

Licking Park District Commissioners
Minutes of Regular Meeting – July 20, 2022

Board Chair Mr. Kiracofe called the July 20, 2022, Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call
Present: Mr. Moseley, Mr. Bradley, Mr. Kiracofe, Mr. White, Mr. Jenkins
Absent:
Staff: Ms. Lohrman, Director Waugh
- II. Comments from the Public
None.
- III. Approve agenda items / Request for additional agenda items
Mr. Bradley moved, Mr. Moseley seconded to approve the July 20, 2022 regular meeting agenda items.
Motion carried by unanimous vote.
- IV. Approval of Minutes
 - A. June 15, 2022 Regular Meeting Minutes
Mr. Bradley moved, Mr. White seconded to approve the June 15, 2022 regular meeting minutes.
Director Waugh stated he edited VIII.H., adding the description “Licking County Foundation/Licking Park District Fund discussion”.
Motion carried by unanimous vote.
- V. Financial Status of Park District
 - A. June 2022 Financial Summary
Mr. Bradley moved, Mr. White seconded to approve the June 2022 financial summary.
Director Waugh presented the June 2022 financial summary to the Board. He stated that in October/November we will need to transfer funds to Fuel & Utilities.
Motion carried by unanimous vote.
- VI. Approval of June 2022 Revenue & Expenses
 - A. June 2022 Revenue & Expenses
Mr. Bradley moved, Mr. White seconded to approve the June 2022 revenue & expenses.
Director Waugh presented the June 2022 Revenue & Expenses to the Board.
Motion carried by unanimous vote.

VII. Old Business

A. Update on Maintenance Employee

Director Waugh updated the Board on the status of the open maintenance position. He said it's still in the works but could have an August 1, 2022 start date.

B. Newell - ribbon cutting, bumble bee & honey bee studies

Director Waugh stated that roughly 80 people were in attendance at the ribbon cutting ceremony at Newell Recreation Preserve. Representatives from the State of Ohio, & Licking, Knox, & Delaware counties were present, along with a representative from Rails to Trails.

He also added that bee hives & insect traps are now present at the park in order for Chia Linn, Ohio State University, to study honey bees & their effect on soybean yields.

C. LCC/LPD/TJEF Collaborative Funding Agreement on Bike Trail system

Director Waugh informed the Board that the Collaborative Funding Agreement on the Bike Trail system is still in the works & under review.

VIII. New Business - Special Item Follow Up

A. Granville Bike Trail Agreement - authorizing Director to sign

Mr. Bradley moved, Mr. Moseley seconded to approve authorizing the Director to sign the Granville Bike Trail Agreement.

Director Waugh stated it is the same language as the Heath agreement, any mutually agreed upon projects approved by the Board.

Motion carried by unanimous vote.

B. Lobdell culverts, drainage, & 57 limestone work on parking area \$12,200

Mr. Bradley moved, Mr. Moseley seconded to approve spending \$12,200 on culvert & drainage work at Lobdell.

Director Waugh updated the Board on the parking lot & pit toilet project at Lobdell Reserve. He stated the need for drainage work near the parking lot & also stated the need for culverts & drainage work to keep trails dry during wet conditions.

Mr. Moseley asked if there was money in the budget for this project & what the status of the pit toilet was. Director Waugh stated there was enough money in the budget & that he was waiting on PTI before placing the order for the pit toilet.

Motion carried by unanimous vote.

C. Lancer Rd extension, rail & tree clearing \$47,500

Mr. Bradley moved, Mr. Jenkins seconded to approve spending \$47,500 for rail & tree clearing on the Lancer Rd extension of the Buckeye Scenic Trail. Director Waugh stated he received 2 quotes. GM General Contracting was low bidder at \$47,500. Work needs to be done after October 1. Motion carried by unanimous vote.

D. Brownsville Rd Canoe/Kayak Launch Update

Director Waugh updated the Board on the status of the Brownsville Rd Canoe/Kayak Launch. He stated he received a design & a layout, however the cost estimate came in at \$354,880 for the project. He is in the process of getting two other quotes. ODNR has not completed the land acquisition yet.

E. Longwell-Miles Memorial Park

Director Waugh updated the Board on the Longwell-Miles Memorial Park. He is working with the Licking County Prosecutor's office, estate trustee, & the OH Attorney General's office. He is currently waiting on paperwork & needs to review the donor agreement. He stated the Park District needs the title soon so a master plan can be created. This plan will be used to submit a Land & Water Conservation grant due November 15, 2022. Mr. Moseley suggested setting up a special meeting with the estate board of trustees to explain the reason for the Park District's urgency. Director Waugh stated he would contact the estate board tomorrow.

IX. Director's Report w/PPT

A. Director's Report

Director Waugh provided the Board a brief overview of the following current projects/topics using a PPT presentation:

Newell ribbon cutting; OSU honeybee hives at Newell; Lobdell at Battee Rd parking lot extension; Taft Reserve culvert/drainage work between trail markers 9 & 10, near 13, 23, & 24, & east & west of old farm house; Concord Rd parking lot, Trylts!, BST poison hemlock cutting, Morris Woods tree clearing, Nature Playscape Phase 2, Bathymetric mapping of Mirror Lake

X. Executive Session

Mr. Bradley moved, Mr. Moseley seconded the motion for the Board to go into executive session again, per ORC 121.22(G)(1), for the purpose of Employment of Public Employee & Compensation of Public Employee.

Roll call vote: Mr. Bradley-Yea, Mr. Moseley-Yea, Mr. Kiracofe-Yea, Mr. White-Yea, Mr. Jenkins-Yea.

The Board entered into Executive Session at 7:35pm.

The Board returned from Executive Session at 8:03 pm.

Mr Bradley moved, Mr White seconded to approve pay increases recommended by Director Waugh so Licking Park District remains competitive within our industry (referenced recent Wood County Parks District Aggregated Salary Survey Results) and within Licking County.

Tami McAdams - \$1.00/hour

Mike Evans - \$0.50/hour

Karen Jennings - \$2.50/hour

Kris Lohrman - \$2.50/hour

Roll call vote: Mr. Bradley- Yea, Mr. Moseley-Yea, Mr. Kiracofe-Yea, Mr. White-Yea, Mr. Jenkins-Yea.

Motion carried by unanimous vote.

Mr. Moseley moved, Mr. Bradley seconded the motion for the Board to go into executive session again, per ORC 121.22(G)(1), for the purpose of Employment of Public Employee & Compensation of Public Employee.

Roll call vote: Mr. Bradley-Yea, Mr. Moseley-Yea, Mr. Kiracofe-Yea, Mr. White-Yea, Mr. Jenkins-Yea.

Mr. Jenkins was excused from this executive session.

The Board reentered into Executive Session at 8:06 pm.

The Board returned from Executive Session at 9:10 pm.

No action was taken.

XI. Adjournment

Mr White moved, Mr Moseley seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 9:11 pm.

Next Regular Meeting August 17, 2022 6:00 PM at Infirmary Mound Park - James Bradley Center