the required fire retardant was not included in that price. The total cost for the project will be \$9,458.00, not to exceed \$10,000.00. These funds will be taken from the 6050 Maintenance Reserve fund, which has a current balance of \$97,000.00.

Motion carried by unanimous vote.

E. Parking Lot Space Striping (non-handicap) at Infirmary Mound Park - Walts Pavement Markings \$2,100.00

Mr. Bradley moved, Mr. White seconded to approve spending \$2,100.00 for Walts Pavement Markings to install parking lot striping at Infirmary Mound Park.

Director Lund stated in order to mitigate parking issues, he asked the company for a quote to install parking lot striping. Being that the quote was so low, Director Lund encouraged the Board to have this project completed. Motion carried by unanimous vote.

IX. Director's Report w/PPT

A. Director's Report

Director Lund provided the Board a brief overview of the following current projects/topics:

Park Smart Signage, Security Cameras/License Plate Readers, Phase 2 of the Nature Playscape, Panhandle fencing replacement/repair quotes

Mr. Moseley mentioned that the gravel path at the Nature Playscape had been damaged & asked if the contractor would be repairing it. Director Lund said he would look into this.

X. Adjournment

Mr. Bradley moved, Mr. White seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 7:39pm.

Next Regular Meeting November 16, 2022 6:00 PM at Infirmary Mound Park - James Bradley Center