

Licking Park District Commissioners
Minutes of Regular Meeting – January 15, 2020 Infirmiry Mound Park

Board Chair Mr. Kiracofe called the January 15, 2020, Regular Meeting to order at 6:00pm at Infirmiry Mound Park office.

1) Roll Call

Present: Mr. Kiracofe, Mr. White, Mr. Moseley, Ms. Sams, Mr. Bradley

Absent:

Staff: Ms. Lohrman, Director Waugh

Visitors: Connie Klema, Donavan Kuhn

2) Election of Officers - Organizational Meeting

a. Mr. Bradley moved, Ms. Sams seconded to elect Mr. Kiracofe as Board Chair.

Roll Call: Mr. Kiracofe - yes; Mr. White - yes; Mr. Mosely - yes; Ms. Sams - yes;

Mr. Bradley - yes

Motion carried.

b. Mr. Bradley moved, Ms. Sams seconded to elect Mr. Moseley as Board Vice-Chair.

Roll Call: Mr. Kiracofe - yes; Mr. White - yes; Mr. Moseley - yes; Ms. Sams - yes; Mr. Bradley - yes

Motion carried.

3) Park Board Meeting Dates 2020 (Feb 2020-Jan2021)

Mr. Bradley moved, Mr. Moseley seconded, to have the regular meeting dates of the Licking Park District Board of Commissioners in 2020 be held on the third Wednesday of each month at 6pm in the Licking Park District office.

Motion carried by unanimous vote.

4) Comments from the Public

Connie Klema, representing the Powell family, and Donavan Kuhn with Countrytyme asked that the Licking Park District speak and/or write a letter to the City of Pataskala encouraging the rezoning of property next to Tyler Powell Preserve.

Director Waugh will write a letter stating the Licking Park District has no opposition with the adjacent property being rezoned. The Park District is looking to gain access to the property given by the Powell Trust. He will also attend the next hearing on January 21, 2020.

- 5) Approve agenda items / Request for additional agenda items
Mr. Bradley moved, Mr. Moseley seconded to approve the January 15, 2020 regular meeting agenda items.
Motion carried by unanimous vote.
- 6) Approval of Minutes
 - a. December 18, 2019 Meeting Minutes
Mr. Moseley moved, Ms. Sams seconded to approve the December 18, 2019 regular meeting minutes.
Motion carried by unanimous vote.
- 7) Financial Status of Park District
 - a) December Financial Summary
Director Waugh presented the December 2019 financial summary report to the Board. Discussion followed about potentially using funds to purchase land near Taft Reserve. Director Waugh to explore possibilities with the landowner.
Mr. Bradley moved, Ms. Sams seconded, to approve the December 2019 financial summary.
Motion carried by unanimous vote.
- 8) Approval of December Revenue & Expenses
 - a). December Revenue & Expenses
Mr. Bradley moved, Mr. White seconded, to accept the December 2019 revenue & expenses.
Motion carried by unanimous vote.
- 9) Old Business
 - a. Ohio Canal Greenway parking lot 2020; anticipate Jan./Feb. construction
 - b. Taft Center water in basement & concrete work; TBC \$8,060.
 - c. Volunteer Background Checks 2020; launching in January
 - d. Water Trail designation; meeting with ODNR ongoing basis
 - e. Palmer Road Swamp Preserve, EPA issued 2nd NOV, enforcement expected
 - f. PEP General Insurance renewal completed
- 10) New Business
 - a. Special Item Follow Up
 - i. Newell Property - Joint Clean Ohio Trails application Feb 2020
Application deadline moved to March. Licking County commissioners expected to close on property Jan. 16, 2020. Knox County Park District to take lead on grant application.

- ii. Buckeye Scenic Trail Davis Rd bridge update
Director Waugh received a quote from Granville Lumber for railroad tie replacements using treated 8" x 8" lumber for \$8250.00 & a quote from Layton Excavating for labor of \$12,850 to install said lumber and remove existing RR ties. Total cost is \$21,000.00. Board approved these expenditures at the December meeting.

- iii. Ohio Canal Greenway design selection committee January 2020
Director Waugh is working on a draft announcement that will be posted on ODOT's website regarding consultant design selection for the Ohio Canal Greenway improvements . Three board members will be needed to review and score the submittals that come in for the project. Those 3 board members will then interview the 3 highest scoring consultants and make a recommendation of award to the Board of Commissioners. Mr. White, Mr. Moseley, & Ms. Sams volunteered to serve on the selection committee.

- iv. James Bradley Center renovation
Director Waugh discussed the remodel quote for the James Bradley Center. Improvements include insulation, drywall, lighting, electrical upgrades and flooring. Director Waugh received quotes from 2 contactors and recommended awarding to Property Rescue. Mr. Bradley moved, Mr. Moseley seconded to award the contract to Property Rescue for up to \$22,000 for the improvements. Motion carried by unanimous vote.

- v. Trails update Ohio Canal Greenway (OCG), Lancer Rd, Newell, & Boardwalk
 - Director Waugh discussed the need to control the invasive plants (especially honeysuckle on the Ohio Canal Greenway trail. Law Contracting has equipment that will make quick work of cutting back invasives in preparation for the upcoming ODOT TAP grant paving project. Law will demonstrate its equipment when constructing the parking lot at the southern terminus of the path.
 - Lancer Road Trail addition from US 40 to Cristland Hills Road will be our ODOT TAP grant application in October 2020.
 - The Newell Recreation Preserve trail addition (1302') is part of our joint ODNR COTF grant with Knox County Parks.

- Bike Buckeye Lake will make a Board presentation in March or April to promote construction of a 'boardwalk' style path from Hunt's Landing Rd (Buckeye Lake Village) to Freeman Memorial Dr (Harbor Hills) near the terminus of the Lancer Rd proposed trail.

- vi. ByLaws, approve changes
Director Waugh presented updates to the Licking Park District ByLaws. Mr. Bradley moved, Mr. White seconded to approve changes to our ByLaws.
Motion carried by unanimous vote

- vii. Pataskala project cost share agreement
Director Waugh presented a proposed parks/paths improvements agreement between the Licking Park District and the City of Pataskala to work in conjunction on future parks/paths projects and share costs. Director Waugh to meet with Mayor Compton to refine, if necessary. Mr. Bradley moved, Mr. Moseley seconded to approve the proposed Pataskala parks/paths improvements agreement.
Motion carried by unanimous vote.

- viii. Approve mowing contract bids
 1. Low bid for Park Facilities, \$147,753.05
Director Waugh presented the lowest bid for mowing park facilities for 3 years for \$147,753.05 by Landscape Design Solutions. He is still acquiring reference checks.
Mr. Bradley moved, Ms. Sams seconded to award the contract for mowing park facilities for 3 years to Landscape Design Solutions, pending positive reference checks.
Motion carried by unanimous vote.

 2. Low bid for Bike Paths, \$24,150.00
Director Waugh presented the lowest bid for mowing bike paths for 3 years for \$24,150.00 by Claggett Landscape. He is still acquiring reference checks.
Mr. Bradley moved, Ms. Sams seconded to award the contract for mowing bike paths for 3 years to Claggett Landscape, pending positive reference checks.
Motion carried by unanimous vote.

ix. Tyler Powell Park Rezoning Request

This subject was covered in item 4) *Comments from the Public*.

B. Director's Report

Director Waugh provided the Board an overview of current projects/topics.

11) Executive Session for the purpose of compensation of public employee

Mr. Bradley moved, Mr. Moseley seconded, to go into executive session pursuant to ORC 121.22(G)(1) for the purpose of compensation of public employee.

Roll call vote: Mr. Kiracofe - yes; Mr. White - yes; Mr. Bradley - yes; Ms. Sams - yes; Mr. Moseley - yes

Motion carried.

Entered executive session at 8:06PM.

Mr. Bradley moved, Mr. Moseley seconded, to return from executive session.

Roll call vote: Mr. Kiracofe - yes; Mr. White - yes; Mr. Bradley - yes; Ms. Sams - yes; Mr. Moseley - yes

Motion carried.

Returned to the regular session at 8:53PM.

Action taken: Mr. Bradley moved, Mr. Moseley seconded, to increase Director Waugh's Annual salary to \$77,500.00 effective with the next pay period and to increase the salary on August 31, 2020 to \$80,000.00.

Director Waugh will receive 2 weeks of vacation in 2020 and 3 weeks of vacation each succeeding year.

Roll call vote: Mr. Kiracofe - yes; Mr. White - yes; Mr. Bradley - yes; Ms. Sams - yes; Mr. Moseley - yes

Motion carried.

12) Adjournment

Mr. White moved, Ms. Sams seconded to adjourn.

The meeting adjourned at 8:56pm.

Next Regular Meeting February 19, 2020 6:00 PM LPD Office