

Licking Park District Commissioners
Minutes of Regular Meeting – April 21, 2021

Board Chair Mr. Kiracofe called the April 21, 2021, Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call
Present: Mr. Moseley, Ms. Sams, Mr. Bradley, Mr. Kiracofe, Mr. White via phone
Absent:
Staff: Ms. Lohrman, Director Waugh, Ms. Balogh

- II. Comments from the Public
None

- III. Approve agenda items / Request for additional agenda items
Mr. Bradley moved, Mr. Moseley seconded to approve the April 21, 2021 regular meeting agenda items.
Ms. Sams asked to add discussion on the proforma. Director Waugh stated it would be discussed under *VII. F. Levy Planning - Next Step*.
Motion carried by unanimous vote.

- IV. Approval of Minutes
 - A. March 17, 2021 Regular Meeting Minutes
Mr. Moseley moved, Ms. Sams seconded to approve the March 17, 2021 regular meeting minutes.
Motion carried by unanimous vote.

- V. Financial Status of Park District
 - A. March 2021 Financial Summary
Mr. Bradley moved, Mr. White seconded to approve the March 2021 financial summary.
Director Waugh presented the March 2021 financial summary to the Board.
Motion carried by unanimous vote.

- VI. Approval of March 2021 Revenue & Expenses
 - A. March 2021 Revenue & Expenses
Mr. Bradley moved, Mr. Moseley seconded to approve the March 2021 revenue & expenses.
Director Waugh presented the March 2021 Revenue & Expenses to the Board.
Motion carried by unanimous vote.

VII. Old Business

A. Dorothy A Wolfe Wildlife Sanctuary Update

Director Waugh updated the Board on the status of the Wolfe property transfer from ODNR. Jeff Johnson with ODNR said the property had liens and other issues on it so ODNR did not move forward with their acquisition.

B. Claylick Creek Landing Update

Director Waugh updated the Board on the status of the Claylick Creek Landing project. The Army Corps of Engineers won't move forward on permitting until ODNR confirms ownership of property & an MOU is established with the Park District to construct and maintain the proposed launch. Jeff Johnson with ODNR is waiting on their real estate department to confirm ownership. Licking County Commissioners are pursuing purchasing two acres near the site to build a parking lot. They will transfer the land to Licking Park District.

C. Newell Update

Director Waugh updated the Board on the status of the Newell parking lot. The park sign will be installed behind the neighbor's mailbox so they won't have to relocate it. The Clean Ohio Grant was awarded to Licking Park District & Knox County Parks. Director Waugh is working with Knox County Parks to begin the design consultant selection process.

D. AmeriCorp Service Position Update

Director Waugh discussed that AmeriCorp is currently reviewing Licking Park District's letter of interest & position description. Ms. Sams stated that due to the American Rescue Plan passing, it may affect the AmeriCorp program.

E. Board Member Handbook

Mr. Kiracofe updated the Board on the status of the Board Member Handbook draft. He asked the Board to review it & suggest any changes or additions.

Change in Agenda Order: Mr. Moseley suggested moving to *VIII. A. Nature Playscape Presentation* & coming back to *VII. F. Levy Planning*. This will allow Urban Wild to make their presentation and not have to sit through the entire meeting. Board agreed.

Item VIII A Playscape Presentation

Amy Dutt & Rick Van Gundy presented their plans for the Infirmary Mound Park Nature Playscape. Discussion took place.

Mr. White moved, Mr. Bradley seconded to approve spending up to \$50,000 for Phase 1 of the Nature Playscape, which will include the trail, head of serpent & meadow to be completed by September 2021.

Ms. Sams inquired about pursuing a grant for this project. Grants and individual donations would be welcomed and should be solicited.

Motion carried by unanimous vote.

F. Levy Planning - Next Step

Mr. Kiracofe stated that he & Director Waugh would meet with Judge Lang and Jennifer McDonald with the Licking County Chamber of Commerce Friday April 23 to discuss possible individuals for the levy committee. Mr. Kiracofe would like to have a committee established by June.

Director Waugh discussed his revisions to the proforma. He added a 6-month seasonal maintenance employee in 2022 & a four-month intern/naturalist in 2023.

Ms. Sams voiced her concerns with uncompleted projects on the strategic plan & the board now focusing on projects on this new proforma & using reserve funds for new projects on the proforma. She would like to see the Board prioritize projects better & not forget the current five year plan projects. Mr. Bradley agreed that the Board shouldn't approve using reserve funds for current capital projects. Mr. Kiracofe stated that this money should be used, the public would not want the Parks holding too much money in reserve.

VIII. New Business - Special Item Follow Up

A. Nature Playscape Presentation

Moved above

B. Asphalt paving bid results 2021

Mr. Bradley moved, Ms. Sams seconded to approve Shelly Company's bid of \$253,506 to pave TJ Evans Bike Trail.

Change in Agenda Order: Mr. Bradley & Mr. Moseley suggested that the Board discuss item *VIII. F. Amend last month's authorization to use 6051 funds* before voting on asphalt paving bid results.

Mr. Bradley withdrew his motion, Ms. Sams withdrew her second to approve Shelly Company's bid of \$225,016 to pave TJ Evans Trail.

Item VIII F Amend last month's authorization to transfer 6051 to now use 6050 Maintenance Reserve Funds for 2021 Capital Improvements

Mr. Kiracofe asked for a motion to amend the motion passed on March 17, 2021 regarding use of funds for 2021 capital projects by striking the word

“transfer” and insert the word “use”, and striking the words “Land Acquisition Fund” and inserting the words “6050 Maintenance Reserve Fund”.

Mr. Moseley moved, Mr. Bradley seconded to rescind last month’s motion to authorize the use of 6051 funds.

Motion carried by unanimous vote.

Mr. Bradley moved, Mr. Moseley seconded to approve using \$135,565 of 6050 Maintenance Reserve funds to pave & berm part of TJ Evans Trail & complete the trail at Newell.

Motion carried by unanimous vote.

Mr. White moved, Mr. Kiracofe seconded to approve using \$35,000 of 6050 Maintenance Reserve funds for an ADA walking path around Mirror Lake.

Roll call vote: Ms Sams-Nay, Mr. Bradley-Nay, Mr. Moseley-Nay, Mr.

White-Yea, Mr. Kiracofe Yea

Motion failed.

Mr. Moseley moved, Mr. Bradley seconded to approve Shelly Company’s bid of \$253,506 to pave TJ Evans Bike Trail with \$225,016 being used out of 3144 Bike Path & \$28,490 coming from 6050 Maintenance Reserve.

Motion carried by unanimous vote.

C. Authorization for Crack Fill & Asphalt Sealing Panhandle \$34,000

Mr. Bradley moved, Mr. White seconded to approve spending \$34,000 to crack fill & seal asphalt on Panhandle Bike Trail.

Motion carried by unanimous vote.

D. Bridge Deck replacement Buckeye Scenic Trail - \$45,000 (Budget amount \$55,000)

Mr. Moseley moved, Mr. Bradley seconded to approve spending up to \$45,000 to replace the bridge deck on Buckeye Scenic Trail.

Motion carried by unanimous vote.

E. Newark Cost Share TJE Trail moved to avoid slip, LPD \$12,321.25

Mr. Bradley moved, Mr. Moseley seconded to approve spending \$12,321.25 to cost share with the City of Newark on relocating part of the TJ Evans trail to avoid slips along Raccoon Creek.

Motion carried by unanimous vote.

F. Amend last month’s authorization to use 6051 funds

Moved above

IX. Director's Report

A. Director's Report

Director Waugh provided the Board a brief overview of additional current projects/topics. Discussion took place.

X. Adjournment

Mr. Moseley moved, Mr. White seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 9:03pm.

Next Regular Meeting May 19, 2021 6:00 PM at Infirmary Mound Park - James Bradley Center