

Licking Park District Commissioners
Minutes of Regular Meeting – March 17, 2021

Board Chair Mr. Kiracofe called the March 17, 2021, Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

I. Roll Call

Present: Mr. White, Mr. Moseley, Ms. Sams, Mr. Bradley, Mr. Kiracofe

Absent:

Staff: Ms. Lohrman, Director Waugh

II. Comments from the Public

None.

III. Approve agenda items / Request for additional agenda items

Mr. Moseley moved, Mr. Bradley seconded to approve the March 17, 2021 regular meeting agenda items.

Motion carried by unanimous vote.

IV. Approval of Minutes

A. February 17, 2021 Regular Meeting Minutes

Mr. Bradley moved, Ms. Sams seconded to approve the February 17, 2021 regular meeting minutes.

Motion carried by unanimous vote.

B. March 9, 2021 Special Meeting Minutes

Mr. Moseley moved, Mr. Bradley seconded to approve the March 9, 2021 special meeting minutes.

Motion carried by unanimous vote

V. Financial Status of Park District

A. February 2021 Financial Summary

Mr. Bradley moved, Mr. White seconded to approve the February 2021 financial summary.

Director Waugh presented the February 2021 financial summary to the Board.

Ms. Sams questioned why the Capital Improvement budget balance on the Expense Report (\$283,466.98) did not match the approved budget of \$226,250.00. Ms. Lohrman stated it was because there were still open 2020 purchase orders that were still being used, thus making the Expense Report total higher than the approved 2021 budget.

Mr. Bradley asked about the price of gas increasing & stated money may have to be moved to accommodate any increases.

Motion carried by unanimous vote.

VI. Approval of February 2021 Revenue & Expenses

A. February 2021 Revenue & Expenses

Mr. Bradley moved, Mr. White seconded to approve the February 2021 revenue & expenses.

Director Waugh presented the February 2021 Revenue & Expenses to the Board.

Motion carried by unanimous vote.

VII. Old Business

A. Dorothy A Wolfe Wildlife Sanctuary Update

Director Waugh updated the Board on the status of the Wolfe property transfer from ODNR. He stated an extension may have been filed but he has not seen any updated paperwork from the probate attorney.

B. Claylick Creek Landing Update

Director Waugh updated the Board on the status of the Claylick Creek Landing project. He stated that he's been in contact with Lydia Fouch with the Army Corps of Engineers & she is assisting him with applying for a 404 permit for launch construction. Jeff Johnson with ODNR is researching title records to determine if ODNR owns the land. He also discussed with Commissioner Flowers the possibility of purchasing land to put in a parking lot.

C. Newell Update

Director Waugh updated the Board on the status of the Newell parking lot. He stated the Licking County Engineer will complete parking lot in the next week or two. The Licking County Prosecutor's office will address the mailbox issue. He also expects an answer regarding the ODNR COTF grant by the end of March.

D. Levy Planning - Next step

Mr. Kiracofe updated the board that Mr. O'Brien, from First Federal, agreed to be treasurer again & that letters to donors can be sent out after a committee is established. He also suggested either to have new signs made or have stickers made to change existing signs to say "Replacement".

Mr. Kiracofe asked Director Waugh to finalize the pro forma & put that with the strategic plan.

VIII. New Business - Special Item Follow Up

A. D. Lane Resignation

Director Waugh discussed the resignation of Mr. Lane. His last day will be April 2, 2021. Director Waugh will start the process to hire Mr. Lane's replacement.

B. Asphalt Paving Bid 2021

Director Waugh stated he is ready to advertise for the asphalt paving bids for the four sections on the TJ Evans bike trail (5.5 miles), starting on March 24th & running for 2 weeks.

C. AmeriCorp 'Service Position' \$9,200; authorization to proceed

Mr. Bradley moved, Mr. White seconded to approve starting the process of hiring an AmeriCorp service position for approximately \$9,200.00/year (August 2021-July 2022). The Director will develop a position description and complete any necessary paperwork.

Motion carried by unanimous vote.

D. Johnstown Dog Park cost share, up to \$17,000 with approved bid

Mr. Bradley moved, Mr. Moseley seconded to approve spending up to \$17,000 to cost share on a dog park with the village of Johnstown. Director Waugh stated he was scheduling a pre bid meeting with 2-3 contractors and Johnstown officials to receive quotes.

Motion carried by unanimous vote.

E. Resolution 2021-05 OPRA Metro Funds

Mr. Bradley moved, Mr. White seconded to approve Resolution 2021-05 for OPRA Metro Funds. Director Waugh explained these funds will be used for gravel and/or paving. These funds are acquired through the gas tax collections.

Motion carried by unanimous vote.

F. Request for transfer of funds (as needed) for 2021 Capital Projects -

\$170,565 per Board Priorities as shown in budget proforma; for ADA path Mirror Lake, Newell Trail, paving Mounts Rd to Raccoon Valley & berming from Granville to SR16 as shown in budget proforma

Mr. Bradley moved, Mr. White seconded to approve the transfer of \$170,565 from the Land Acquisition Fund for 2021 capital projects as follows: ADA path around Mirror Lake, Newell Trail construction, paving Mounts Rd to Raccoon Valley, & berming from Granville to SR16 as shown in the budget pro forma.

Director Waugh identified these specific projects and how he hopes to complete them prior to the November levy request.

Motion carried by majority vote.

G. Riverview Reserve Opportunities

Director Waugh discussed his meeting with Newark officials (Rhodes & Hotchkiss) & YMCA officials (Adam Jenkins). It was a brainstorming session to identify ways to collaborate and better use the LPD Riverview Reserve Park facility. Discussion items included construction of a 4 plex softball field, use of the canoe/kayak launch ramp and how to work with ATV users on the path network.

The board requested an exhibit of how the 4 plex field would be laid out before making a decision.

IX. Director's Report

A. Director's Report

Director Waugh provided the Board a brief overview of additional current projects/topics. Discussion took place on the following:

Batwing mower received, prairie signage, Adopt-A-Park/Trail news release, Drainage at Taft South, Rocket Morgan donation, drainage issue at Shelter 3, Ohio Canal Greenway tree clearing, snow shoeing, prairie grass burn, Lobdell trails, Board handbook.

Mr. Moseley discussed the Columbus Dispatch article in the Metro Section regarding a new 540 acre solar field near Hartford & it mentioned the Park District will get payments in lieu of taxes from this.

Ms. Sams discussed possible grant opportunities & she will get more information to discuss at a future meeting.

X. Adjournment

Mr. White moved, Ms. Sams seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 8:21pm.

Next Regular Meeting April 21, 2021 6:00 PM at Infirmary Mound Park - James Bradley Center