

Licking Park District Commissioners
Minutes of Regular Meeting – November 20, 2019 Infirmiry Mound Park

Board Chair Mr. Kiracofe called the November 20, 2019, Regular Meeting to order at 6:00pm at Infirmiry Mound Park office.

1) Roll Call

Present: Mr. Kiracofe, Mr. White, Mr. Bradley, Mr. Moseley, Ms. Sams

Absent:

Staff: Ms. Lohrman, Director Waugh

2) Comments from the Public

None

3) Approve agenda items / Request for additional agenda items

Mr. Bradley moved, Mr. White seconded to approve the November 20, 2019 regular meeting agenda items as revised: Added. *Designated Water Trail* to New Business item 8 a. x.

Motion carried by unanimous vote.

4) Approval of Minutes

a. October 16, 2019 Meeting Minutes

Mr. Bradley moved, Mr. Moseley seconded to approve the October 16, 2019 regular meeting minutes.

Motion carried by unanimous vote.

b. November 7, 2019 Special Meeting Minutes

Mr. Bradley moved, Ms. Sams seconded to approve the November 7, 2019 Special Meeting Minutes.

Motion carried by unanimous vote.

5) Financial Status of Park District

a) October Financial Summary

Director Waugh presented the October 2019 financial summary report to the Board. Mr. Bradley moved, Mr. Moseley seconded, to approve the October 2019 financial status report. Discussion followed regarding salaries & emergency funds.

Motion carried by unanimous vote.

6) Approval of October Payroll and Expenditures over \$1,000.00

Mr. Bradley moved, Ms. Sams seconded, to accept the October 2019 expenditures.

Motion carried by unanimous vote.

7) Old Business

- a. IMP paving complete; Shelly \$153,516, parking blocks/drainage \$24,178.45
- b. Staddens Landing; 1 communications line left to move, then construction

- c. Dog Park Gazebo: 1 dedication done 1 pending; 2 shade trees planted
- d. Bradley Center; shingle roof (vented), mold remediation in January
- e. Palmer Road Swamp Preserve, EPA NOV 11-2-19; ext. to 11-13-19
- f. Newark Slip Repairs; TLV \$62,490 Jutlew \$ 8,950 Total \$ 71,440 under const.
- g. Taft Center flooring - Nice Carpet contract signed, vinyl plank \$ 16,008.54

8) New Business

a. Special Item Follow Up

- i. Newell Recreation Preserve property - Joint Clean Ohio Trails application Feb 2020

Director Waugh discussed LPD's responsibilities for the Newell property. Mr. Bradley moved, Mr. Moseley seconded to approve the MOU with the Licking County Commissioners for 25-30 years to meet the requirements of the NRAC grant. The MOU will renew automatically unless either party opts out.
Motion carried by unanimous vote.

Licking County Engineer's office will put in a driveway and a parking lot to allow access to 2 wetland areas on this property. LPD will maintain the driveway and parking lot.

Director Waugh discussed entering into a joint grant application with Knox County for the Clean Ohio Trails Fund (COTF) application. The grant will be used to construct and pave approx 1,302' of path in Licking County and pave approx 3 miles of rail bed in Knox County. This project will complete a portion of the Ohio to Erie bike trail. LPD budget cost estimate for the LPD portion of the project is \$190,000. The COTF grant is a 75/25 reimbursable grant. The expected out of pocket cost to LPD is \$48,000. Director Waugh has made contact with OTEF, a group that supports bike paths and expects a donation of \$10-15,000 towards LPD out of pocket. Director Waugh is looking at additional sources of money to assist with LPD costs
Mr. Bradley moved, Mr. White seconded to enter into a joint application with Knox County for Clean Ohio Trails Fund grant.
Motion carried by unanimous vote.

- ii. Heath bike path agreement and proposed 2020 paving project
Director Waugh discussed the current bike path cost sharing agreement LPD has with the city of Heath. There is some ambiguity in the agreement language and Exhibit A (which would identify paths included in the agreement) is not attached - neither party has a copy. The Board approved a cost share project to pave a portion of the Hoback Park path with the City of Heath in 2020 up to \$35,000 (LPD portion). Director Waugh will work with Mayor Johns on writing a new agreement..

- iii. Buckeye Scenic Trail - Davis Rd bridge repair \$40,000
Director Waugh received a quote from LAW General Contracting for \$39,735 for a composite decking bridge to replace the a bridge just north of Davis Rd on the Buckeye Scenic Trail.
Mr. Moseley moved, Mr. Bradley seconded to approve up to \$40,000 to repair/replace the Buckeye Scenic Trail bridge with direction to Director Waugh to get additional quotes from another contractor.
Motion carried by unanimous vote.

- iv. Gavin Property and Union Station Rd property decisions
Director Waugh discussed the above properties that are available for sale. 1291 Union Station Rd property is currently listed at \$117,000. It was decided that no action would be taken at this time.
The Gavin property, near Pataskala, was listed at \$1.288 million. It was decided that no action would be taken at this time.

- v. Ohio Canal Greenway parking lot < \$16,000
Director Waugh received a \$17,000 budget cost estimate and detailed design plans from ADR & Associates to put in a gravel parking lot at the Ohio Canal Greenway trailhead at SR79 near Top Cat Concrete.
Mr. Bradley moved, Ms. Sams seconded to approve up to \$16,000 to put in a parking lot at the Ohio Canal Greenway trailhead location with direction to Director Waugh to get additional quotes from other contractors.

- vi. Draft budget
Director Waugh discussed the draft budget for 2020. Discussion followed and the board will review.

- vii. Newark parks assistance
Director Waugh met with Newark City Parks Department. Possible help with assistance maintaining bike paths and parks was discussed. Director Waugh will get more details for the Board.

- viii. 72" culvert repair near Northridge Rd; \$10,710
Director Waugh received a \$10,710 quote from LAW General Contracting to repair the bike path culvert near Northridge Rd. Mr. Bradley moved, Mr. Moseley seconded to approve up to \$11,000 to repair the bike path culvert near Northridge Rd.

- ix. Board & Employee Bonding
Director Waugh discussed the current bonding amounts for LPD staff & board members. Judge Hoover suggested meeting with Licking County Auditor Mike Smith to determine an appropriate coverage amount. Director Waugh will schedule a meeting.

- x. Designated Water Trail
Ms. Sams discussed the possibility of getting LPD involved with the Ohio DNR Designated Water Trail program for the Licking River. Discussion followed, Director Waugh to work with Anne on this project.

b. Director's Report

Director Waugh provided the Board an overview of current projects/topics: Adding shelter reservations to LPD website, status of LPD employee on FMLA, & adding outside lights to LPD office parking lot & entrance and others included in written report.

9) Adjournment

Mr White moved, Mr. Bradley seconded to adjourn.

The meeting adjourned at 8:42pm.

Next Regular Meeting December. 18, 2019 6:00 PM LPD Office