

Licking Park District Commissioners
Minutes of Regular Meeting – February 16, 2022

Board Chair Mr. Kiracofe called the February 16, 2022, Regular Meeting to order at 6:04pm at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call
Present: Mr. Moseley, Mr. Bradley, Mr. Kiracofe, Mr. White
Mr. Jenkins arrived at 6:09pm
Absent:
Staff: Ms. Lohrman, Director Waugh
- II. Organizational Meeting - Election of Vice Chair
Mr. Kiracofe asked for nominations for Vice Chairman.
Mr. Moseley nominated Mr. White. Mr. Kiracofe seconded.
Motion carried by unanimous vote.
- III. Comments from the Public
None.
- IV. Approve agenda items / Request for additional agenda items
Mr. Moseley moved, Mr. White seconded to approve the February 16, 2022 regular meeting agenda items.
Motion carried by unanimous vote.
- V. Approval of Minutes
 - A. January 19, 2022 Regular Meeting Minutes
Mr. Bradley moved, Mr. White seconded to approve the January 19, 2022 regular meeting minutes.
Motion carried by majority vote.
- VI. Financial Status of Park District
 - A. January 2022 Financial Summary
Mr. Bradley moved, Mr. Moseley seconded to approve the January 2022 financial summary.
Director Waugh presented the January 2022 financial summary to the Board.
Motion carried by unanimous vote.

VII. Approval of January 2022 Revenue & Expenses

A. January 2022 Revenue & Expenses

Mr. Moseley moved, Mr. Bradley seconded to approve the January 2022 revenue & expenses.

Director Waugh presented the January 2022 Revenue & Expenses to the Board.

Motion carried by unanimous vote.

VIII. Old Business

A. Newell Trail Update - Contract awarded to Mc B Inc, \$364,542.95

Director Waugh updated the board on the Newell path construction bid. The contract was awarded to Mc B Inc. for \$364,542.95. The Park District's share will be \$119,000.

Mr. Moseley wants Mr. Waugh to remind the contractor to keep their equipment off the newly planted prairie.

B. Mapping Update

Director Waugh presented the new Infirmery Mound Park Map Aaron Glanville is working on. This map can also be used for marking out mowing areas to mowing contractors. The Lobdell map is next on the list once IMP is finished.

C. Mistaken Levy income deposited (December \$54,799.68) by Auditor's office returned.

Director Waugh explained the Licking County Auditor mistakenly deposited \$54,799.68 into our account. The retraction will be reflected on our February 2022 financial reports.

IX. New Business - Special Item Follow Up

A. Lobdell Disc Golf Pit Toilet - NCI \$32,750; Labor \$6,850; PTI \$6,500

Director Waugh reviewed the multiple quotes he received for installing a pit toilet at the Lobdell Disc Golf park. He stated the EPA informed him LPD needed to get a permit for the installation, which would cost \$6,500 to complete the documentation for EPA approval.

Mr. White moved, Mr. Moseley seconded to approve spending \$32,750 to NCI for the pit toilet, \$6,850 for labor, & \$6,500 to ADR for completion of the EPA permit.

Motion carried by unanimous vote.

- B. Culverts and parking at Reese Wildlife Sanctuary; 101 G Funds for culvert & materials

Mr. Bradley moved, Mr. Moseley seconded to approve installing two culverts & parking lot at Reese Wildlife Sanctuary. 101G Funds will be used for the gravel & the base material, culverts will be paid for with park funds.

Motion carried by unanimous vote.

- C. Berming - Moots Run Rd west to Raccoon Valley Rd; RW \$71,000 estimate (\$52,800 3144 in budget)

Mr. Bradley moved, Mr. White seconded to approve spending up to \$71,000.00 for berming the TJE Bike Trail from Moots Run Rd west to Raccoon Valley Rd.

Motion carried by unanimous vote.

- D. Digital Sign at IMP, explore grant possibilities - Energy Cooperative

Director Waugh stated he received a quote from Kessler Signs two years ago for a digital sign at Infirmary Mound Park for \$40,000. He would like explore grant possibilities to pay for a new sign. If grants/donors don't come forward, funds will come from Capital Improvements.

Mr. Bradley moved, Mr. Moseley seconded to approve spending \$40,000 (plus 20%) on a new digital sign for Infirmary Mound Park.

Mr. Jenkins suggested investigating the software required for the sign, a monthly fee may be included.

Motion carried by unanimous vote.

- E. Open Road Renewable - former railway bed donation - Hartford to Licking/Knox line - MOU

Mr. Bradley moved, Mr. Mosely seconded to approve the potential donation from Open Road Renewable of the former railway bed near Hartford and allowing the director to sign an MOU to that effect.

Director Waugh stated Open Road Renewable only needs ¼ mile of a 2½ mile abandoned railway bed to run electric lines, so they would like to donate the land to LPD to manage. They will also give LPD \$250,000 to improve the trail or for use on another project. Director Waugh stated it is possible this trail could connect to the HOOT Trail if Knox County Parks acquires the adjacent land in Knox County.

Motion carried by unanimous vote.

F. (Longwell) Miles Estate - develop a simple master plan

Mr. Bradley moved, Mr. White seconded to approve moving forward with developing a preliminary master plan to develop the Miles Estate, spending up to \$5,000.00, for use by the trustees in presenting it to the probate judge and the Ohio Attorney General's office.

Mr. Moseley explained Roger Smith approached Director Waugh & LPD with the opportunity to acquire the Miles Estate. The Trust managing the estate requested a master plan from LPD in order to move forward with the potential donation. Director Waugh will work with a design firm to establish a preliminary plan for the property. Board is in agreement that, with Intel moving to the area, acquiring this green space would greatly benefit the citizens of Licking County.

Discussion also took place on possibly purchasing the empty lot between Morris Woods & the Miles Estate on Nichols Lane.

Motion carried by unanimous vote.

G. Update on requested property purchases; Taft neighbor, Union Station Rd & R/W Taft access

Board agreed to move this discussion to the March 2022 meeting.

H. Intel announcement and effect on LPD

Director Waugh stated the Miles Estate is a good start to acquiring land in preparation of the new Intel community.

I. Possible Disc Golf Course at Riverview Reserve - PPT presentation at March board meeting

Director Waugh stated the Columbus Flyers will be presenting their disc golf course plan for Riverview Reserve to the Board at the March 2022 meeting.

J. Design for walking path, ADA ramp & ADA boat dock at Mirror Lake - \$8,638 Tabled

Mr. White moved, Mr. Bradley seconded to take the motion off the table to approve spending \$8,638.00 to develop a design for an ADA ramp, ADA dock, & walking path at Mirror Lake. Ms. Lohrman reminded the Board at the December 2021 Board meeting the board voted to table this project with an amendment to remove the walking path from the motion. Mr. Kiracofe asked for a vote on the amendment to remove the path from the design.

Motion failed by majority vote.

Discussion followed regarding the wetland above the lake and any possible impacts. The Board requested the design show costs broken down for the

ramp and dock only, a path ½ way around the lake and a path all the way around the lake.

Motion carried by unanimous vote.

- K. Ed Parish cross access agreement signature (Lancer Rd farm field access across TJE trail)

Mr. Bradley moved, Mr. White seconded to approve a cross access agreement whereby Ed Parish can cross the Buckeye Scenic path extension south of Lakewood High School with farm equipment.

Motion carried by unanimous vote.

- L. Volunteer Appreciation Event 04/22/22

Director Waugh announced April is Volunteer Appreciation Month so a LPD Volunteer event has been scheduled for April 22, 2022.

- M. Financial/Estate Donations (Mr. Kiracofe)

Mr. Kiracofe stated during a recent OPRA education session, the topic of having a 501C3 group to allow donations was presented. It is a friends group that handles donations for organizations like park districts. It gives citizens the option to donate to park districts & provides them tax deductible opportunities.

Mr. Bradley suggested Mr. Kiracofe talk to Mr. Uible at Park National Bank for possibly handling something like this.

- N. Municipal Partner Funding policy - no comments after January meeting, next step

Mr. Moseley suggested changing “villages & townships” to “regional areas”.

Mr. Bradley stated he had a conversation with Director Waugh regarding this policy. He is concerned smaller villages won't get proper funding & citizens living there will feel disenfranchised from LPD if funding is based on population. Director Waugh asked Mr. Bradley to write down exactly what he'd like to see happen with the funds & present it to the board.

- X. Director's Report w/PPT

- A. Director's Report

Director Waugh provided the Board a brief overview of additional current projects/topics. Discussion took place on the following:

Concord Road parking lot, Taft pole barn clean up, new copier, Nature Playscape grant, bridge repair near Moots Run, deteriorating bridge near water plant in Granville, possible trail from Hartford to Licking County line, Riverview disc golf, February snow/ice storm, honeysuckle removal on BST,

Tippett Mound clearing, barn owl box at Boyd Wilkin, hawk on chimney swift tower.

XI. Adjournment

Mr. Moseley moved, Mr. Bradley seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 8:33pm.

Next Regular Meeting March 16, 2022 6:00 PM at Infirmary Mound Park - James Bradley Center