

**Licking Park District Commissioners**  
**Minutes of Rescheduled Regular Meeting – October 26, 2021**

Board Chair Mr. Kiracofe called the October 26, 2021, Rescheduled Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

I. Roll Call

Present: Mr. White, Mr. Moseley, Mr. Bradley, Ms. Sams, Mr. Kiracofe

Absent:

Guest: Adam Jenkins, Levy Committee

Staff: Ms. McAdams, Director Waugh

II. Comments from the Public

Guest Adam Jenkins, Co Chair of the Levy Committee, introduced himself and gave a brief summary of the status of the levy campaign, then asked for questions. Ms. Sams suggested getting Facebook posts on Pataskala and other community pages. Mr. Jenkins advised that it was to have been done and he would follow up to confirm it. Mr. Kiracofe advised the committee was working on boosting the Friends page posts on Facebook but were having to work through some Facebook criteria for political group posts to be boosted. The Board thanked Mr. Jenkins and the Levy committee for their efforts and dedication.

III. Approve agenda items / Request for additional agenda items

Mr. Bradley moved, Mr. White seconded to approve the October 20, 2021 regular meeting agenda items.

Motion carried by unanimous vote.

IV. Approval of Minutes

A. September 15, 2021 Regular Meeting Minutes

Mr. Bradley moved, Ms. Sams seconded to approve the September 15, 2021 regular meeting minutes.

Motion carried by unanimous vote.

V. Financial Status of Park District

A. September 2021 Financial Summary

Mr. Bradley moved, Ms. Sams seconded to approve the September 2021 financial summary.

Director Waugh presented the September 2021 financial summary to the Board. Discussion followed.

Mr. Moseley inquired what the carry-over was expected to be into the new year. Ms. Sams asked whether unused funds that had been transferred out of the Maintenance Reserve fund should be transferred back into 6050. Mr. White suggested that the Board should consider the movement and

disposition of carryover funds. Mr. Bradley stated he felt funds should be transferred to the Maintenance Reserve fund on a regular basis to cover unexpected future repair and maintenance needs. Director Waugh provided explanations of the intent and movement of the various funds. He explained that the 6051 fund, Land Acquisition, will need to be closed and redistributed within 18 months per the Auditor's office.

Motion carried by unanimous vote.

## VI. Approval of September 2021 Revenue & Expenses

### A. September 2021 Revenue & Expenses

Mr. Moseley moved, Mr. Bradley seconded to approve the September 2021 revenue & expenses.

Director Waugh presented the September 2021 Revenue & Expenses to the Board.

Mr. Moseley mentioned that there was some erosion present on the new path at the nature playscape that appears to need a drainage solution.

Motion carried by unanimous vote.

### B. Then & Now Resolutions

#### 1. Resolution 2021-10 Ufert Trucking LLC, Debris Removal, \$1,500.00

Mr. Bradley moved, Mr. Moseley seconded to approve Resolution 2021-10 for Ufert Trucking LLC for \$1,500.00.

Director Waugh explained that an invoice was dated prior to the date on the Purchase Order, requiring the need for a Then & Now Resolution.

Motion carried by unanimous vote.

## VII. Old Business

### A. Nature Playscape Update

Director Waugh updated the Board on the status of the Nature Playscape, advising that Phase One was 98% done and that the contractor was coming on 10.27.21 to install 2 small slides. Installation of a short fence for safety is planned to separate the walking path from the driveway.

### B. Brownsville Road Landing Update - initial estimate

Director Waugh updated the Board on the status of the Brownsville Road Landing. ADR has provided a cost estimate for installing a launch, ODNR confirmed it is reasonable. It is expected that ODNR will purchase 8.2 acres north of the current bridge from Orville Felumlee and sign a long-term lease with LPD. ODNR's Jeff Johnson is working on locating funds for the launch

and parking area and expects the project could be completed by Memorial Day 2023. Mr. Felumlee will pay for the survey work.

Director Waugh provided the Board with numbers from 2021 River Round Up:

335 tires

1540# of metal

16,400# of trash

C. Newell Trail Update

Director Waugh updated the Board on the status of the Newell trail. He stated that the bid for construction work was going to be advertised in January 2022. The bid would be awarded in February and the construction project is to be completed by May 20, 2022. He advised that only \$5,000 of the \$75,000 appropriated from the 6050 Maintenance Reserve fund will be needed for the design portion of the project. Knox Co. will pay the bills & then send LPD a bill for our portion. This project is funded in conjunction with Knox County using an ODNR COTF reimbursable grant that pays 75% of the projected costs.

D. Berm work on 2021 paving in unincorporated areas

Director Waugh advised that berming work has been completed east of Granville on the TJE bike trail, at a cost of \$49,488, funded from the 6050 Maintenance Reserve Fund. The contractor inadvertently bermed from the eastern Granville corp limit to Maple Grove Cemetery. The Village has paid LPD one half of the total overage cost (\$2,900.00) of \$1,450.00 under our Municipal Partnership Agreement. This was a needed improvement for safety reasons.

E. Update on new hire

Director Waugh stated that it is expected that a job offer will be made on Wednesday Oct 27 or Thursday Oct 28 to new maintenance worker candidate Charles Brookover and that Mr. Brookover may start as soon as the week of Nov 1.

F. Harvest Moon - Estimated 600 cars/1,800 people

Director Waugh advised that the 2021 Harvest Moon Festival was very successful with an estimated 1800+ attendees. He said that next year the hours may be expanded.

Discussion also took place on the Ohiolina event attendance numbers & the inquiry of building a permanent stage.

VIII. New Business - Special Item Follow Up

A. Mr. Kiracofe Levy & Committee Update

Mr. Kiracofe advised that there had been lots of advertising done with regard to the upcoming levy vote - radio promo spots, Advocate letters to the editor, Editorial Board articles and Facebook. He said that an email was going out to all park volunteers and other groups to ask that they get out and vote. Mr. White asked that after the Nov vote, that thank you cards be sent to the Levy Committee members.

B. Proposed AEP/CLS Supplemental Easement & R/W at Boyd Wilkin

Director Waugh advised the Board that AEP was seeking a wider easement by the power line along the southern border of Boyd Wilkin Farm. AEP is willing to compensate LPD for the increase in easement width. Funds received would be deposited in the Licking County Foundation Boyd Wilkin fund.

Mr. Bradley moved, Mr. White seconded to approve the Director and Chairman of the Board's signing of an agreement with AEP, after an assessment and determination of whether there are trees of value to be cut and removed.

Motion carried by unanimous vote.

C. Authorization to purchase Diamond Brand Rotary cutter \$9,800

Mr. Bradley moved, Mr. White seconded to approve the purchase of a Diamond Brand Rotary cutter for \$9,800. Discussion followed with information provided on contractors' previous trail clearing work with this same piece of equipment. Example projects where the equipment would be used are for opening up trails at Brown Reserve and clearing work around Tippett Mound at Taft Reserve, and keeping established trails cleared of excessive vegetation.

Motion carried by unanimous vote.

D. Buckeye Scenic Trail Extension - ODOT TAP grant letter of interest

Director Waugh advised that although LPD did not get an ODOT TAP award in 2020 for the Buckeye Scenic Trail Extension (Lancer Rd/Lakewood HS), it would probably be successful if LPD would apply again now. The grants are awarded after the first of the year in 2022 and if LPD receives the grant, construction would probably be in 2024.

Mr. Bradley moved, Mr. Moseley seconded to authorize the Director to submit a letter of interest for the ODOT Transportation Alternatives Program (TAP) grant for the Buckeye Scent Trail extension.

Motion carried by unanimous vote.

IX. Director's Report

A. Director's Report

Director Waugh provided the Board a brief overview of additional current projects/topics. Discussion took place on the following:  
Boyd Wilkin Farm weed control and drainage needs, new prairie areas at IMP and Newell have been mowed twice, Village of Johnstown dog park construction, Harvest Moon Festival, trail tree cutting, Volunteer Vince Alessi's cooking demo, Buckeye Scenic Trail bridge rail repair.

- X. Executive Session for the purpose of employment/compensation of public employee  
Mr. Bradley moved, Mr. Moseley seconded the motion for the Board to go into executive session, per ORC 121.22(G)(1), for the purpose of Employment of Public Employee & Compensation of Public Employee.  
Roll call vote: Mr. Bradley-Yea, Mr. White-Yea, Ms Sams-Yea, Mr. Moseley-Yea, Mr. Kiracofe-Yea.  
Entered into Executive Session at 8:10pm  
Returned from the executive session at 8:32pm.

Mr. Bradley moved, Mr. Moseley seconded to give Ms. Jennings a merit raise of \$1.00/hour beginning Oct. 30, 2021.  
Roll call vote: Mr. Bradley-Yea, Mr. White-Yea, Ms. Sams-No, Mr. Moseley-Yea, Mr. Kiracofe-Yea.  
Motion carried by majority vote.

- XI. Adjournment  
Mr. Moseley moved, Mr. White seconded to adjourn.  
Motion carried by unanimous vote.  
The meeting adjourned at 8:40pm.

Next Regular Meeting November 17, 2021 6:00 PM at Infirmary Mound Park - James Bradley Center