

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – February 19, 2020 Infirmery Mound Park**

Board Chair Mr. Kiracofe called the February 19, 2020, Regular Meeting to order at 6:02pm at Infirmery Mound Park office.

1) Roll Call

Present: Mr. Kiracofe, Mr. White, Mr. Moseley, Ms. Sams, Mr. Bradley

Absent:

Staff: Ms. Lohrman, Director Waugh

2) Comments from the Public

None

3) Approve agenda items / Request for additional agenda items

Mr. Bradley moved, Mr. Moseley seconded to approve the February 19, 2020 regular meeting agenda items.

Motion carried by unanimous vote.

4) Approval of Minutes

a. January 15, 2020 Meeting Minutes

Mr. Bradley moved, Ms. Sams seconded to approve the January 15, 2020 regular meeting minutes.

Motion carried by unanimous vote.

5) Financial Status of Park District

a. January Financial Summary

Director Waugh presented the January 2020 financial summary report to the Board. Discussion followed.

Mr. Bradley moved, Mr. White seconded to approve the January 2020 financial summary.

Motion carried by unanimous vote.

6) Approval of January Revenue & Expenses

a. January Revenue & Expenses

Director Waugh presented the January Revenue & Expenses to the Board. Discussion followed. It was requested that a "Transfer" section be added to eliminate any confusion since a transfer is not an expense.

Mr. Bradley moved, Mr. White seconded to accept the January 2020 revenue & expenses.

Motion carried by unanimous vote.

## 7) Old Business

- a. Ohio Canal Greenway parking lot 2020  
Director Waugh explained that there will be six parking spots total with one being handicap parking.
- b. Volunteer background checks 2020 implemented
- c. Volunteer appreciation Dinner April 21st; 5:30 to 7:30 PM
- d. Tyler Powell Preserve; 3rd reading February 18th  
Director Waugh has not heard how Pataskala Council voted on the rezoning request on Mill St. Vote was expected on February 18th.
- e. MetroPark funds via ODOT  
Director Waugh will be meeting with ODOT on Thursday, Feb. 20th. It appears there is nearly \$137,000 in the account.
- f. Ohio Canal Greenway SOQ scoring by White, Sams, & Moseley  
Director Waugh distributed packets to Mr. White, Ms. Sams, & Mr. Moseley. He requested the packets be returned to him by March 4, 2020.

## 8) New Business

- a. Special Item Follow Up
  - i. Newell Property - ownership, funding & interagency agreement  
Director Waugh informed the Board that the Licking County Commissioners had the Newell Recreation Preserve property on their agenda for Thursday, February 20th to approve an interagency agreement with Knox County. It was discussed that if the Licking County Commissioners wanted to deed the land to Licking Park District, the Licking Park District Board would consider accepting it or at least get a long term lease to manage the property.
  - ii. JAW Excavating proposal for parking lot improvements at Lobdell  
Director Waugh discussed the condition of the Lobdell parking lot. It was noted that new gravel was needed. He presented the quote from JAW Excavating for improvements to the parking lot at Lobdell for \$4,285.00. Gravel will be provided using ODOT 101G MetroPark funds.  
Mr. Moseley moved, Mr. Bradley seconded to accept the \$4,285.00 quote from JAW Excavating to improve the Lobdell parking lot.  
Motion carried by unanimous vote.
  - iii. James Bradley Center remodeling update  
Director Waugh discussed the status of the James Bradley Center remodel. Much of the drywall and electrical work is complete. The contractor will start laying the floor on Thursday, February 20th.

- iv. Buckeye Scenic Trail Davis Rd bridge update  
Director Waugh discussed the status of the Buckeye Scenic Trail bridge. The 8" x 8" timbers have been delivered to Granville Lumber & Layton will be installing them as the weather permits.
  
- v. Resolution to apply for Paddling Enhancement Grant (ADA Dock)  
Director Waugh discussed the details of the Paddling Enhancement Grant offered through ODNR, 2020 is the first year for this grant. The grant funds come from the public's purchase of kayak & canoe licenses. LPD is seeking to apply for this grant for an ADA accessible dock at Mirror Lake. The preliminary cost for the dock is \$34,000 plus a preliminary cost estimate of \$15,000 for a connecting sidewalk. The deadline to apply for this grant is March 1, 2020. This is a 100% reimbursable grant.  
Mr. Bradley moved, Ms. Sams seconded to sign the resolution to apply for the Paddling Enhancement Grant for an ADA accessible dock at Mirror Lake.  
Motion carried by unanimous vote.
  
- vi. Facilities Mowing Contract - Claggett Landscaping \$188,160  
Director Waugh informed the Board that the previous bidder, Landscape Design Solutions, rescinded their bid for facilities mowing. The next lowest bid came from Claggett Landscaping for \$188,160 for the 3 year contract. Director Waugh contacted references and recommends approval of the contract.  
Mr. Bradley moved, Mr. Moseley seconded to approved Claggett Landscaping's \$188,160 bid for facilities mowing.  
Motion carried by unanimous vote.
  
- vii. News Release  
Director Waugh discussed his plans to send out a news release twice a month (1st & 15th) to keep the public informed of events, construction status', etc. He is also planning a Partner's Appreciation open house at the Bradley Center for media, public officials, private and public partners to thank them for their support and to view the facilities improvements at the Bradley Center.
  
- viii. Palmer Road Swamp Preserve, EPA issued a 2nd NOV  
Director Waugh discussed the status of the pending Palmer Road Swamp Preserve situation. The Ohio EPA is currently determining the cost of damages to the wetland mitigation property. The Evans Foundation is not interested in filing a lawsuit for additional damages caused by the homeowner.

b. Director's Report

Director Waugh provided the Board a brief overview of additional current projects/topics. Discussion took place regarding the growth in western Licking County & how LPD should best prepare for the growth. It was also suggested that LPD should set up a tent on the main fairway at Hartford Fair to engage more with fair patrons.

9) Adjournment

Mr. White moved, Mr. Bradley seconded to adjourn.

The meeting adjourned at 7:48pm.

Next Regular Meeting March 18, 2020 6:00 PM.