

Licking Park District Commissioners
Minutes of Regular Meeting – August 19, 2020

Board Chair Mr. Kiracofe called the August 19, 2020, Regular Meeting to order at 6:01pm at the James Bradley Center, Infirmary Mound Park.

1) Roll Call

Present: Mr. Kiracofe, Mr. White, Mr. Moseley, Ms. Sams, Mr. Bradley

Absent:

Staff: Ms. Lohrman, Director Waugh

2) Comments from the Public

None

3) Approve agenda items / Request for additional agenda items

Mr. White added New Business 8a.viii Infirmary Mound Park Basketball Court

Mr. Bradley moved, Mr. Moseley seconded to approve the August 19, 2020 regular meeting agenda items.

4) Approval of Minutes

a. July 15, 2020 Meeting Minutes

Mr. Bradley asked for clarification on MyRec's cost regarding whether it was a one time fee or yearly fee, for the on-line rental software. Director Waugh confirmed that it is an annual cost & the software will eventually assist with program registration & permits.

Mr. Moseley moved, Mr. Bradley seconded to approve the July 15, 2020 regular meeting minutes.

Motion carried by unanimous vote.

5) Financial Status of Park District

a. July Financial Summary

Director Waugh presented the July 2020 financial summary report to the Board. He also explained the need to transfer \$25,000 this month from 5482 (Capital Improvements) to 5312 (Contract Services) that will be present on the August Financial Reports.

Mr. Bradley moved, Mr. White seconded to approve the July 2020 financial summary.

Motion carried by unanimous vote.

6) Approval of July 2020 Revenue & Expenses

a. July 2020 Revenue & Expenses

Director Waugh presented the July 2020 Revenue & Expenses to the Board. Mr. White moved, Mr. Bradley seconded to accept the July 2020 revenue & expenses.

Motion carried by unanimous vote.

7) Old Business

a. Slone Tree Co dropping approximately 30 trees, \$1,950.00

Director Waugh stated Slone Tree Company's quote came in at \$1,950.00, not \$5,000.00, which was the amount that was approved at last month's board meeting.

b. Staddens Landing - Dedication 8/6/20

Director Waugh discussed the success of the Staddens Landing dedication on 08/06/20 & that a news release will be sent out.

c. Rutherford property - Contacted OPRA looking for funding sources

Director Waugh discussed he was researching where to find funds to possibly purchase the Rutherford property & that "Clean Ohio" funds might be available. He also stated Sarah Wallace express some interest in the Rutherford property during a zoom meeting regarding park updates with the TJ Evans Foundation. Ms. Sams suggested allowing all board members to tour this property, & any future properties that Licking Park District is interested in. Director Waugh to set a site visit.

8) New Business

a. Special Item Follow Up

i. ODOT Resolution for Ohio Canal Greenway funding

Director Waugh discussed ODOT's request for resolution (RES 2020-001) to allow the Licking Park District to process grant requests pertaining to the Ohio Canal Greenway.

Mr. Bradley moved, Mr. Moseley seconded to approve ODOT's resolution request for Licking Park District to process funds & maintain land per ODOT's standards at Ohio Canal Greenway.

Motion carried by unanimous vote.

ii. Authorize Director to sign agreement to allow bow hunting at Riverview Reserve, Newark PD to oversee program

Director Waugh asked the Board for permission to sign the city of Newark's Urban Deer Hunting Agreement for Riverview Reserve. Mr. Moseley suggested this permission could be for the present agreement & all future agreements until it is rescinded.

Mr. Bradley moved, Ms. Sams seconded to authorize the Licking Park District Director to sign the City of Newark Urban Deer Hunting agreement at Riverview Reserve until rescinded by the Board.

Motion carried by unanimous vote.

iii. Vehicle Replacement discussion

Director Waugh presented his quotes for a ½ ton four-door truck with 6' bed, reese hitch & bluetooth. His initial quote from Coughlin Ford came in at \$28,000. His initial quote from the Chevy dealership came in at \$27,000. The Dodge dealership has yet to give a quote. Will need to add a locking bed cover.

Mr. Bradley moved, Mr. Moseley seconded to approve spending up to \$30,000 to purchase a new truck to replace one of the 2007 Dodge Durangos.

Motion carried by unanimous vote.

iv. LC Foundation distribution request for Palmer Rd Swamp Preserve Funds

Director Waugh stated he'd like to utilize the Palmer Road Swamp Preserve funds from the Licking County Foundation, to pay for the tree work being completed there. Director Waugh's future monthly reports will include the balances of these funds.

Mr. Bradley moved, Mr. White seconded to approve request of \$1,950.00 from Licking County Foundation Palmer Road Swamp Preserve funds to pay for Slone Tree Co. work.

Motion carried by unanimous vote.

v. Trail Maintenance/General Maintenance: bike trail tree clearing, park trail forestry head clearing

Director Waugh discussed keeping maintenance busy with various projects such as burming at IMP, footing maintenance the horse arena, etc. The Director anticipates aggressive invasive control this fall along bike trails and natural surface trails. Cost may be \$15,000 each. It will most likely be a time and material contract. Action may be requested at the September Board meeting.

Mr. Moseley suggested also removing honeysuckle & sealing cracks

vi. ORC requirement to pass Board resolution accepting land, grants & cash donations

Director Waugh discussed the correspondence he received from Judge Hoover regarding the transfer of the Newell property to Licking Park District. Judge Hoover shared that the Board needs to petition the court to receive

authorization prior to the Board's acceptance. Mr. Bradley suggested asking about Staddens Landing as well. The oral hearing is September 1, 2020 at 9:00 AM in Judge Hoover's courtroom. Judge Hoover will clarify what Licking Park District needs to do, pertaining to ORC 1545.11, when acquiring land, grants, or cash donations.

vii. Mapping proposal, Linear Active \$4,860.00

Director Waugh reviewed the proposal he received from Linear Active to create maps for Infirmary Mound Park, Taft Reserve, & Lobdell Reserve. The Board had previously approved a contract of \$4,300.00 based on a quote from ADR for a CAD map for Infirmary Mound Park. Director Waugh discussed this proposal with Tom Arbor, ODNR, he suggested using the GIS format for mapping, not CAD. Director Waugh will cancel the PO for ADR.

Mr. Bradley moved, Ms. Sams seconded to approve spending \$4,860.00 to have Linear Active create GIS maps for Infirmary Mound Park, Taft, & Lobdell. Motion carried by unanimous vote.

viii. Basketball Hoops at Infirmary Mound Park

Mr. White explained to the Board that the basketball hoops at Infirmary Mound Park were broken & needed maintenance. Director Waugh will look into something that can replace them that won't be as likely to be vandalized.

b. Director's Report

Director Waugh provided the Board a brief overview of additional current projects/topics. Discussion took place on the following:

Mike Flood at Albys, working with a church group to plant 1500 trees in 5yrs
This group is looking for places to plant and are considering Infirmary Mound Park and Newell Recreation Preserve

Two slips to be repaired in Newark & path will be rerouted around the third slip.

Update on LPD's primary maintenance responsibility on bike path with Commissioners

Levy to be on ballot in Nov. 2021, March/May of 2022 or Nov. 2022

Reviewed details of the Davis Rd bridge repair

Additional discussion of ORC 1545.11

Ms. Sams discussed the Director & Board members' need for a document detailing major historical information of the Licking Park District

Mr. White notified Board that he will not be able to attend the Sept. 16th meeting.

Miscellaneous discussion:

- Pataskala's request to use the archery trailer, who trailers the unit, are there consent forms or hold harmless forms? Is there a checklist for training?

- Potential connection of bike trail from Johnstown to Newell property

9) Adjournment

Mr. Bradley moved, Ms. Sams seconded to adjourn.

The meeting adjourned at 8:03pm.

Next Regular Meeting September 16, 2020 6:00 PM at Infirmary Mound Park - JBC