

Licking Park District Commissioners
Minutes of Regular Meeting – January 20, 2021

Board Chair Mr. Kiracofe called the January 20, 2021, Regular Meeting to order at 6:00pm at the James Bradley Center, Infirmary Mound Park.

I. Roll Call

Present: Mr. White, Mr. Moseley, Ms. Sams, Mr. Bradley, Mr. Kiracofe

Absent:

Staff: Ms. Lohrman, Director Waugh

II. Election of Officers - Organizational Meeting

Director Waugh asked for nominations for Chairman.

Mr. Moseley nominated Mr. Kiracofe. Mr. Bradley seconded.

Mr. Bradley moved to close nominations, Mr. Moseley seconded.

Motion carried by unanimous vote.

Mr. Kiracofe asked for nominations for Vice Chairman.

Mr. Moseley nominated Mr. White for Vice Chairman. Mr. Bradley seconded.

Mr. Bradley moved to close nominations, Ms. Sams seconded.

Motion carried by unanimous vote.

Mr. Kiracofe asked Director Waugh to create job descriptions for the Chairman & Vice Chairman positions.

III. Park Board Meeting Dates 2021 (February 2021 - January 2022)

Mr. Kiracofe presented the 2021 meeting dates as the third Wednesday of the month at 6:00pm.

Mr. Bradley moved, Mr. Moseley seconded to hold Board meetings the third Wednesday of the month at 6pm.

Motion carried by unanimous vote.

IV. Comments from the Public

None.

V. Approve agenda items / Request for additional agenda items

Ms. Sams moved, Mr. Bradley seconded to approve the January 20, 2021 regular meeting agenda items.

Mr. Kiracofe asked to add *XII. Executive Session* to discuss a personnel issue.

Director Waugh noted adjustment from draft copy to resolution numbers in *VIII.B.* & *X.A* & *X.B.*

Motion carried by unanimous vote.

VI. Approval of Minutes

A. December 16, 2020 Regular Meeting Minutes

Mr. Moseley moved, Mr. White seconded to approve the December 16, 2020 regular meeting minutes.

Director Waugh noted the correction requested by Mr. Bradley under *VIII.A.New Business*, which now states, *Mr. Bradley suggested removing items not pertaining to the bike path from the agreement.*

Motion carried by unanimous vote.

B. January 13, 2021 Special Meeting Minutes

Mr. Bradley moved, Mr. White seconded to approve the January 13, 2021 special meeting minutes.

Ms. Sams asked for clarification on approval of not funding municipalities projects if not pertaining to LPD. Mr. Kiracofe explained that it was not approved but was part of the discussion & will be discussed further in the next levy meeting.

Motion carried by unanimous vote

VII. Financial Status of Park District

A. December Financial Summary

Mr. Bradley moved, Ms. Sams seconded to approve the December 2020 financial summary.

Director Waugh presented the December 2020 financial summary to the Board. Mr. Bradley asked if money in the Land Acquisition fund & Maintenance Reserve fund could be moved to the Licking County Foundation account to earn interest. Mr. Moseley stated his concern about putting public funds into a private foundation. Director Waugh said he would look into this.

Motion carried by unanimous vote.

VIII. Approval of December 2020 Revenue & Expenses

A. December 2020 Revenue & Expenses

Mr. Bradley moved, Ms. Sams seconded to approve the December 2020 revenue & expenses.

Director Waugh presented the December 2020 Revenue & Expenses to the Board.

Motion carried by unanimous vote.

B. Then & Now Resolutions

1. Resolution 2020-005 JMT Consultants \$800.00

Mr. Bradley moved, Ms. Sams seconded to approve Resolution 2020-005 for JMT for \$800.00.

Director Waugh explained an invoice was dated prior to the date on the Purchase Order, requiring the need for a Then & Now Resolution.

Motion carried by unanimous vote.

IX. Old Business

A. Dorothy A Wolfe Wildlife Sanctuary Update

Director Waugh updated the Board on the status of the Wolfe property transfer. He received an email from the executor's attorney today stating she will contact ODNR real estate on the status.

B. Claylick Creek Landing Update

Director Waugh updated the Board on the status of the Claylick Creek Landing project. He stated the Army Corp of Engineers has a process on their end to go through. Ms. Sams asked for clarification on the MOU where it stated "emergency personnel", she thought the public would have access to it. Director Waugh stated the launch is for emergency departments to drive down to launch their search & rescue boats but the public can use it as an easement for walking their crafts down to the river. Mr. Bradley suggested issuing a news release regarding the number of water rescues & why Licking Park District is putting a launch in.

Director Waugh also brought up the news release on the bobcat study. He received several responses from the public regarding multiple sightings of bobcats in the area. He also stated that it was posted on all Park social media & on the Park's website.

Mr. Kiracofe suggested doing a press release on bird banding & the numbers gathered from the studies Ms. Balogh performs.

C. Newell Update

Director Waugh updated the Board on the status of the Newell parking lot. Gravel will be put in for now. An asphalt overlay may be paid by MetroPark funds. He stated he has a commitment of \$10-15,000 from Ohio to Erie Trail & a commitment of \$5,000 from Delaware County Friends of the Trail for assistance to construct the trail using grant dollars. He also stated that if a grant couldn't be secured, LCATS will look to dedicate funds for paving. Director Waugh also mentioned that the Licking County Foundation Trail fund has over \$8,000 as well, if needed.

D. Levy Planning - Next step

Mr. Kiracofe presented the Draft Vision Statement & asked for any suggestions, comments, or changes. He stated adoption of Vision Statement will take place at the next levy meeting. Mr. Kiracofe then presented the Strategic Plan & asked the Board to prioritize projects by importance, 1 - 5 with five being most important & one being least important. This will be due by Jan. 28th, before the next levy meeting on February 9, 2021 at 6pm so Director Waugh can compile it into a spreadsheet.

Mr. Bradley suggested not renting out the Bradley Center & just using it as a nature center/program facility. Ms. Lohrman will collect 2018 & 2019 rental data & present it at the next levy meeting.

Mr. Bradley also cautioned the Board about asking for more levy money since there is money in the maintenance reserve fund and the land acquisition fund.

X. New Business - Special Item Follow Up

A. Resolution 2021-01 LPD Temporary Alcohol Consumption Permit Policy

Mr. Bradley moved, Mr. White seconded to approve the LPD Temporary Alcohol Consumption Permit Policy.

Director Waugh explained the need to update the current Alcohol Permit & Policy. Some details in the existing permit & policy are now irrelevant.

Mr. Bradley suggested checking with state law first before finalizing.

Motion carried by majority vote.

B. Resolution 2021-02 LPD Accept donation of Dorothy Wolfe property

Mr. Bradley moved, Mr. Moseley seconded to accept the donation of the Dorothy Wolfe property.

Ms. Sams asked if there were any obligations with this donation or if it was just an approval. Director Waugh explained that Judge Hoover requires the Board to approve the donation so he can approve the transaction.

Motion carried by unanimous vote.

C. MOU LC Commissioners re: Claylick Creek Landing construction & maintenance

Mr. Bradley moved, Ms. Sams seconded to approve the MOU with the LC Commissioners regarding Claylick Creek Landing construction & maintenance.

Director Waugh explained the need for the MOU. Since LPD doesn't own the property, we need a MOU to construct the launch & maintain it.

Motion carried by unanimous vote.

XI. Director's Report

A. Director's Report

Director Waugh provided the Board a brief overview of additional current projects/topics. Discussion took place on the following:

ECOBA has two openings for bee school (Mr. White to attend), Batwing mower delivery date is past due, new Park truck to be arriving any day, GovDeal items have been posted & are currently being sold

XII. Executive Session

Mr. Bradley moved, Mr. Moseley seconded the motion for the Board to go into executive session, per ORC 121.22(G)(1), for the purpose of Employment of Public Employee & Compensation of Public Employee.

Roll call vote: Mr. Bradley-Yea, Ms. Sams-Yea, Mr. White-Yea, Mr. Moseley-Yea, Mr. Kiracofe-Yea.

Entered into Executive Session at 7:35 pm

Returned from executive session at 7:44 pm.

No action taken.

In discussion prior to adjournment, the Board noted the upcoming retirement of Judge Hoover and asked the Director to send a 'Best Wishes' card and let the Board know if any farewell party is scheduled.

XIII. Adjournment

Mr. Bradley moved, Mr. White seconded to adjourn.

Motion carried by unanimous vote.

The meeting adjourned at 7:49pm.

Next Regular Meeting February 17, 2021 6:00 PM at Infirmary Mound Park - James Bradley Center