

Licking Park District Commissioners
Minutes of Regular Meeting – August 21, 2019 Infirmary Mound Park

Board Vice Chair Mr. Moseley called the August 21, 2019, Regular Meeting to order at 6:00 pm at Infirmary Mound Park office.

- 1) Roll Call Present: Mr. Waugh, Mr. White, Mr. Bradley, Mr. Moseley
Absent: Mr. Kiracofe
Staff: Ms. Balogh, Ms. McAdams

- 2) Comments from the Public
N/A

- 3) Approval of Agenda Items
Ms. McAdams asked to add an agenda item to new business, Newark Urban Hunting program.
Mr Bradley moved, Mr Waugh seconded, to approve the August 21, 2019 regular meeting agenda items as amended, to add Newark Urban Hunting program under new business.
Motion carried by unanimous vote.

- 4) Approval of Minutes
 - a) July 17, 2019 regular meeting minutes.
Mr. Moseley asked that the July minutes be amended to cite the ORC code under which the executive session was held and also to add that no action was taken.
Mr. Bradley moved, Mr. White seconded to approve the July 17, 2019 regular meeting minutes as amended.
Motion carried by unanimous vote.
 - b) August 15, 2019 Special Meeting
Mr. Bradley moved, Mr. Waugh seconded to approve the August 15, 2019 special meeting minutes as presented.
Motion carried by unanimous vote.

- 5) Financial Status of Park District
 - a) July Financial Summary
Ms. McAdams presented the July 2019 financial summary report to the Board.
Mr. Bradley moved, Mr. Waugh seconded, to approve the July 2019 financial status report.
Motion carried by unanimous vote.

- 6) Approval of July expenditures over \$1,000.00
Mr. Waugh moved, Mr. Bradley seconded, to accept the July 2019 expenditures. Motion carried by unanimous vote.

7) Old Business

Project Status

a) Dog Park - ODOT, Benches & Shelters

ODOT - Mr. Waugh reported that the District has been awarded the \$1.4 million dollar TAP grant for the Ohio Canal Greenway paving project.

Shelters - Ms. McAdams advised that the shelters were on-site and were slated to be installed in the 2nd week of September with maintenance and volunteer coordinator to oversee the project.

Benches - Ms. McAdams reported that three benches had been obtained for the dog park. One is a memorial bench for volunteer Susan Bracey who brought the dog park idea to the Park District in 2012 and helped plan and raise funds for construction. The other two benches are to go in the two shelters.

Mr. Bradley moved, Mr. White seconded, to purchase two more benches so there would be two in each shelter.

Motion carried by unanimous vote.

b) Staddens Bridge Boat Launch

Mr. Waugh reported to the Board that he contacted the County Engineer and will speak with the County Commissioners and Armstrong Construction regarding a boat launch ramp at Staddens Landing.

c) Bike Path Slips in Newark

Mr. Waugh advised the Board that he and Mr. Kiracofe met with representatives of the City of Newark on site to discuss the repair of four slips. Mr. Waugh is to get an updated cost estimate from Nuway Construction.

d) OhioLina Music Festival - Sept 21-22, 2019

Ms. McAdams reviewed current task list and status with the Board. The issue of providing personnel and expertise to get the parking area, campground sites and fire lanes was discussed. Ms. McAdams advised that Premier Parking of Columbus provided these services to the Legend Valley venue and gave info on possible services they could provide for the Park District and general costs.

Mr. Waugh moved, Mr. Bradley seconded, to approve hiring Premier Parking, with a commitment up to \$5000, for parking and campground layout and providing parking personnel for the OhioLina Festival in September 2019.

- e) Project List Requiring Follow-Up to Determine Current Status (Attachment A)
Mr. Moseley and Mr. Waugh presented the Board with an attachment provided by Mr. Kiracofe of numerous projects that require follow up and action. Discussion followed.
- f) Program Report
Ms. Balogh reviewed recent and upcoming programs with the Board. Discussion followed.

8) New Business

- a) USFWS Management Plan for Infirmary Mound Park
Ms. Balogh introduced a proposal for first phase prairie restoration of approximately 17 acres near the Infirmary Mound Dog Park.
Mr. Moseley moved, Mr. Bradley seconded to enter into the proposed Infirmary Mound Park Landowner's Land Management agreement with US Fish and Wildlife Service.
Motion Carried by Unanimous vote.
- b) Lakewood - TJ Evans Lease
Ms. McAdams presented the Board with the final draft of a proposed lease from TJ Evans Foundation for the abandoned railbed that runs along Lancers Rd from Route 40 to Cristland Hill Rd. The Board had previously agreed to details of the lease prior to the final draft.
Mr. Bradley moved, Mr. Waugh seconded to approve the signing of the TJ Evans Foundation lease as presented, for the railbed along Lancers Rd from Route 40 to Cristland Hill Rd.
The lease documents will be taken to Park National Bank in Granville for the Board members to visit the bank and execute a notarized signature.
- c) Mowing at Morris Woods
The Board directed Ms. McAdams to make the arrangements with our contract mowing company, Legend Lawn and Landscape, to mow the designated trails at Morris Woods State Nature Preserve. Mr. Moseley to meet with the mowing company on August 23 to show them the designated trails to mow.
- d) Board Member Resignation Letter - Richard Waugh
Mr. Bradley moved, Mr. Moseley seconded to accept the resignation of Richard Waugh as Board of Park District Commissioner effective August 30, 2019.
Motion carried by unanimous vote.

- e) Advertisement of Board of Commissioner Vacancy
Mr. Waugh moved, Mr. White seconded to advertise for the Board of Park District Commissioner vacancy.
Discussion followed with Mr. Moseley noting that the Board Chair Mr. Kiracofe will confer with Judge Hoover on the vacancy. The Board agreed that application letters should be received by noon on September 9, 2019.
Motion carried by unanimous vote.

 - f) Approval of Interim Director
Mr. Bradley moved, Mr. White seconded to approve Richard Waugh as Interim Director with starting date of August 31, 2019 and compensation as a salaried position at \$35.02 per hour based on a 40 hour work week. The Board reviewed a press release to introduce the Interim Director.
Motion carried by unanimous vote.

 - g) Director Job Description
Ms. McAdams provided the Board with copies of the current director job description and modification suggestions received in 2017 from prior Director, Mr. Williams. Mr. Moseley appointed Board Chair Mr. Kiracofe and Mr. Bradley to review the director job description, make appropriate updates and work with HR to advertise the position.

 - h) Newark Urban Hunting Program - Riverview Reserve
Ms. McAdams presented the Board with a proposed agreement to again participate in the Newark Urban Deer Hunting Program at Riverview Reserve for the 2019-2020 deer hunting season.

Mr. Bradley moved, Mr. Moseley seconded, to participate in the Newark Urban Deer Hunting Program at Riverview Reserve for the 2019-2020 season.
Motion carried by unanimous vote.
- 9) Adjournment - The meeting adjourned at 8:10pm
Mr. Waugh moved, Mr. White seconded to adjourn.
Motion carried by unanimous vote.

Next Regular Meeting - Wednesday, September 18, 2019 6:00 pm
Infirmary Mound Park.