

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – July 21, 2021**

Board Chair Mr. Kiracofe called the June 21, 2021, Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call  
Present: Mr. Moseley, Ms. Sams, Mr. Bradley, Mr. Kiracofe, Mr. White  
Absent:  
Staff: Ms. Lohrman, Director Waugh
  
- II. Comments from the Public  
None.
  
- III. Approve agenda items / Request for additional agenda items  
Mr. Bradley moved, Mr. White seconded to approve the July 21, 2021 regular meeting agenda items.  
Motion carried by unanimous vote.
  
- IV. Approval of Minutes
  - A. June 16, 2021 Regular Meeting Minutes  
Mr. Bradley moved, Mr. Moseley seconded to approve the June 16, 2021 Regular Meeting minutes.  
Motion carried by unanimous vote.
  
  - B. July 12, 2021 Special Meeting Minutes  
Mr. Bradley moved, Ms. Sams seconded to approve the July 12, 2021 special meeting minutes.  
Motion carried by unanimous vote.
  
- V. Financial Status of Park District
  - A. June 2021 Financial Summary  
Mr. Bradley moved, Mr. Moseley seconded to approve the June 2021 financial summary.  
Director Waugh presented the June 2021 financial summary to the Board.  
Motion carried by unanimous vote.
  
- VI. Approval of June 2021 Revenue & Expenses  
Mr. Bradley moved, Ms. Sams seconded to approve the June 2021 revenue & expenses.  
Director Waugh presented the June 2021 Revenue & Expenses to the Board.  
Motion carried by unanimous vote.

## VII. Old Business

### A. Nature Playscape Update

Director Waugh updated the board on the status of the Nature Playscape. He met with the project contractors on July 15th & they will come next week to start marking and staking areas.

### B. Claylick Creek Landing Update

Director Waugh updated the board on the status of Claylick Creek Landing. He has no new information from ODNR's real estate department about land ownership on the east side of the bridge. He met with Orville Felumlee regarding his land on the west side of Brownsville Rd. Mr. Felumlee said he would pay to have land surveyed, however Director Waugh asked him to hold off until he spoke to Jeff Johnson with ODNR to see if a launch at this location could be possible.

### C. Newell Update

Director Waugh updated the board on the status of Newell. CT Consultants are in the process of doing a survey. Design work is expected to be completed at the end of September or October this year.

Mr. Bradley inquired about the solar panel field that could possibly be located near Newell. Director Waugh stated he & Mr. Kiracofe attended an open house earlier this month regarding the solar field & he asked questions regarding the impact the field would have on the environment but those questions could not be answered by persons at the open house.

### D. Berm work on 2021 paving in unincorporated areas

Director Waugh updated the board on the berm work needed along the bike trail. Director Waugh has authorized berm work in unincorporated areas that were paved in 2021.

## VIII. New Business - Special Item Follow Up

### A. Mr. Kiracofe Levy and Committee Update

Mr. Kiracofe updated the board on Levy Committee items. They have had three meetings so far. Rack cards & signs are being made & donor letters are being sent out. A table at Hartford Fair will be set up & the Facebook page has been reactivated. A presentation was made at the Licking County Chamber of Commerce meeting this week and they received positive feedback regarding the parks & the levy. Newark Advocate's Editorial Board meeting is yet to be scheduled.

B. Resolution 2021-09 Declaring Necessary to Levy a Tax

Mr. Moseley moved, Mr. Bradley seconded to approve Resolution 2021-09 Declaring Necessary to Levy a Tax.

Director Waugh explained the need to approve this resolution to officially declare the Licking Park District's need to levy a tax and place it on the November ballot.

Roll Call Vote:

Mr. Kiracofe-Yea, Mr. White-Yea, Ms. Sams-Yea, Mr. Bradley-Yea, Mr. Moseley-Yea

Motion carried by unanimous vote.

C. 2021-01 Credit Card Account Policy

Mr. Bradley moved, Mr. White seconded to approve the 2021-01 Credit Card Account Policy.

Director Waugh explained that the State of Ohio Auditor's office highly recommends a policy be established for credit card use.

Roll Call Vote:

Mr. Kiracofe-Yea, Mr. White-Yea, Ms. Sams-Yea, Mr. Bradley-Yea, Mr. Moseley-Yea

Motion carried by unanimous vote.

D. AmeriCorps / Rural Action update - Emily Fouts to start mid August

Director Waugh updated the board on the status of the AmeriCorps hiring process. Emily Fouts will start in August. She is from Granville, went to Bowling Green & has a degree in environmental science. She will help with programming, citizen science, trail maintenance & land conservation.

E. Authorization for forestry head trail clearing work at Taft, \$4,950.00

Mr. White moved, Mr. Bradley seconded to approve spending \$4,950.00 for forestry head trail clearing at Taft.

Director Waugh explained the need for trail maintenance at Taft Reserve. He stated overgrowth is taking over the paths & needs remedied. LPD currently doesn't have the personnel to complete the work since maintenance is currently focusing on flailing bike paths & completing other projects. He recently had Russell Tree Service clear a portion of the paths & he would like to hire another company to complete another portion of paths to compare costs & quality/quantity of work.

Mr. Bradley is worried about creating/opening up additional paths that will need to be maintained when we already have trouble keeping up with path systems already established.

Mr. White is also concerned about new paths but believes we need to maintain what is already established.

Mr. Moseley is also worried about having enough staff to keep up with all the mowing & maintenance required to keep the park maintained.

Director Waugh confirmed no new paths were being proposed at Taft. This project will allow future maintenance to be done by machine (brush hog) as opposed to hand work by maintenance.

Motion carried by majority vote.

IX. Director's Report w/ PPT

A. Director's Report

Director Waugh provided the Board a brief overview of the following projects/topics:

Falconry event, Buckeye Scenic Trail bridge repair, IMP Prairie, Music at the Gazebo, Kite Event, PACE Event

Mr. Bradley asked if there was any update on the Davidorf property. Director Waugh stated he hasn't had any new discussions with the property owner.

X. Adjournment

Mr. Moseley moved, Mr. Bradley seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 8:18pm.

Next Regular Meeting August 18, 2021 6:00 PM at Infirmary Mound Park - James Bradley Center