

Licking Park District Commissioners
Minutes of Regular Meeting – September 21, 2022

Board Chair Mr. Kiracofe called the September 21, 2022, Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

I. Roll Call

Present: Mr. Moseley, Mr. Bradley, Mr. Kiracofe, Mr. White, Mr. Jenkins

Absent:

Staff: Ms. McAdams, Director Lund

Guests: Jeff Mitchell and Dean Shiller-Alexandria Fun Days; Joyce Drumm, Lindsay Davis, Beth Comisford, Dayld Kean, and Jerry Reese- Fritz Drumm Memorial

II. Comments from the Public

None.

III. Approve agenda items / Request for additional agenda items

Mr. Bradley moved, Mr. Jenkins seconded to approve the September 2022 regular meeting agenda items, as amended, with moving New Business item VIII-A-“Alexandria Fun Days at Fritz Drumm Park”, to follow the approval of agenda. Motion carried by unanimous vote.

IV. New Business - Special Item Follow Up

A. Alexandria Fun Days at Fritz Drumm Park

Jeff Mitchell and Dean Shiller-Alexandria Fun Days and Joyce Drumm, Lindsay Davis, Beth Comisford, Dayle Kean, and Jerry Reese- Fritz Drumm Memorial presented a request to the Board to move the Alexandria Fun Days event, on a long-term basis, to the Fritz Drumm facility.

Mr. Mitchell and Mr. Shiller provided general information about the Fun Days event. The Alexandria Fun Days is a non-profit 501(C)(3) organization. The event has been in existence for more than 70 years (started in 1948) and traditionally occurs annually in the second week of July. In 2023, the event would occur Thurs - Sat, July 13-16. Set up would be for approximately one week prior to the event. The event includes family and children activities, tractor pulls, Miss Fun Days pageant, square dancing, and more. No alcohol is permitted at the event and the Fun Days organization has insurance to provide liability coverage. Teardown would occur the week following the event.

The event would require electricity and water. Electric is already available at the Fritz Drumm facility, and water could be obtained from the Township building next door. The organization would request permission to build a permanent shelter house and a permanent restroom facility. For the tractor

pulls, they will need either approximately 50 yards of asphalt or remove topsoil and create a dirt strip for the pulls.

Joyce Drumm of Fritz Drumm stated that they are in support of allowing the Fun Days to hold the event at Fritz Drumm park.

The Board stated that the existing contract would need to be reviewed by the County Prosecutor's office and modified as necessary to include the Alexandria Fun Days in using the Fritz Drumm property as its venue. The Board suggested that it could possibly assist with funding improvements via the new Government Funding Partnership Program.

Mr. Moseley, Mr. Bradley seconded, to approve the request to hold the Alexandria Fun Days event, long term, at the Fritz Drumm site, beginning in 2023.

Motion carried by unanimous vote.

Director Lund will contact the County Prosecutor's office for their input and then meet with Fritz Drumm and Alexandria Fun Days groups to work on the agreement process.

V. Approval of Minutes

A. August 17, 2022, Regular Meeting Minutes

Mr. Bradley moved, Mr. White seconded to approve the June 15, 2022, regular meeting minutes, as amended, with a spelling correction of the word "extend" in New Business item VIII-H.

Motion carried by unanimous vote.

VI. Financial Status of Park District

A. August 2022 Financial Summary

Mr. Moseley moved, Mr. Bradley seconded to approve the August 2022 financial summary.

Director Lund presented the August 2022 financial summary to the Board.

Motion carried by unanimous vote.

VII. Approval of August 2022 Revenue & Expenses

A. August 2022 Revenue & Expenses

Mr. White moved, Mr. Bradley seconded to approve the August 2022 revenue & expenses.

Director Lund presented the August 2022 Revenue & Expenses to the Board.

Motion carried by unanimous vote.

VIII. Old Business

A. Update on Maintenance Employee

Director Lund updated the Board on the status of the open maintenance position. He advised that eight new applications had been received, with four candidates to be interviewed the week of September 26.

B. Brownsville Rd Landing

Director Lund stated that ODNR legal required minor changes to the agreement, and the transfer is still pending. He will be scheduling a meeting with ODNR staff to review the project and get an updated status.

IX. New Business - Special Item Follow Up

A. Adopting updated Vacation Policy from LC Government HR

Mr. Bradley moved, Mr. Jenkins seconded to approve authorizing adopting the new vacation policy from the Licking County Government Human Resources Department.

Director Lund explained the new policy, noting the three significant changes: 1) New employees can begin using accrued vacation leave after three months of service (instead of one year); 2) Revision to the accrual rate chart; 3) A maximum amount of vacation time can be accrued in an amount equal to 3 years accrual, or 600 hours, whichever is less. The Board discussed the impact and merits of the new policy.

Motion carried by unanimous vote.

B. Longwell-Miles Memorial Park

Director Lund advised the Board that there was a hearing recently, with both Probate Judge Lang and Assistant County Prosecutor Carnes present. Many organizations have an interest in the property. The Judge directed Ms. Carnes to arrange a meeting with all the attorneys involved, to determine the next steps. Director Lund and Mr. Kiracofe also asked Ms. Carnes to determine who all the actual stakeholders are. The attorney meeting has not been scheduled yet, and there is concern that the grant deadlines in November may not be met.

In a recent discussion with Env Design Group, Tom James has agreed to put together a preliminary document that will show a portion of the property that could be used for active recreation, with a rendering of ball diamonds, soccer fields, parking lots, and potential acreage for that use. This will give LPD a

preliminary plan master plan proposal to suggest when the time comes. There is another hearing scheduled for November 1.

C. OHM Advisors Fee Proposal Acceptance - Lancer Rd Bike Trail Development Plan

Mr. Moseley moved, Mr. Bradley approved the acceptance of the Fee Proposal from OHM.

Director Lund advised the Board that the Fee Proposal would be received from OHM in October.

Mr. Bradley moved, Mr. Jenkins seconded to table the discussion.

Motion carried by unanimous vote.

D. Resolution Authorizing & Certifying Tax Levy to Auditor

Mr. Bradley moved, Mr. White seconded to approve the certification of the 2023 levy income.

Director Lund discussed the Auditor's need to have the Board approve Resolution 2022-08 to certify levy income of \$2,046,159.00 for 2023.

Motion carried by unanimous vote.

E. Pataskala request for Governmental Partnership Funds -Walking Path - Freedom Park

Mr. Bradley moved, Mr. White seconded to approve funding of 50% of the project, not to exceed \$25,000, to the City of Pataskala for the construction of a walking path at Freedom Park. The total project is estimated at \$50,000. Funding will be drawn from the Government Partnership Fund. This will account for City of Pataskala's 2023 and a part of their future years' available allotments from this fund. The full \$25,000 would be paid out in 2023.

Director Lund presented the Board with the request from the City of Pataskala, requesting to collaborate on a walking path at Freedom Park. The projected total cost of the project is \$50,000 and Pataskala is requesting 50% from the Park District.

Mr. Kiracofe noted that with 10% of the county population, Pataskala would be eligible for \$15,000 per year for each of 5 years (10% of the yearly \$150,000 Governmental Partnership Fund).

Motion carried by unanimous vote.

F. Resolutions 2022-06 and 2022-07 to create Government Partner Projects Fund & Major Bike Trail Repair Fund

Mr. Moseley moved, Mr. White seconded to approve creation of a Government Partner Projects Fund 6053, and a Major Bike Trail Repair Fund 6054.

Motion carried by unanimous vote.

G. Ohio Erie Canal Remnant

Director Lund explained that he had received a notification from ODNR of a request from RMMC Real Estate Holdings to acquire a ¼ acre portion of an Ohio Erie Canal remnant located on the east side of SR 79 between Hebron Rd (SR 79) and RMMC Real Estate Holdings. The Licking Park District has no land holdings near this area. The Board has no objection to the proposal. Director Lund will email ODNR to advise.

H. Change Order - Mirror Lake Concrete Sidewalk

Director Lund advised the Board that a change order was needed on the ADA dock access sidewalk path at Mirror Lake. The contractors began excavation and realized that the original engineer's plan did not meet maximum ADA slope requirements. To correct this, the path length and location will need to be modified to meet ADA standards. This modification could increase the total project price to \$21,745.

Mr. Bradley moved, Mr. Moseley seconded to approve increasing the total Mirror Lake Concrete Sidewalk project expense up to \$21,745 for contractor Triple H Paving.

Motion carried by unanimous vote.

X. Director's Report

A. Director's Report

Director Lund provided the Board with a brief overview of the following current projects/topics:

Longwell Miles design ideas from staff; Insurance Risk Management recommendations for several corrective issues at various park locations, no major issues; Harvest Moon Festival upcoming on October 1; Two memorial benches installed, one at Lobdell Reserve purchased by the Gerber family,

and one at Infirmary Mound Park for the Darrell Hensley family. The Hensley bench cost was completely covered by donations from friends and family; the Partnership Appreciation Event scheduled for October 18 at the James Bradley Center; New paved path around Mirror Lake is being used regularly by many different demographic users; ADA dock to be installed later this fall after the access path is installed; Concrete maintenance shop driveway aprons currently being installed; River Round Up was a great success with 220 volunteers, 175 tires collected and the total trash collected is still being determined.

XI. Adjournment

Mr. Moseley moved, Mr. Bradley seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 7:38 pm.

Next Regular Meeting October 19, 2022 6:00 PM at Infirmary Mound Park - James Bradley Center