

Licking Park District Commissioners
Minutes of Regular Meeting – April 20, 2022

Board Chair Mr. Kiracofe called the April 20, 2022, Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call
Present: Mr. Moseley, Mr. Bradley, Mr. Kiracofe, Mr. White, Mr. Jenkins
Absent:
Staff: Ms. Lohrman, Director Waugh
- II. Comments from the Public
None.
- III. Approve agenda items / Request for additional agenda items
Mr. Bradley moved, Mr. Moseley seconded to approve the April 20, 2022 regular meeting agenda items.
Motion carried by unanimous vote.
- IV. Approval of Minutes
 - A. March 16, 2022 Regular Meeting Minutes
Mr. Bradley moved, Mr. White seconded to approve the March 16, 2022 regular meeting minutes.
Motion carried by majority vote.
- V. Financial Status of Park District
 - A. March 2022 Financial Summary
Mr. White moved, Mr. Jenkins seconded to approve the March 2022 financial summary.
Director Waugh presented the March 2022 financial summary to the Board.
Motion carried by unanimous vote.
- VI. Approval of March 2022 Revenue & Expenses
 - A. March 2022 Revenue & Expenses
Mr. Bradley moved, Mr. Jenkins seconded to approve the March 2022 revenue & expenses.
Director Waugh presented the March 2022 Revenue & Expenses to the Board.
Motion carried by unanimous vote.

VII. Old Business

A. Newell Trail Update

Director Waugh updated the Board on the status of the Newell Trail construction. Construction will start next week & the estimated completion date is May 15, 2022. A ribbon cutting ceremony will take place on Saturday, June 25th at 10am at Newell & Director Waugh encouraged Board members to attend.

B. Volunteer Appreciation Event 04/22/22

Director Waugh reminded the Board of the Volunteer Appreciation Event taking place at the James Bradley Center on April 22nd. It will be an open house from 5pm to 8pm with Mr. Kiracofe presenting the Volunteer of the Year Award to Jack Long at 6:30pm.

VIII. New Business - Special Item Follow Up

A. Approve TJE Lease of Concord Rd Parking Lot

Mr. Moseley moved, Mr. White seconded to approve the TJ Evans Lease of Concord Rd parking lot.

Director Waugh explained the TJ Evans Foundation owns the property, however the Park District will lease the land from them for 10 years. The TJ Evans Foundation will pay for the parking lot construction.

Motion carried by unanimous vote.

B. Longwell-Miles Memorial Park update

Director Waugh followed up with the Board on the status of the Longwell-Miles Estate. The estate attorney & Licking County Prosecutor's office are verifying the trustee signatures on documents regarding the release of the property to the Park District. The Park District is waiting on the final determination from the attorneys and the Ohio Attorney General's office to transfer title to the LPD.

C. LCC / LPD Draft Bike Trail Maintenance agreement

Director Waugh has discussed the bike path's major maintenance repairs with the Licking County Commissioners & how vague the previous agreements were. The Commissioners agreed, a new agreement is needed and are willing to put \$93,750/year for 5 years in a bike path repair fund for major repairs. The Park District also agrees to put in \$75,000/year for 5 years. County attorney, Ken Oswalt, suggests the TJE Foundation be included in the new agreement. Director Waugh created a draft agreement for the board to review & revise.

Mr. Bradley distributed revisions to the draft agreement for the Board for review. He stated the Commissioners signed the lease with TJ Evans

Foundation & should be paying for the major repairs, like slips & paving. The Commissioners do not have to go to the public for funding like the Park District therefore Park funds should not be used to pay for things the Commissioners are legally responsible for.

Mr. Kiracofe stated the Park District signed an agreement in 2001 with the Commissioners, agreeing to take care of the primary maintenance of the bike paths, however those primary maintenance duties were not clearly laid out, which is why Director Waugh is working with the Commissioners now to clarify those issues.

Mr. Kiracofe instructed Director Waugh to continue working with the Commissioners & the TJE Foundation and report back to the board.

D. Riverview Disc Golf Course

1. Authorization to proceed and \$6,000 for initial install

Mr. Bradley moved, Mr. White seconded to authorize the Columbus Disc Flyers to install a disc golf course at Riverview Reserve and the park district pay \$6,000 towards construction costs.

Director Waugh stated \$6,000 is the amount the Columbus Disc Flyers need to complete the initial install of the disc golf course.

Motion failed by majority vote.

2. Authorize cost for law enforcement; 2 month budget cost \$4,600

Mr. Moseley moved, Mr. Bradley seconded to approve spending up to \$4,600 for local law enforcement to resolve the ATV issue at Riverview Reserve.

Director Waugh stated he spoke to the local law enforcement agencies about the ATV use at the park. They will enforce the Parks "No ATV's" policy. The budget amount of \$4,600 may cover more than 2 months of enforcement.

Motion carried by unanimous vote.

Mr. Moseley made a motion to allow Columbus Disc Flyers to proceed with developing the first Tee Box & baskets installation at their own expense. Mr. White seconded the motion.

Motion carried by unanimous vote.

E. Municipal Partner Funding Policy

Mr. Moseley moved, Mr. Jenkins seconded to approve the Municipal Partner Funding Policy.

Director Waugh made two changes to the policy. The first one being he changed the name to the “Licking Park District-Municipal Partnership Funding Policy”.

Mr. Bradley stated he would like to rename it the Licking Park District-Governmental Partnership Funding Policy. He is worried the word “Municipal” limits the use of the funds to cities & places like Gratiot or Homer would not qualify. Director Waugh stated that is not the intention, projects will be considered for those smaller communities. Director Waugh will change the name.

Ms. Lohrman stated that the Board shouldn’t limit the Parks presence to just physical objects in a town like playgrounds & slides. They need to consider expanding their programming & education efforts in schools, libraries, senior centers, etc. If the Board is concerned with disenfranchised communities, building things isn’t the only answer. Make the Park District a presence in these communities via programming & education.

Mr. Kiracofe stated that is something the Board can look at.

Motion carried by unanimous vote.

- F. McClintock property, 40 acres adjacent to Reese Wildlife Sanctuary \$349,900
Director Waugh presented the Board with details of a property for sale adjacent to the Reese Wildlife Sanctuary for \$349,900.

The Board is in agreement for Director Waugh to investigate this property further to see how it could benefit the Park District. He is to set an appointment to visit the property.

- G. Budget Update - Capital Improvements & 3144

Mr. Bradley moved, Mr. Jenkins seconded to approve appropriating \$155,000 in the Maintenance Reserve fund to complete four projects (bridge repair west of Castle Rd, berming on TJE bike trail, handicap fishing dock and concrete sidewalk to handicap fishing dock) in 2022.

Director Waugh explained to the Board that funds are needed from the Maintenance Reserve fund to complete projects for 2022.

Mr. Bradley suggested holding off on some projects until funds are available next year.

Motion carried by unanimous vote.

IX. Director’s Report w/PPT

A. Director’s Report

Director Waugh provided the Board a brief overview of additional current projects/topics. His PPT presentation covered the following:

Boyd Wilkin wall support, Staddens launch repair, slip repair near eagles nest on TJE trail, bridge replacement west of Castle Rd, skid steer access bridge

at Brown Reserve, sheep loose at Brown Reserve, Ms. Fouts leading invasive removal, access to wetland at Taft, prairie burn at Infirmary Mound Park, picnic tables installed at Infirmary Mound Park, staff site visit to Reese, Goose nest on Willow Pond, Mr. Kiracofe induction to OSU Agriculture Hall of Fame.

X. Adjournment

Mr. White moved, Mr. Moseley seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 8:25pm..

Next Regular Meeting May 18, 2022 6:00 PM at Infirmary Mound Park - James Bradley Center