

Licking Park District Commissioners
Minutes of Regular Meeting – November 18, 2020

Board Vice Chair Mr. Moseley called the November 18, 2020, Regular Meeting to order at 6:09pm at the James Bradley Center, Infirmary Mound Park.

- I. Roll Call
Present: Mr. White, Mr. Moseley, Ms. Sams, Mr. Bradley and Mr. Kiracofe (via phone)
Mr. Moseley conducted the meeting due to physical absence of Mr Kiracofe
Absent:
Staff: Ms. Lohrman, Director Waugh

- II. Comments from the Public
None

- III. Approve agenda items / Request for additional agenda items
Mr. Bradley moved, Ms. Sams seconded to approve the November 18, 2020 regular meeting agenda items.
Motion carried by unanimous vote.

- IV. Approval of Minutes
 - A. October 21, 2020 Meeting Minutes
Mr. Bradley moved, Mr. White seconded to approve the October 21, 2020 regular meeting minutes.
Motion carried by unanimous vote

- V. Financial Status of Park District
 - A. October Financial Summary
Mr. Bradley moved, Ms. Sams seconded to approve the October 2020 financial summary.
Director Waugh presented the October 2020 financial summary to the Board.
Motion carried by unanimous vote.
Mr. Bradley questioned what Contract Repairs was used for. Director Waugh explained it's not an account that is used regularly.
Discussion took place on CARES Act funds & reimbursements that were issued.

- VI. Approval of October 2020 Revenue & Expenses
 - A. October 2020 Revenue & Expenses
Mr. Bradley moved, Ms. Sams seconded to accept the October 2020 revenue & expenses.

Director Waugh presented the October 2020 Revenue & Expenses to the Board.

Mr. Bradley questioned who was maintaining the Cherry Valley Rd parking lot. Director Waugh explained that portion of the bike path is the city of Newark's responsibility.

Ms. Sams inquired about the status of the Maple Bay project. Director Waugh said there was no update, the next step is to review the first draft with the consultant then set an ODNR meeting.

Mr. Moseley inquired about the reduced appropriation amount of \$225,000.

Ms. Lohrman explained that revenue anticipated from the city of Newark for paving was not received this year because paving was postponed until 2021.

Mr. Bradley would like a total of matching funds received from/paid to Granville, Heath, Johnstown, & Newark.

Motion carried by unanimous vote.

VII. Old Business

A. Volunteer Program presentation - Karen Jennings

Ms. Jennings presented the 2020 volunteer projects via powerpoint. This year she added a new classification of volunteers (Heritage Volunteers) for research & historic restoration projects.

Volunteers value of service reached \$63,000 in 2020.

ECCP workers Kevin & Dylan were excellent additions to LPD staff in the fall & assisted Ms. Jennings & LPD volunteers with multiple projects.

Ms. Sams suggested recognizing all the volunteers that participated in projects this year possibly using a virtual method.

B. Dorothy A. Wolfe Wildlife Sanctuary update

Director Waugh is trying to schedule a meeting with Virginia (Jenny) Matthews, her attorney & the other two executors of Dorothy Wolfe's will.

C. Maintenance Equipment ordered; zero-turn mower and brush cutter received

Director Waugh gave an update 2 of 3 items received.

Mr. White inquired about the status of the new pickup truck. Director Waugh stated it is scheduled to be in at the end of November/beginning of December.

D. Levy Planning - Timing, committee inquiries, participation

See November 18, 2020 Special Meeting minutes.

VIII. New Business - Special Item Follow Up

A. Newark Letter of Concurrence for TJ Evans trail closures re: Showman Bridge

Mr. Bradley moved, Mr. White seconded to approve the Newark Letter of Concurrence for the TJ Evans trail closures.

Director Waugh explained improvements at Thornwood Crossing, near the Showman bridge, will require the TJ Evans bike trail to close on three occasions due to the construction in that area & the city needs Board approval to close the path.

Motion carried by unanimous vote.

B. Approval of Palmer Road Swamp Preserve tree removal reimbursement
\$1,950

Mr. Bradley moved, Ms. Sams seconded to approve the reimbursement of \$1,950 from the Licking County Foundation for the tree removal project at the Palmer Road Swamp Preserve.

Motion carried by unanimous vote.

C. Approval for Director to accept Chairman of LCATS Policy & TAC
Committees

Mr. Bradley moved, Mr. Moseley seconded to approve Director Waugh's acceptance of Chair of LCATS Policy & TAC Committees.

Ms. Sams inquired how much time would be committed to this position.

Director Waugh explained that there would be one two-hour meeting every two months. Mr. Bradley asked if being on the committee would prevent LCATS funding & Director Waugh said he would verify but committee members always hold the chairman's position and receive funding.

Motion carried by unanimous vote.

D. Johnstown dog park project \$17,000 (included in budget)

Mr. Bradley moved, Ms. Sams seconded to approve to pay half up to \$17,000 for the Johnstown dog park project.

Director Waugh explained the Johnstown dog park at the Jersey Street park will be included in the 2021 budget.

Mr. Bradley suggested the Board needs to decide what things LPD should be involved in with local municipalities because it started with bike paths but has expanded to other things. Ms. Sams agrees with Mr. Bradley.

Director Waugh affirmed that LPD will not be responsible for the upkeep of the dog park.

Roll call vote:

Mr. White-Nay, Mr. Kiracofe-Yea, Mr. Bradley-Nay, Mr. Moseley-Yea, Ms. Sams-Yea

Motion carried by majority vote.

E. Newark Municipal Partner projects discussion (paving \$100,000 total Newark commitment)

1. Paving \$132,701 / 2 Reese Bridge to Cherry Valley Rd & \$90,047 SR16 to W. Main St.

Mr. White moved, Mr. Bradley seconded to approve \$132,701 for paving on the TJ Evans bike trail from the Reese bridge over SR16 to Cherry Valley Road & \$90,047 for SR16 to W. Main Street.

Director Waugh stated the city of Newark will pay half of this cost.

Mr. Bradley suggested we set a limit on spending for paving in municipalities. He said LPD needs to make sure LPD needs are put first.

Motion carried by unanimous vote.

2. Horn's Hill Mountain Bike Trails \$22,000

Mr. Bradley moved, Mr. Kiracofe seconded to approve \$22,000 for the City of Newark for improvements/additions to the Horns Hill Mountain Bike trails.

Director Waugh explained the interest in various types of biking in Licking County is growing & would like to assist the City of Newark in improving & adding mountain bike trails at Horns Hill park. Mr. Bradley suggested talking to LPD insurance company regarding liability since the LPD is helping with this park financially.

Mr. Kiracofe stated this was a good opportunity to build on the partnership with the city of Newark.

Motion carried by unanimous vote.

F. Claylick Creek Landing \$24,750 (2021 budget)

Mr. Bradley moved, Ms. Sams seconded to approve \$24,750 for the Claylick Creek Landing boat launch.

Director Waugh discussed the plan to install a boat launch at Claylick Creek Landing on Brownsville Rd (SR 668) in 2021. He has asked for \$5,000 commitment assistance from the TJ Evans Foundation, Madison Township, Licking County Commissioners, & Hanover Township.

Mr. Bradley asked if the Commissioners would give LPD this property.

Director Waugh stated that we would pursue authorization to construct and an MOU to maintain the proposed launch.

Motion carried by unanimous vote.

G. Sinkhole repairs IMP - detention pond overflow pipe & prairie grass tracts \$2,469.74

Mr. Bradley moved, Ms. Sams seconded to approve \$2,469.74 for sinkhole repairs at Infirmary Mound Park.

Director Waugh warned of the safety issues the sinkholes have created & the need to fill them in prior to seeding prairie grass.

Motion carried by unanimous vote.

H. Natural Playscape Design Plan, Urban Wild, Ltd \$3,600

Mr. Bradley moved, Mr. White seconded to approve \$3,600 for the Natural Playscape Design Plan.

Mr. Bradley announced that he is cautious if this is something kids really want or not. Director Waugh confirmed this is a destination kids will want to visit.

Motion carried by unanimous vote.

IX. Director's Report

Director Waugh provided the Board a brief overview of additional current projects/topics. Discussion took place on the following:

Purchase of laptop for video editing & cameras for office computers for zoom meetings (LPS to request CARES Act funds for these purchases), Granville slip repairs complete, Installation of bike path mile markers complete.

X. Adjournment

Mr. White moved, Mr. Bradley seconded to adjourn.

The meeting adjourned at 8:32pm.

Next Regular Meeting December 16, 2020 6:00 PM at Infirmary Mound Park