

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – December 18, 2019 Infirmary Mound Park**

Board Chair Mr. Kiracofe called the December 18, 2019, Regular Meeting to order at 6:03 PM at Infirmary Mound Park office.

1) Roll Call

Present: Mr. Kiracofe, Mr. White, Mr. Moseley, Ms. Sams

Absent: Mr. Bradley

Staff: Ms. Lohrman, Director Waugh

2) Comments from the Public

None

3) Approve agenda items / Request for additional agenda items

Ms. Sams requested adding 'Water Trail' to New Business item 8 a ix.

Mr. White moved, Ms. Sams seconded to approve the December 18, 2019 regular meeting agenda items as revised Motion carried by unanimous vote.

4) Approval of Minutes

a. November 20, 2019 Meeting Minutes

Mr. Moseley moved, Mr. White seconded to approve the November 20, 2019 regular meeting minutes.

Motion carried by unanimous vote.

5) Financial Status of Park District

a) November Financial Summary

Director Waugh presented the November 2019 financial summary report to the Board.

Mr. Moseley moved, Ms. Sams seconded, to approve the November 2019 financial summary.

Motion carried by unanimous vote.

6) Approval of November Payroll and Expenditures over \$1,000.00

a) November Payroll & Expenditures

Mr. White moved, Mr. Moseley seconded, to accept the November 2019 payroll & expenditures.

Motion carried by unanimous vote.

b) Then & Now Resolution #432 RevLocal \$299.40

Mr. White moved, Mr. Moseley seconded to accept Then & Now Resolution #432 Motion carried by unanimous vote.

c) Then & Now Resolution #433 Mid-Ohio Security \$329.45

Mr. White moved, Mr. Moseley seconded to accept Then & Now Resolution #433 Motion carried by unanimous vote.

## 7) Old Business

- a. Ohio Canal Greenway parking lot 2020
- b. Staddens Landing completed 12-6-19
- c. Dog Park Gazebo dedication
- d. Bradley Center mold remediation in January
- e. Palmer Road Swamp Preserve, EPA issued a 2nd NOV; plus adjacent property rezoning request, AG to R1, Etna Twp
- f. 72" culvert repair Northridge Rd; 24" culvert replacement Windy Hollow
- g. Taft Center flooring - Nice Carpets
- h. Board & Employee Bonding

## 8) New Business

### a. Special Item Follow Up

- i. Newell Property - Joint Clean Ohio Trails (COTF) application Feb 2020  
Director Waugh discussed the resolution to apply for a joint grant with Knox county for ODNR COTF and requested it be approved.  
Mr. Moseley moved, Mr. White seconded to approve the resolution to apply for a joint grant application with Knox County for ODNR COTF.  
Motion carried by unanimous vote.
- ii. Resolution Accepting Budget Commission levy income 2020  
Director Waugh presented a resolution to accept the 2020 Budget Commission levy income.  
Mr. Moseley moved, Ms. Sams seconded to accept the resolution.  
Motion carried by unanimous vote
- iii. Resolution Accepting Budget Commission levy income 2019  
Director Waugh explained that the resolution to accept the 2019 Budget Commission levy income was not presented to the Board last year. This approval was suggested by Licking County Auditor's office.  
Mr. Moseley moved, Ms. Sams seconded to accept the resolution.  
Motion carried by unanimous vote.
- iv. Buckeye Scenic Trail - Davis Rd bridge repair Update  
Director Waugh discussed the condition of the Buckeye Scenic Trail bridge near Davis Rd. 81 of the 172 railroad support ties are rotted & need replaced. Director Waugh is currently researching places to purchase new ties. We will utilize good existing ties, but expects to spend an additional \$25,000.  
Mr. White moved, Ms. Sams seconded to approve an additional \$25,000 for the Buckeye Scenic Trail bridge repair.  
Motion carried by unanimous vote.

- v. Ohio Canal Greenway design selection committee January 2020  
Director Waugh presented that he will be meeting with ODOT to discuss the selection process (RFQ -Request for Qualifications) of a design consultant for the Ohio Canal Greenway project. Director Waugh recused himself since he formerly worked for a consultant and assisted LPD with the grant application. He suggests two Licking Park District board members and one other person compromise a selection committee to score firms that will be applying for the project design. The selection committee will recommend a consultant to the Board for final approval.
  
- vi. Taft Center water in basement & concrete work; TBC \$8,060.00  
Director Waugh explained issues regarding water in the basement of Taft Center. The foundation of the facility needs repair & the area where the pool was located needs fixed to keep water from the building. TBC quoted \$8,060.00 to remedy the problem. Two quotes were received.  
Mr. Moseley moved, Ms. Sams seconded to approve \$8,060.00 to remedy the water issue at Taft Center.  
Motion carried by unanimous vote.
  
- vii. Volunteer background checks 2020  
Director Waugh discussed the need to complete background checks on volunteers starting in 2020. Cost is expected to be \$17 - \$20 per person using BIB (Background Investigation Bureau) and LPD to pick up the cost. Volunteer Coordinator is expecting 100 new volunteers in 2020.
  
- viii. Final budget acceptance  
Director Waugh presented the 2020 LPD budget. Discussion followed. Mr. White moved, Ms. Sams seconded to approve the 2020 LPD budget.  
Motion carried by unanimous vote.
  
- ix. Designated Water Trail  
Ms. Sams presented information about the Licking River & tributaries possibility of becoming a Designated Water Trail. An initial meeting was held on 12/16/19 at LCSWCD's office. ODNR officials presented information and details on how to achieve a Water Trail designation. ODNR also presented information regarding a possible Scenic River designation. Discussion followed, ODNR covers a substantial amount of the initial cost associated with a Water Trail designation.

b. Director's Report

Director Waugh provided the Board an overview of current projects/topics: potential donation from the Finkle family, IMP signage on State Route 37, Newark/Granville Rd Medical Complex walking path and Infirmary Mound Park digital sign. Balance of items in his written report.

9) Adjournment

Mr. Moseley moved, Ms. Sams seconded to adjourn.

The meeting adjourned at 8:26pm.

Next Regular Meeting January 15, 2020 6:00 PM LPD Office; 'Organizational Meeting' elect officers and set meeting schedule.