

Licking Park District Commissioners
Minutes of Regular Meeting – May 18, 2022

Board Chair Mr. Kiracofe called the May 18, 2022, Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

I. Roll Call

Present: Mr. Moseley, Mr. Bradley, Mr. Kiracofe, Mr. White

Absent: Mr. Jenkins

Staff: Ms. Lohrman, Director Waugh

II. Comments from the Public

None.

III. Approve agenda items / Request for additional agenda items

Mr. Bradley moved, Mr. White seconded to approve the May 18, 2022 regular meeting agenda items.

Mr. Bradley amended the agenda by adding *VIII. G). Cherry Valley Rd Maintenance* & moved Executive Session to VIII. H).

Motion carried by unanimous vote.

IV. Approval of Minutes

A. April 20, 2022 Regular Meeting Minutes

Mr. Bradley moved, Mr. Moseley seconded to approve the April 20, 2022 regular meeting minutes.

Director Waugh mentioned an editorial change was made on item III), “with amendment” was removed.

Motion carried by unanimous vote.

V. Financial Status of Park District

A. April 2022 Financial Summary

Mr. Moseley moved, Mr. Bradley seconded to approve the April 2022 financial summary.

Director Waugh presented the April 2022 financial summary to the Board.

Motion carried by unanimous vote.

VI. Approval of April 2022 Revenue & Expenses

A. April 2022 Revenue & Expenses

Mr. Bradley moved, Mr. White seconded to approve the April 2022 revenue & expenses.

Director Waugh presented the April 2022 Revenue & Expenses to the Board.

Motion carried by unanimous vote.

VII. Old Business

A. Newell Trail Update - Construction & Dedication

Director Waugh updated the Board on the status of the Newell Trail construction & dedication. The trail dedication is scheduled for June 25, 2022 at 10am. The trail has been installed, with just a few details to finish, but has a flaw regarding the straightness of the trail. McB's paving is working on a remedy.

B. LCC/LPD/TJEF Draft Bike Trail Maintenance Agreement

Director Waugh stated the draft is currently in the hands of the TJ Evans Foundation's attorneys. Once they approve it, he will present it to the Licking County Commissioners.

C. McClintock property, adjacent to Reese Wildlife Sanctuary under contract

Director Waugh updated the Board on the status of the McClintock property. The property is currently under contract with another individual. He told the realtor if it falls through to let him know.

D. Riverview Disc Golf Course

Director Waugh stated Kristy Moore is putting an exhibit & layout together to present to the Park District for review prior to any construction begins.

E. Dog Park Lighting Project - begins 05/17/22

Director Waugh stated the installation of three light poles, each pole has two lights, started today at the Paws to Play Dog Park. The lights will be on a timer & will shut off at 9pm.

A brief discussion took place regarding the use of drones on the Park District's properties. Director Waugh stated Ms. McAdams posted a policy on drones & other aviation apparatus' to the website to address the public's questions. Director Waugh mentioned a drone day has been suggested to allow use at least one day a year when drones would be permitted to fly. Trails would be closed to horses..

F. Volunteer Appreciation Event

Director Waugh congratulated everyone on a job well done for the Volunteer Appreciation Event held on April 22, 2022, with 80 people in attendance. He, along with Mr. Jenkins were unable to attend but appreciated Mr. Kiracofe stepping in to present the Volunteer of the Year award to Mr. Lyon. Mr. Bradley & Mr. Moseley would like to see a more structured event, with a meal & awards time established so everyone can be present for the award ceremony. Special compliments & gratitude were made to La Chatelaine for the donated desserts.

VIII. New Business - Special Item Follow Up

A. Approve ODNR Grant Resolution - NatureWorks/Natural Playscape Phase 3
Mr. Bradley moved, Mr. White seconded to approve the ODNR Grant Resolution for NatureWorks/Natural Playscape Phase 3.

Director Waugh explained this Resolution allows the Park District to apply for the NatureWorks grant for Phase 3 of the Natural Playscape. He stated ODNR has not yet set a dollar amount for Licking County so the amount for the grant is unknown.

Motion carried by unanimous vote.

B. Longwell-Miles Memorial Park update

Director Waugh followed up with the Board on the status of the Longwell-Miles Estate. He stated he had a Zoom meeting with the Ohio Attorney General's office, along with others involved with the estate. It will go to the Licking County Probate judge in June for approval.

Director Waugh stated he contacted Scott Ryan, the Governor's liaison for Intel, to prepare for Intel's arrival.

Director Waugh instructed the Board to think about ideas for the property. Mr. Moseley asked Director Waugh to talk to Soil & Water about the possibility of installing a pond or lake.

C. BST Lancer Rd Ext. ODOT TAP grant \$1,001,444; 95/5, LPD to pay engineering

Director Waugh stated this extension will run from US 40 to Christland Hills Rd, which will add approximately 1.25 miles to the Buckeye Scenic Bike Trail. He has a meeting scheduled with ODOT in June & construction is tentatively set for 2024/2025. A consultant selection committee will be established in June or July this year.

D. Mirror Lake Path - Up to \$75,000 for construction

Mr. Moseley moved, Mr. White seconded to approve spending up to \$75,000 for the construction of the Mirror Lake path.

Director Waugh stated that because two quotes for the walkway around the lake came in over \$50,000, the project had to go out to bid. The notice was posted Monday so bids will be opened in two weeks.

Mr. Bradley stated he was still worried about the impact the trail & construction would be on the wetlands.

Director Waugh assured him ADR worked with Smart Services & they stated the wetland wouldn't be impacted.

Mr. Bradley asked when construction would start on the handicap dock.

Director Waugh stated the paved path had to go in first, then the concrete path, & the dock would go in last.

Motion carried by unanimous vote.

E. Panhandle Trail 100' reconstruction \$9,800.00

Mr. Bradley moved, Mr. Moseley seconded to approve spending up to \$9,800.00 to reconstruct 100' of Panhandle Trail.

Director Waugh stated the Panhandle Trail is flooding just west of Miller Ranch Rd. The path needs to be built up 12". The ditch along the trail has been cleaned out. Director Waugh to get a second quote.

Motion carried by unanimous vote.

F. Annual Report

Director Waugh presented the Board with the 2021 Annual Report.

Mr. Kiracofe encouraged Director Waugh to have the annual report done by February so it could be distributed when campaigning for the next levy in 2027. Director Waugh stated a lot of work goes into creating the report & he will encourage staff to keep up with photos and events throughout the year.

G. Cherry Valley Road Maintenance

Mr. Bradley stated there has been an ongoing issue with the Cherry Valley Road parking lot not being maintained by the City of Newark. He stated the Park District gets blamed for not taking care of it so he asked if Director Waugh could discuss with the TJ Evans Foundation about taking over the maintenance duties.

Director Waugh stated he would first ask the City of Newark to remedy the issues.

H. Executive Session for the purpose of employment/compensation of public employee

Mr. White moved, Mr. Bradley seconded the motion for the Board to go into executive session, per ORC 121.22(G)(1), for the purpose of Employment of Public Employee & Compensation of Public Employee.

Roll call vote: Mr. Bradley-Yea, Mr. Moseley-Yea, Mr. Kiracofe-Yea, Mr. White-Yea.

Motion carried by unanimous vote.

The Board entered into Executive Session at 7:51pm.

The Board returned from the executive session at 8:11pm.

Mr. Bradley moved, Mr. Moseley seconded to approve a \$1.50/hour increase for Mr. Evans.

Roll call vote: Mr. Bradley-Yea, Mr. Moseley-Yea, Mr. Kiracofe-Yea, Mr. White-Yea.

Motion carried by unanimous vote.

IX. Director's Report w/PPT

A. Director's Report

Director Waugh provided the Board a brief overview of additional current projects/topics using a PPT presentation.

X. Adjournment

Mr. Bradley moved, Mr. White seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 8:32pm..

Next Regular Meeting June 15, 2022 6:00 PM at Infirmary Mound Park - James Bradley Center