

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – October 21, 2020**

Board Chair Mr. Kiracofe called the October 21, 2020, Regular Meeting to order at 6:00 PM at the James Bradley Center, Infirmary Mound Park.

I. Roll Call

Present: Mr. Kiracofe, Mr. White, Mr. Moseley, Ms. Sams, Mr. Bradley

Absent:

Staff: Ms. Lohrman, Ms. Balogh, Director Waugh

II. Comments from the Public

None

III. Approve agenda items / Request for additional agenda items

Mr. Bradley moved, Ms. Sams seconded to approve the October 21, 2020 regular meeting agenda items.

Ms. Sams requested to add item VIII G. *Request to have staff at Board meetings.*

Motion carried by unanimous vote.

IV. Approval of Minutes

A. September 16, 2020 Meeting Minutes

Mr. Bradley moved, Ms. Sams seconded to approve the September 16, 2020 regular meeting minutes.

Motion carried by unanimous vote

V. Financial Status of Park District

A. September Financial Summary

Mr. Bradley moved, Mr. Moseley seconded to approve the September 2020 financial summary.

Director Waugh presented the September 2020 financial summary report to the Board. He explained he & Ms. Lohrman met with Mr. Cottrell at the Auditor's office to discuss appropriations & transfers. Money was transferred from Capital Improvements to Equipment for the purchase of a new truck. Mr. Bradley inquired about the anticipated carryover balance for 2020. Mr. Waugh explained that \$325,000 was projected to be carried over to 2021. Mr. Bradley suggested meeting to discuss short-term & long-term financial plans.

Motion carried by unanimous vote.

VI. Approval of September 2020 Revenue & Expenses

A. September 2020 Revenue & Expenses

Mr. Bradley moved, Mr. White seconded to accept the September 2020 revenue & expenses.

Director Waugh presented the September 2020 Revenue & Expenses to the Board.

Mr. White inquired about the purpose of the mapping. Director Waugh explained it was for Infirmary Mound, Taft, & Lobdell trails.

Ms. Sams asked for a reference key of funds. Ms. Lohrman will send her one. Motion carried by unanimous vote.

VII. Old Business

A. Natural Playground presentation - Ms. Balogh, Program Coordinator

Ms. Balogh presented the plans for a natural playground near shelter #5 at Infirmary Mound Park targeting children 3-12 years old. She explained the key to a natural playground is risk tolerance & unstructured play where decision making & creativity are encouraged. She explained that it is crucial to include a design firm to aid in the creation of the playscape to consider the correct flow & safety of all the features. Ms. Balogh presented a powerpoint discussing the possibilities of a variety of features including slides, ropes, bridges, water features, plants, willow structures, logs, boulders, stumps, art, sitting areas, & programming areas.

Ms. Sams is in support of the natural playground.

Mr. Bradley is concerned about maintaining the features.

Mr. White favors it & suggests that we start small to help keep maintenance levels low & grow it over time.

Mr. Moseley also favors starting small.

Ms. Balogh explained that staff checks for minor wear and tear but suggested volunteers help with maintenance.

Mr. Kiracofe summarized that the board is in favor of starting small & have Director Waugh & Ms. Balogh create a long-term management plan. He suggested possibly having sponsors of certain features.

Director Waugh pointed out that we want to create a "destination" & we don't want to make it too small. It needs to be large enough to draw visitors to the park.

He & Ms. Balogh will be meeting with Urban Wild, a planning consultant, and will share that information with the Board.

B. Heath Municipal Shared Cost Agreement

Ms. Sams moved, Mr. Bradley seconded to approve the Heath Municipal Shared Cost Agreement.

Director Waugh discussed the need to create a cost share agreement with the city of Heath regarding bike trail maintenance & any other agreed upon park improvement.

Mr. Bradley suggested we limit it to just bike trails & not open ourselves up to more expenses.

Motion carried by unanimous vote.

C. Ford F150 anticipated delivery date end of November

Director Waugh updated the Board on the status of the new truck that was ordered.

D. Rutherford property - purchase by family member

Director Waugh relayed that he talked to Mrs. Rutherford regarding the selling price of her property & she said her son is purchasing property.

VIII. New Business - Special Item Follow Up

A. Levy Planning - Timing, committee inquiries, participation

Director Waugh discussed establishing a levy committee & requested a special meeting to discuss this in more detail. The Board agreed to set a meeting for November 18, 2020 at 5 PM, before the 6pm Board meeting.

B. Park Path Maintenance - \$15,000.00

1. Taft Middle, Brown Reserve (in Strategic Plan \$8,000 2020) & IMP  
Mr. Bradley moved, Ms. Sams seconded to approve the cost of \$15,000 to create & maintain trails at Taft Middle & Brown Reserve and IMP.

Director Waugh explained the need to enhance trails at Taft Middle & cut trails Brown Reserve. He presented a powerpoint with pictures of issues on park trails with unhealthy trees leaning across paths & the impassibility of Brown Reserve.

Motion carried by majority vote.

C. Proposed Equipment Purchase

1. Batwing Mower Woods BW15.5 (15' cut) \$11,520 (state bid pricing, \$14,800 retail)
2. Zero Turn Mower 60" eXmark \$11,520 - 12,480
3. Billy Goat \$4,700

Mr. Bradley moved, Mr. Moseley seconded to approve the purchase of an \$11,520 Batwing Mower, an \$11,520 Zero Turn Mower, & a \$4,700 Billy Goat brush cutter.

Director Waugh explained the age of the Park's current batwing mower is unknown, it was on the inventory list in 1996. The gear box & blades

currently need replacing at a cost of \$7,152.00. A new batwing mower is \$11,520.00

Director Waugh explained the Zero-Turn Mower is 10 years old with 900 hours & no suspension. A new mower is \$11,519.00.

Director Waugh explained we rented a Billy Goat brush cutter from Sunbelt Rentals & Ms. Jennings accomplished a lot with volunteers in the short time we had it. It would be extremely beneficial for the park to have this equipment for trail creation & clearing. A new brush cutter is estimated to cost \$4,700.00.

Director Waugh also explained that all old equipment will be sold on GovDeals.

Mr. Bradley inquired about the status of the tractor & Director Waugh explained he will have maintenance take it to be inspected this winter. Motion carried by unanimous vote.

#### D. Wolfe Wildlife Preserve, Smokey Row Rd

Director Waugh discussed his meeting with Mark Hoffhines with ODNR. Mr. Hoffhines explained Dorothy A. Wolfe willed her 43 acre property to ODNR but ODNR is unable to accept it. Mr. Hoffhines asked Director Waugh if the Park District would be interested. Director Waugh, Mr. Moseley, & Mr. Kiracofe visited the property & determined the maintenance is minimal. Virginia Matthews is the executor of the estate and plans to live in the mobile home on the property & is requesting life estate to live at the site. The Park will still have access to the property. The transaction must happen within 1 year of Mrs. Wolfe's death, March 2020. The Board is in agreement for Director Waugh to work with the estate to move forward with this.

#### E. IMP trail drainage \$5,570 (all season trail sustainability)

Mr. Moseley moved, Ms. Sams seconded to approve spending \$5,570.00 to repair trail drainage issue at Infirmary Mound Park. Director Waugh explained the drainage issue on the Blue Trail at Infirmary Mound Park near marker 5. JAW Excavating has given a quote on building a swale & building up the trail to eliminate water sitting on the trail.

Motion carried by unanimous vote.

#### F. Claylick Creek Landing

Director Waugh discussed his work with ODNR to get the Licking River designated as an Ohio Water Trail. This includes getting multiple access points installed along the river. He met with ODNR, the US Army Corps of Engineers, Bill Weaver & Madison Township to install a boat launch at the Claylick Creek Landing, located on the west end (Brownsville Road) of

the Black Hand Gorge Bike Path. The proposed emergency launch would be at the confluence of the Licking River and Claylick Creek.

Mr. Kiracofe confirmed the Board is in agreement to move forward with this project.

G. Request for Staff at Board Meetings

Ms. Sams requested having staff at board meetings to discuss department projects, goals & budgets, & also to discuss what staff needs are.

She also suggested talking about the strategic plan before adding more projects.

IX. Director's Report

Director Waugh provided the Board a brief overview of additional current projects/topics. Discussion took place on the following:

Night Fishing at Infirmary Mound Park, Park Bingo, Hike/Bike/Paddle, Falcon Demo, crack filling/sealing of Panhandle Trail for 2021, Riverview Reserve sign, dam repair at Infirmary Mound Park, ECCP workers & Ms. Jennings work on the Infirmary Mound Park cabin in the woods

X. Adjournment

Mr. Moseley moved, Mr. Bradley seconded to adjourn.

The meeting adjourned at 8:29pm.

Next Regular Meeting November 18, 2020 6:00 PM at Infirmary Mound Park - JBC with a special meeting at 5:00pm to discuss a Levy Committee.