

Licking Park District Commissioners
Minutes of Regular Meeting – May 19, 2021

Board Chair Mr. Kiracofe called the May 19, 2021, Regular Meeting to order at 6:03pm at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call
Present: Mr. Moseley, Ms. Sams, Mr. Bradley, Mr. Kiracofe
Absent: Mr. White
Staff: Ms. Lohrman, Director Waugh

- II. Comments from the Public
None

- III. Approve agenda items / Request for additional agenda items
Mr. Bradley moved, Ms. Sams seconded to approve the May 19, 2021 regular meeting agenda items.
Mr. Kiracofe would like to add *VIII.D. Committees* to the agenda.
Motion carried by unanimous vote.

- IV. Approval of Minutes
 - A. April 21, 2021 Regular Meeting Minutes
Mr. Bradley moved, Mr. Moseley seconded to approve the April 21, 2021 regular meeting minutes.
Motion carried by unanimous vote.

- V. Financial Status of Park District
 - A. April 2021 Financial Summary
Mr. Moseley moved, Mr. Bradley seconded to approve the April 2021 financial summary.
Director Waugh presented the April 2021 financial summary to the Board.
Motion carried by unanimous vote.

- VI. Approval of April 2021 Revenue & Expenses
 - A. April 2021 Revenue & Expenses
Ms. Sams moved, Mr. Bradley seconded to approve the April 2021 revenue & expenses.
Director Waugh presented the April 2021 Revenue & Expenses to the Board.
Motion carried by unanimous vote.

- VII. Old Business

A. Nature Playscape: Insurance Climb Area Phase 3, Truss Bridge Phase 5; scope & fee for Phase 1

Director Waugh requested a detailed scope and fee for Phase I from Urban Wild. He also contacted our insurance company on the nature playscape & they have two concerns. The Climb Area in Phase 3 & the Truss Bridge in Phase 5, may require up to \$1,500 additional premium to insure. We will evaluate those additions and costs at the appropriate time.

Director Waugh also discussed the overwhelmingly positive results of the public survey posted on social media regarding the playscape. We have acquired 531 responses & over 90% of respondents approve of the nature playscape & see it as high value to the park system.

Mr. Kiracofe stated this project was part of the Strategic Plan and was glad we are moving forward with it.

B. Annual Report distribution

Director Waugh stated that he has been distributing the Licking Park District 2020 Annual Report to individuals & community organizations.

Mr. Moseley asked if we could print in black & white to keep costs low.

Director Waugh said he would check pricing & compare.

Ms. Sams suggested putting the report on social media, if it wasn't already posted.

C. Claylick Creek Landing Update

Director Waugh stated he talked to Jeff Johnson with ODNR, who is working with their legal and real estate division to confirm ownership and draft an MOU to allow LPD to construct a launch. Director Waugh has moved the completion date to Labor Day from Memorial Day. The Licking County Commissioners are in talks with the property owner next to the current parking lot regarding purchase of his land to construct a larger parking lot.

D. Newell Update

Director Waugh stated the Licking Park District was awarded the joint grant for construction of the multi-use trail connecting Delaware and Knox Counties on the Ohio To Erie Trail. Design fee is anticipated to be 10% of construction cost, +/- \$50,000.00. Director Waugh wrote a Request for Qualifications (RFQ) and will jointly advertise with Knox County Parks for a design consultant. Statement of Qualifications to be submitted, and a consultant will be selected using a Qualification Based Selection (QBS) method. Construction will most likely begin next spring.

E. Paving

Director Waugh stated he has signed the Shelly Co. contract & they will start paving in June.

Mr. Bradley asked if the rise in oil prices increased the price for paving & Director Waugh stated it was approximately a 5% increase.

F. Bridge deck replacement BST \$35,200 GM General Contracting

Director Waugh stated he received a quote from GM General Contracting for \$35,200, which is less than the quote from LAW for \$45,000 that was approved by the board at last month's meeting. Director Waugh has approved a contract with GM Contracting to complete the project.

Mr. Moseley suggested posting warning signs about closure on the path prior to work being done to warn patrons.

VIII. New Business - Special Item Follow Up

A. Mr. Kiracofe Levy and Committee Update

Mr. Kiracofe discussed his latest meetings with Lori Appleman & Jennifer McDonald. He's gotten good feedback so far from meetings regarding the levy. Mr. Kiracofe stated that he & Mr. White will be on the levy committee. Mr. Bradley stated he'd like to be on the committee. Mr. Kiracofe stated only two Board members are allowed on the committee per ORC. He is planning the first committee meeting for June but no date is confirmed.

B. Maintenance position update, authorization to hire

Mr. Moseley moved, Ms. Sams seconded to authorize Director Waugh to offer Mr. McCuen the maintenance position.

Director Waugh stated Mr. McCuen's start date will be June 7, 2021.

Motion carried by unanimous vote.

C. Resolution 2021-06 Authorization to Apply for NatureWorks Grant

Mr. Bradley moved, Mr. Moseley seconded to approve Resolution 2021-06 Authorization to Apply for NatureWorks Grant.

Director Waugh stated Ms. Balogh is gathering information & writing the grant proposal. Ms. Sams inquired about the amount that was being asked for & Director Waugh stated the maximum amount for Licking County is around \$55-58K & he suggested that we only apply for 1/2. The grant needs to be postmarked by June 1, 2021 & will be awarded in October 2021.

Motion carried by unanimous vote.

D. Committees

Mr. Kiracofe stated Ms. Sams volunteered to oversee the data collection for the board member handbook so any board member with ideas or suggestions needs to get with her. Mr. Kiracofe suggested adding the history of the park

district & how land was acquired. Ms. Sams would like to add an explanation of how to read the financial reports & a checklist of completed training (ie kubota, archery trailer, canoe/kayak, etc).

Mr. Moseley wants to be sure the Board doesn't micromanage or intrude on day-to-day operations. He explained that another Ohio county is currently having this issue where the Chairman is too involved with day-to-day operations & Board members who disagree have resigned.

Mr. Bradley agreed the Board should help guide/support decisions not make them & suggested adding term limits to the Chair position.

Mr. Kiracofe also stated that Ms. Sams would like to lead a fundraising/donation committee for special projects, like the Nature Playscape, so any Board member wanting to help, suggest ideas, or has a possible donor in mind can get with Ms. Sams.

IX. Director's Report w/ PPT

A. Director's Report

Director Waugh provided the Board a brief overview of the following projects/topics:

2020 Annual Report, Claylick Creek Landing Parking & Boyce Parking, Graffiti/tagging at IMP, Wildlife in LPD Parks, Pataskala Foundation Park progress, Fairy Trail, Saddle Up & Hike Bike Paddle, Park Bingo, Music @ the Gazebo, & America Rescue Plan Funds

X. Adjournment

Mr. Moseley moved, Ms. Sams seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 8:14pm.

Next Regular Meeting June 16, 2021 6:00 PM at Infirmary Mound Park - James Bradley Center