

Licking Park District Commissioners
Minutes of Regular Meeting – December 16, 2020

Board Chair Mr. Kiracofe called the December 16, 2020, Regular Meeting to order at 6:07pm at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call
Present: Mr. White, Mr. Moseley, Ms. Sams, Mr. Bradley, Mr. Kiracofe
Absent:
Staff: Ms. Lohrman, Director Waugh

- II. Comments from the Public
Director Waugh stated he received a letter from Lenier Crawford, Pataskala Parks & Rec Manager, explaining the Pataskala City Council passed the Foundation Park Resolution at their meeting on December 8th.

- III. Approve agenda items / Request for additional agenda items
Mr. Moseley moved, Mr. Bradley seconded to approve the December 16, 2020 regular meeting agenda items.
Director Waugh noted the additions of VI. B. *Then & Now Resolution*, & VIII. A. *Newark Cost Share Agreement* were added after the draft agenda was emailed.
Motion carried by unanimous vote.

- IV. Approval of Minutes
 - A. November 18, 2020 Regular Meeting Minutes
Mr. Bradley moved, Mr. White seconded to approve the November 18, 2020 regular meeting minutes.
Motion carried by unanimous vote.

 - B. November 18, 2020 Special Meeting Minutes
Mr. Bradley moved, Mr. Moseley seconded to approve the November 18, 2020 special meeting minutes.
Motion carried by unanimous vote

- V. Financial Status of Park District
 - A. November Financial Summary
Mr. Bradley moved, Ms. Sams seconded to approve the November 2020 financial summary.
Director Waugh presented the November 2020 financial summary to the Board.
Ms. Sams inquired about the carryover balance for 2020. Ms. Lohrman clarified that amount is found on the Statement of Cash Position report.
Motion carried by unanimous vote.

VI. Approval of November 2020 Revenue & Expenses

A. November 2020 Revenue & Expenses

Mr. Moseley moved, Mr. Bradley seconded to accept the November 2020 revenue & expenses.

Director Waugh presented the November 2020 Revenue & Expenses to the Board.

Ms. Sams asked if the November transfers came from the carryover balance.

Ms. Lohrman stated the funds transferred were already appropriated & did not come out of the carry over balance.

Mr. Bradley asked if the rental revenue was from reservations for the remainder of 2020. Ms. Lohrman explained it was not, the revenue came from payments for 2021 reservations.

Ms. Sams asked what the loss of income was for 2020 rentals. Ms. Lohrman said it was less than \$10,000. (Total reimbursements for 2020 was approximately \$5,000.00)

Motion carried by unanimous vote.

B. Then & Now Resolutions

1. Resolution 2020-004 Mid Ohio Security \$329.45

Mr. Bradley moved, Ms. Sams seconded to approve Resolution 2020-004 for Mid Ohio Security for \$329.45

Motion carried by unanimous vote.

VII. Old Business

A. Operations Administrator presentation - Tami McAdams

Ms. McAdams presented the 2020 operations projects via Zoom using a powerpoint presentation. She gave a brief overview of many projects, including the following:

New mowing contract bids, paving bids for TJ Evans Trail, insurance review, ODNR paddling enhancement grant (not awarded), gathered letters of support for Newell Rec. Preserve grant, OPRA Covid Grant, 2018 & 2019 Annual Reports, Opening up paddling on Mirror Lake, New park trail maps, coordinating cross country meets & disc golf events, Children's Home Memorial Park Gazebo kiosk, & signs for Riverview Reserve & Staddens Landing. She also went over the new website design & explained a few new features.

Mr. Bradley suggested having staff at meetings if the Board has questions on the staff member's monthly reports & doesn't feel it's necessary to have an overview, which is redundant.

B. Dorothy A. Wolfe Wildlife Sanctuary update

Director Waugh updated the Board that he conferred with Justin Lodge, probate attorney, who is working with ODNR real estate and legal divisions to transfer ownership to LPD. Once the land transfers to ODNR (per Wolfe will), they will then transfer to LPD before 03/28/21.

C. Claylick Creek Landing Update

Director Waugh stated the Army Corp of Engineers has forwarded paperwork to the appropriate departments for review. MOU for maintenance is needed. Licking County Commissioners are putting \$10,000.00 towards the launch & Madison Township & TJ Evans Foundation are donating \$5,000.00 each. We are waiting for a response from Ron Day with Hanover Township to see if they are willing to help with funding.

D. Newell Update

Director Waugh updated the Board on the status of the Newell Recreation Preserve. The farm rental check from Mr. Shipley was received. Mr Shipley will vertical till the field so USFW can frost seed this winter. The Licking County Engineer's office has started work on the parking lot. Once the parking lot is complete, we will install the bronze plaque.

E. Levy Planning - Next Step

Mr. Kiracofe suggested determining our long term goals first.

Mr. Moseley suggested scheduling a meeting on a Saturday to have an in depth conversation.

Ms. Sams suggested getting staff input on the long term goals.

Mr. Moseley advises Director Waugh to get staff input & report ideas to the Board.

Mr. Kiracofe set a meeting for Jan. 13th at 8:30 AM at the Bradley Center.

All Board members agreed on this date & time.

VIII. New Business - Special Item Follow Up

A. Newark Cost Share Agreement

Mr. Bradley moved, Mr. Moseley seconded to approve the Newark Cost Share Agreement.

Mr. Bradley suggested removing items not pertaining to the bike path from the agreement.

Mr. Moseley explained these agreements have clauses that give the Board discretion to determine if funds are available or not for such projects.

Motion carried by majority vote.

B. 2021 Budget Review

Director Waugh presented the Board with the budget for 2021.

Director Waugh was asked to send copies of the bike path agreements to the Board.

Ms. Sams inquired about the Maintenance Reserve fund & Land Acquisition fund & if any of those funds were being used in 2021. Director Waugh stated those funds were not being used.

Mr. Moseley moved, Mr. White seconded to approve the 2021 budget.
Motion carried by unanimous vote.

IX. Director's Report

Director Waugh provided the Board a brief overview of additional current projects/topics. Discussion took place on the following:

Infirmary Mound Park sinkholes, bike path berming, large tree removal on TJE, IMP prairie field prep tilling, overflow pipe at IMP detention ponds, Newell Rec. Preserve vertical tilling & mailbox relocation.

X. Executive Session for the purpose of compensation of public employee

Mr. Bradley moved, Mr. Moseley seconded to go into Executive Session pursuant to ORC 121.22(G)(1) for the purpose of compensation of public employees.

Roll Call Vote: Mr. White-Yea, Mr. Kiracofe-Yea, Mr. Moseley-Yea, Ms. Sams-Yea, Mr. Bradley-Yea

Motion carried by unanimous vote.

Entered into executive session at 8:05pm

Returned to regular session at 8:27pm.

Action taken:

Mr. Bradley moved, Mr. Moseley seconded to increase Ms. Jennings & Ms. Lohrman's hourly rate by \$1.00 for 2021.

In addition, all employees are to receive a 2.75% cost of living allowance (Ms. Jennings & Ms. Lohrman in addition to merit increases) for the 2021 year effective.

Motion carried by unanimous vote.

XI. Adjournment

Mr. Bradley moved, Ms. Sams seconded to adjourn.

The meeting adjourned at 8:29pm.

Next Regular Meeting January 20, 2021 6:00 PM at Infirmary Mound Park