

Licking Park District Commissioners
Minutes of Regular Meeting – September 15, 2021

Board Chair Mr. Kiracofe called the September 15, 2021, Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call
Present: Mr. Moseley, Ms. Sams, Mr. Bradley, Mr. Kiracofe, Mr. White-via phone
Absent:
Staff: Ms. Lohrman, Director Waugh

- II. Comments from the Public
None.

- III. Approve agenda items / Request for additional agenda items
Mr. Moseley moved, Mr. Bradley seconded to approve the September 15, 2021 regular meeting agenda items.
Motion carried by unanimous vote.

- IV. Approval of Minutes
 - A. August 18, 2021 Regular Meeting Minutes
Mr. Bradley moved, Ms. Sams seconded to approve the August 18, 2021 Regular Meeting minutes.
Motion carried by unanimous vote.

- V. Financial Status of Park District
 - A. August 2021 Financial Summary
Mr. Bradley moved, Mr. Moseley seconded to approve the August 2021 financial summary.
Director Waugh presented the August 2021 financial summary to the Board.
Mr. Bradley inquired about the marketing budget not being used. Director Waugh stated that because of Covid, billboards haven't been used as much and program flyer distribution via newspapers have been discontinued.
Motion carried by unanimous vote.

- VI. Approval of August 2021 Revenue & Expenses
 - A. August Revenue & Expenses
Mr. Bradley moved, Mr. Moseley seconded to approve the August 2021 revenue & expenses.
Director Waugh presented the August 2021 Revenue & Expenses to the Board.
Motion carried by unanimous vote.

VII. Old Business

A. Nature Playscape Update

Director Waugh updated the board on the status of the Nature Playscape. Estimated completion date for Phase 1 is September 30, 2021.

B. Claylick Creek Landing Update

Director Waugh stated more discussion on the status of Claylick Creek Landing will occur under VIII. F. New Business.

C. Newell Update

Director Waugh updated the board on the status of Newell. Knox County will invoice LPD for our portion of the design cost. Construction is slated to start sometime next year.

D. Berm work on 2021 paving in unincorporated areas

Director Waugh updated the board on the berm work needed along the bike trail. Contractor will start either Friday, September 17th or Monday, September 20th.

VIII. New Business - Special Item Follow Up

A. Introduction of Emily Fouts, AmeriCorps service position

Director Waugh introduced Emily Fouts to the board. She is the AmeriCorps employee who started August 23rd & will be with the Park District through mid August of 2022. She is from Granville & graduated from Bowling Green with a degree in Environmental Science.

B. Mr. Kiracofe Levy and Committee Update

Mr. Kiracofe updated the board with Levy & Committee happenings. Yard signs are ready to pick up & there will be days the general public can come to the Bradley Center to pick them up (9/29 4pm-7pm & 10/2 9am-1pm). He will also be attending the Board of Realtors conference at Cherry Valley Hotel & will do a presentation.

C. Resolution 2021-10 Accepting Amounts & Rates by Budget Commission 2022

Mr. Bradley moved, Ms. Sams seconded to approve Resolution 2021-10 Accepting Amounts & Rates by Budget Commission 2022.

Roll call vote: Mr. Bradley-Yea, Ms. Sams-Yea, Mr. Moseley-Yea, Mr. Kiracofe-Yea

Motion carried by unanimous vote.

- D. Cost share proposal for Riverview Reserve clean up; compactor dumpster dump \$1,500; requested assistance with Pickleball Court and shared employee

Director Waugh stated the city of Newark took the lead with the removal of multiple encampments & trash at Riverview and suggested we help with \$3,000.00 to assist with dumpster costs.

Mr. Bradley moved, Mr. Moseley seconded to approve spending up to \$3,000.00 for trash removal at Riverview.

Motion carried by unanimous vote.

The city of Newark also suggested sharing an employee with LPD that would help with bike trail maintenance. The Board does not want to pursue this option currently.

Director Waugh also stated he was approached by the city of Newark to have LPD help sponsor a pickleball court. The board concluded this was not part of our mission and declined to participate.

- E. Discuss forestry head type attachment for trail clearing - avoiding contractors
Director Waugh explained the need for LPD to purchase a bobcat attachment to clear trails in order to eliminate paying contractors to do the work. The Director is to get additional information.

Mr. Bradley moved, no second.

Motion did not carry.

- F. Authorize engineering for Brownsville Road Landing up to \$12,500
Director Waugh stated the land on the west side of Brownsville Road (Seven acre Felumlee property) is being looked at as an alternative to Clayclick Creek Landing for a canoe/kayak launch ramp. ODNR offered to purchase the land & help with construction. An engineering design is needed to see if this property is suitable for a launch and to get a construction cost estimate.
Mr. Bradley moved, Ms. Sams seconded to approve up to \$12,500 for an engineering design for Brownsville Road Landing.
Motion carried by unanimous vote.

- G. Riverview clean up of excessive debris discussion

Director Waugh met with Sgt. Brnjic & Sgt. Bline regarding the next steps with Riverview cleanup. LPD currently needs to wait for AEP to clear trees from power lines before deciding how to move forward.

Ms. Sams suggested Director Waugh meet with city officials, social services, etc. to come up with a plan. LPD owns the property so it's up to us to keep

staff & park visitors safe while at the park. The option of adding a ranger was discussed to possibly manage this situation.

H. Approval to sign Concord Rd parking lot agreement with TJE & Concord Farms Holding Co.

Director Waugh received the agreement from Concord Farms Holding Co. and TJ Evans Foundation for the parking lot at Concord Road. He stated that TJ Evans Foundation will be paying for the construction of the lot.

Mr. Moseley moved, Mr. Bradley seconded to approve Director and Chairman of the Board's signing of the Concord Rd parking lot agreement with TJ Evans & Concord Farms Holding Co.

Motion carried by unanimous vote.

I. OCG & BST farm crossing easement discussion

Director Waugh stated he discussed with the Slater family their intention to put in a pig farm on the west side of the Ohio Canal Greenway path. They currently are seeking a permanent easement across the path. The initial ask was for grain farming equipment. The addition of equipment crossing for a hog farm entails a lot more traffic and weight. The Board requested the Director gather additional information before making a decision.

He also discussed Mr. Parrish's intention of getting a 120ft easement across Buckeye Scenic Trail to access his farm. Mr. Parrish is currently working with the Licking County Engineer's office. Final approval would come from the TJ Evans Foundation since LPD does not own this path.

Director Waugh will discuss these issues with the prosecutor's office & update the board.

IX. Director's Report w/ PPT

Director Waugh provided the Board a brief overview of the following project/topics: Taft North restroom roof replacement complete, Lobdell shelter dedication, Phase 1 of Nature Playscape, Riverview cleanup, delivery of playground mulch, Staddens Landing stones used for playscape, drainage work near Shelter 3, Brown Reserve trail clearing, blowing off bike paths, Reese Reserve paths, River Round Up, Pataskala parade, Partnership Appreciation day planned for 10/6 11am-1pm at JBC.

X. Adjournment

Mr. Bradley moved, Mr. Moseley seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 7:53pm.

Next Regular Meeting October 20, 2021 6:00 PM at Infirmary Mound Park - James Bradley Center