

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – May 20, 2020**

Board Chair Mr. Kiracofe called the May 20, 2020, Regular Meeting to order at 6:00PM.

1) Roll Call

Present: Mr. Kiracofe, Mr. White, Mr. Moseley, Ms. Sams, Mr. Bradley

Absent:

Staff: Ms. Lohrman, Director Waugh

2) Comments from the Public

None

3) Approve agenda items / Request for additional agenda items

Mr. Bradley moved, Mr. Moseley seconded to approve the May 20, 2020 regular meeting agenda items.

Motion carried by unanimous vote.

4) Approval of Minutes

a. April 15, 2020 Meeting Minutes

Mr. Moseley moved, Mr. White seconded to approve the April 15, 2020 regular meeting minutes.

Motion carried by unanimous vote.

5) Financial Status of Park District

a. April Financial Summary

Director Waugh presented the April 2020 financial summary report to the Board.

Mr. Bradley moved, Mr. White seconded to approve the April 2020 financial summary.

Discussion followed regarding rental refunds & saving on programming & facility cleaning costs.

Motion carried by unanimous vote.

6) Approval of April 2020 Revenue & Expenses

a. April 2020 Revenue & Expenses

Director Waugh presented the April 2020 Revenue & Expenses to the Board.

Mr. Bradley moved, Mr. White seconded to accept the April 2020 revenue & expenses.

Discussion followed regarding work performed at Lobdell by JAW.

Motion carried by unanimous vote.

## 7) Old Business

### a. Shelly Co. paving updates

Director Waugh shared the new project schedule. Anticipated start date is now the week of April 26th. Balance of paving at Infirmary Mound Park will follow bike trail paving . An electric line has been installed to IMP sign along SR 37 in anticipation of lighting or new digital signage. Mr. Bradley asked if signs explaining how rain gardens work could be posted at the entrance to JBC.

### b. Newell Property deed transfer - On Licking County Commissioners schedule

Director Waugh informed the Board that the LC Commissioners have transferring the Newell property to LPD on their agenda. A short discussion on Muskingum Watershed Conservancy District assessments followed.

### c. Palmer Road Swamp Preserve - enforcement pending

Director Waugh stated that EPA is ready & sent out an enforcement letter. Delays are due to state employees not at work due to COVID19.

## 8) New Business

### a. Special Item Follow Up

#### i. ODOT Resolution Support for State & US Bike Route System

Director Waugh explained that this resolution states that LPD supports bike route systems throughout the state of Ohio. Ohio Canal Greenway may become part of the State Route 65 bike trail.

Mr. Bradley moved, Mr. Moseley seconded to sign the resolution. Motion carried by unanimous vote.

#### ii. Board Decisions

##### 1) Pataskala Walking Path Paving project

Director Waugh explained Pataskala's reluctance to sign LPD's cost share agreement. Pataskala's city manager, solicitor & parks manager prefer a contract for each proposed joint project. Director Waugh recommended that LPD sign a contract with Pataskala for a paved walking path at Foundation Park that stipulates LPD will pay up to \$50,000 or 1/3 total construction cost as detailed in an exhibit and engineer's cost estimate shared by Pataskala. The total construction costs are not to include local in-kind amounts. Signage acknowledging LPD's contribution is to be included in the proposed contract language.

Mr. Bradley & Mr. Moseley explained their concerns with LPD setting a precedent on treating Pataskala differently than the Newark, Johnstown, Heath, & Granville cost share agreements.

Mr. White moved, Ms. Sams seconded to sign a contract with the City of Pataskala meeting the above stipulations.

Motion carried by majority vote.

2) Newark Slip Repairs

Director Waugh reviewed a quote from TLV for \$111,400 to fix recent damage to three previous slip repairs. Director Waugh recommended that LPD offer to pay the City of Newark \$50,000 or ½ of the cost (whichever is less) as described in the TLV quote.

Mr. Bradley moved, Mr. Moseley seconded to share the cost to repair the slips as described above.

Motion carried by unanimous vote.

3) E-Bikes on multi-use trails - Summary sheet emailed to Board

Director Waugh recommended allowing Class 1 & Class 2 E-bikes on bike trails and not permitting Class 3 E-bikes. This recommendation mimics ORC E-bike recommendations across the state. Class 1 & 2 go up to 20mph (Class 3 go up to 29mph). The Board agreed to the Director's recommendation.

4) Deer Hunting Policy - Brown & Boyd Wilkins properties.

Director Waugh reviewed the existing deer hunting policy. The Board approved hunting at Brown & Boyd Wilkin parks but not Reese. Licking County residents will have an opportunity to sign up first followed by Ohio residents. LPD will not offer hunting to out-of-state residents. The policy will state a doe must be harvested first and all harvests must be reported to Licking Park District. Non Licking County residents will pay \$25/week to hunt.

iii. Panhandle Trail stormwater upgrade pending Bowerston contract \$15,000

Director Waugh reviewed a quote from LAW Xtreme for \$15,000 to remove trees & make a swale in on Panhandle Trail near Bowerston Shale where there is a drainage issue. He is working with Bowerston Shale management regarding this issue. LPD has received a donation from Rockett Morgan to help pay for this issue.

Mr. Bradley moved, Mr. White seconded to spend up to \$15,000 to do storm water work on the Panhandle Bike Trail.

Motion carried by unanimous vote.

iv. Park Levy Review

Director Waugh discussed dates the park levy could go on ballot. Board is inclined to put the levy on the May 2022 ballot.

v. OPRA 2020 Takeaway Summary

Director Waugh discussed the 2020 OPRA Conference staff takeaways. LPD is implementing website upgrades, on-line reservations, posting virtual hikes, & will utilize GIS mapping for land management. LPD was recently awarded a \$500 grant from OPRA to spend on virtual programming equipment and software. Car counting at Infirmity Mound Park is being investigated. The Board also suggested taking a survey of the public for ideas.

vi. Newell Recreation Preserve - One year lease

Director Waugh proposed LPD lease the Newell property this year to Mike Shipley to plant soybeans. Lease income is \$125/acre for 25 acres. Shipley will also vertical till the property after harvesting beans. This will make sowing prairie grass and pollinator plants much less expensive in the fall/winter.

vii. IMP Shelter 6: 8' path to lake, Drainage work, tree removal \$10,709

Director Waugh reviewed a quote from JAW Excavating for \$10,709 to put in a gravel walking path to Mirror Lake near Shelter 6, removing one tree & performing some drainage work. LPD will be opening up Mirror Lake to kayaks, canoes, & stand-up paddleboards Memorial Day weekend through Labor Day. This path will allow easy access to Mirror Lake. Discussion also took place on rules & regulations for paddling. Mr. Moseley moved, Mr. White seconded to spend up to \$11,000 to construct a walking path to Mirror Lake near Shelter 6, remove a tree & perform drainage work.

Motion carried by unanimous vote. (Mr. Bradley abstained.)

viii. IMP Shelter 6: additional parking \$6,055

Director Waugh reviewed a quote from JAW Excavating for \$6,055 to put in an additional gravel parking lot near Shelter 6.

Mr. White moved, Mr. Moseley seconded to approve spending \$6,055 to put in an additional gravel parking lot near Shelter 6.

Motion carried by unanimous vote.

b. Director's Report

Director Waugh provided the Board a brief overview of additional current projects/topics. Discussion took place on the following: Staff activity logs, department reports, return to work plan (masks & safety precautions), continue virtual programming, pending work on JBC chimney, Ms. Sams to research paddling rules & regulations for Mirror Lake, when programming might resume, and the ADA dock at Mirror Lake

9) Adjournment

Ms. Sams moved, Mr. Moseley seconded to adjourn.

The meeting adjourned at 8:15pm.

Next Regular Meeting June 18, 2020 6:00 PM at LPD Office