

Licking Park District Commissioners
Minutes of Regular Meeting – October 16, 2019 Infirmary Mound Park

Board Chair Mr. Kiracofe called the October 16, 2019, Regular Meeting to order at 5:30 PM at Infirmary Mound Park office.

1) Roll Call

Present: Mr. Kiracofe, Mr. White, Mr. Bradley, Mr. Moseley

Absent:

Staff: Ms. Lohrman, Ms. McAdams, Interim Director Waugh

2) Comments from the Public

None

3) Approve agenda items / Request for additional agenda items

Mr. Moseley moved, Mr. Bradley seconded to approve the October 16, 2019 regular meeting agenda items as revised: Move *Executive Session* before Approval of Minutes, move *New Business-Special Item Follow Up* to before Financial Status, add *Paving-TJ Evans* to New Business.

Motion carried by unanimous vote.

4) Executive Session for the purpose of the appointment of a public official

Mr. White moved, Mr. Bradley seconded, to go into executive session pursuant to ORC 121.22(G)(1) for the purpose of the appointment of a public official.

Roll call vote: Mr. Bradley-Yes, Mr. Moseley-Yes, Mr. White-Yes, Mr. Kiracofe-Yes
Entered executive session at 5:33 PM.

Mr. White moved, Mr. Bradley seconded, to return from executive session. Motion carried by unanimous vote.

Returned to regular session at 6:49 PM.

Board instructed Chairman Kiracofe and Interim Director Waugh to meet with Judge Hoover to review Board of Commissioners applications and recommend a candidate.

5) Approval of Minutes

a. August September 18, 2019 Meeting Minutes

Mr. Moseley moved, Mr. Bradley seconded to approve the September 18, 2019 regular meeting minutes.

Motion carried by unanimous vote.

6) New Business

a. Special Item Follow Up

i. Bradley Center quotes received

1. Mold Remediation \$5,928.58

Director Waugh received a quote from Property Rescue 247 of \$5928.58 for mold remediation. It was noted that once drywall is removed, there may be additional issues to address.

Mr. Bradley moved, Mr. Moseley seconded to approve up to \$10,000.00 to remedy the mold issue at the Bradley Center.

Motion carried by unanimous vote.

2. Roof Quotes reviewed - Shingles \$10,686.96 / Metal \$13,811.29

Director Waugh received quotes from Mickey's Roofing.

Mr. Bradley moved, Mr. White seconded to approve Mickey's Roofing shingle quote of \$10,686.96 for the Bradley Center roof.

Motion carried by unanimous vote.

ii. Newell Recreation Preserve MOU

Licking County Commissioners are purchasing 40 acres +/- in northwest Licking County using Natural Resources Assistance Council (NRAC) grant for purchase.

Commissioners have asked LPD to maintain this land in accordance with NRAC directives; initial requirements to install driveway and parking for access to two identified wetland areas, secondary objective to connect paths between Knox and Delaware Counties on this property - approx 1,320' of bike path.

Director Waugh will set up a meeting with representatives from Knox & Delaware counties with himself & Mr. Kiracofe to discuss expectations.

iii. Taft Center flooring quotes

Director Waugh presented the Board with a proposal to replace flooring throughout Taft Center minus one room.

Director Waugh reviewed quotes from Church Street Flooring and Nice Carpet.

Mr. Moseley moved, Mr. Bradley seconded to approve up to \$22,600.00 for plank vinyl flooring, with direction to Director Waugh to get a third quote from Rite Rug.

Motion carried by unanimous vote.

iv. Mr. Bradley brought to the board's attention a house for sale near Evans Foundation land along Union Station Rd by the railroad tracks. Discussion followed on whether LPD should consider purchasing. Director Waugh to get details regarding the property.

- v. Bike Path Paving of TJ Evans Trail (Phase I, Phase II, & Phase III)
Director Waugh received 2 quotes for Phase I (Northridge Rd to Castle Rd). He would like to pave that portion yet this year, 2019
Mr. Bradley moved, Mr. Moseley seconded to approve up to \$66,000 in 2019 to pave the bike path from Northridge Rd to Castle Rd this year.
Motion carried by unanimous vote.
Director Waugh to obtain quotes for Phase II & III project for 2020.

Mr. Bradley was excused from the meeting at 7:31pm

7) Financial Status of Park District

a) September Financial Summary

Interim Director Waugh presented the September 2019 financial summary report to the Board.

Mr. White moved, Mr. Moseley seconded, to approve the September 2019 financial status report.

Motion carried by unanimous vote.

b) Then & Now Resolution #431 - \$4700.00, Flowers Land Services

Mr. Moseley moved, Mr. White seconded to approve Resolution #431.

Motion carried by unanimous vote.

8) Approval of September Payroll and Expenditures over \$1,000.00

Mr. White moved, Mr. Moseley seconded, to accept the September 2019 expenditures.

Motion carried by unanimous vote.

9) Old Business

a. IMP paving: Shelly \$153,516.00, to be paid by ODOT Metro Park funds

LPD to pay for parking blocks/drainage improvements totaling \$24,178.45

Mr. Moseley moved, Mr. White seconded to approve payment of \$24,178.45 to Shelley Co for drainage work & parking block removal/replacement.

Motion carried by unanimous vote.

b. Staddens Landing - To accomodate a more favorable placement of a boat/canoe launch ramp, AEP has agreed to move electric pole at a cost of \$2,578.07.

c. Dog Park Gazebos finished; planning dedications

Bench dedication to be first or second week of November when family is available.

Gazebo dedication is to be determined by friends who made donation.

- d. TJ Evans lease at Lancer Rd, 25 Year
All signatures have been received. Director Waugh will deliver to TJ Evans Foundation.
- e. Palmer Rd Swamp Preserve, EPA Notice of Violation (NOV) needs addressed by landowner by 11-2-19
- f. Newark Slip Repairs quotes reviewed
 - i. TLV \$62,490.00 + Jutlew Concrete \$8,950.00 = Total \$71,440.00
Mr. Moseley moved, Mr. White seconded to increase from \$70,000.00 to \$71,500.00 for slip repairs. City of Newark to reimburse LPD 50% of total cost
Motion carried by unanimous vote.
- g. Ohiolina - Income \$2,465.00 Expenses \$6,644.50
- h. Panhandle trail fence repairs - completed

10) Director's Report

Director Waugh provided the Board an overview of current projects/topics:

Ohio Canal Greenway Trail, IMP dog park parking and drainage, Ohiolina, Staddens Landing, Wyatt Adkins Park, mowing contract for 2020, BB Gun grant, Newark bike path slips, Palmer Road Swamp Preserve, Gazebos at IMP, Panhandle Trail repairs, Pataskala & Johnstown Parks meetings, Bradley Center, LCATS, Newell Recreation Preserve, Budget 2020, Eagle Scout projects, Creating Healthy Communities, Boyd Wilken property, PEP insurance pool, Granville HS fishing club, staff meetings & community contacts.

- 11) Mr. Kiracofe handed out five applications for Director's position to board members. They will wait until a fifth board member is appointed before interviewing applicants.

12) Adjournment

Mr. Moseley moved, Mr. White seconded to adjourn.
The meeting adjourned at 8:20pm.

Next Regular Meeting - Wednesday, November 20, 2019 6:00 pm
Infirmary Mound Park.