

Licking Park District Commissioners
Minutes of Regular Meeting – June 19, 2019 Infirmiry Mound Park

Board Chair Mr. Kiracofe called the June 19, 2019, Regular Meeting to order at 6:03 pm at Infirmiry Mound Park office.

1) Roll Call Present: Mr. Kiracofe, Mr. Waugh, Mr. White
Mr. Bradley, Mr. Moseley
Staff: Director Campitelli

2) Comments from the Public
N/A

3) Approval of Agenda Items
Mr Bradley moved, Mr White seconded, to approve the June 19, 2019 regular meeting agenda items.
Motion carried by unanimous vote.

4) Approval of Minutes
a) May 15th, 2019 regular meeting minutes.
Mr. Waugh moved, Mr. White seconded to approve the May 15, 2019 regular meeting minutes. Name corrections to Mr Bradley and Mr Moseley and Employee matter reason for executive session was added.
Motion carried by unanimous vote.

5) Financial Status of Park District
a) May Financial Summary

Revenue	\$3,568.90
Expenses	\$49,341.27

Director Campitelli presented the May 2019 financial summary report to the Board. Program dollars made up the revenue side and payroll and benefits were the majority of the expenses.

6) Approval of May expenditures over \$1,000.00

Mr. Waugh moved, Mr. White seconded, to accept the May 2019 expenditures. No discussion occurred. Motion carried by unanimous vote.

7) Old Business

a. Director's Report: Project Status

Bike Path Repairs - Director Campitelli is working with several contractors to obtain quotes to share with Newark. Weather has many contractors behind in projects and no returning requests for quotes. Nuway Construction to let me know when they can address the first slip repairs.

Adkins Park is \$46,340.68 over budget. Park is requesting additional topsoil and grass seeding of the berms along bike path. Request to get quote from site contractor in progress.

Johnstown Park/Trailhead Improvements - Motion made by Mr. Moseley to proceed with the project, not to exceed 25K total costs.(Restroom and kiosk installation) Mr Waugh seconded motion. Motioned passed.

Gazebo Project - Motion from Mr Waugh to untable project discussion. Mr Bradley seconded. Motion carried by unanimous vote. Discussion followed concerning park district role and Advocate article.

Mr Waugh made motion to include 60 day out option to draft MOU presented by Director (appendix A). Mr Moseley seconded motion. Mr White amended motion to limit park district to programming only. Mr Moseley seconded motion. Votes recorded. Amended motion failed. Mr Bradley made a motion to amend Mr Waugh 60 day motion to remove funding. Seconded by Mr White. Motion carried to remove funding (10K) for the project.

Motion was made to re-table project by Mr Bradley and seconded by Mr Moseley. Motion carried to table project by unanimous vote.

Request to have Newark and County at July meeting for clarification on project. Director stated Newark has provided no response to MOU draft. Director Campitelli to schedule meeting for all 3 MOU parties to discuss project at the July board meeting.

8) New Business

- a) Shelter 4 electric repair/replacement cost shared with board. Infirmary Mound Park infrastructure starting to fail do to age. Contractor to replace electric lines in conduit and install pull boxes. Motion was made by Mr Bradley to proceed and seconded by Mr Moseley. Motion carried by unanimous vote.

- b) House Bills 152 and 288. Director shared 2 House Bills with board members. HB152 was keeping park boards independent from the politics concerning funding and levies. HB288 stated eminent domain could not be used for any type of recreational trail construction.
- c) Volunteer Coordinator Report - Karen Jennings shared volunteer hours, numbers, and future programs with board members. Board was pleased with the direction and success of the program.

d) Additional agenda items added:

Mr Moseley reported that Morris Woods trails were in poor condition due to excessive amounts of rain. Plans to identify and address conditions will be made to repair trail sections when weather improves. Boardwalk and natural gravel to be considered.

Mr Moseley addressed demo prairie mowing procedures. Two passes are being made on the trail instead of one. Director to meet with mowing crew to address loss of habitat.

Mr Bradley announced he will be working on a date for the annual LPD retreat and will contact Director when date is secured.

- 9) Adjournment - The meeting adjourned at 8:25 pm
Mr. Moseley moved, Mr. Waugh seconded to adjourn.
Motion carried by unanimous vote.

Next Regular Meeting - Wednesday, July 17, 2019. 6:00 pm
Infirmery Mound Park.

Appendix A

Date: 04/01/19

To: City of Newark, Licking Park District, Licking County Commissioners

From: Rich Campitelli, Director Licking Park District

RE: Gazebo Pocket Park Memo of Understanding (DRAFT)

Introduction:

This agreement is proposed between the Licking Park District, Licking County Commissioners and the City of Newark. This agreement will allow cooperation between the three organizations to dedicate, construct, program, and maintain a small park and gazebo located at 745 E. Main St. Newark.

For the purpose of this document, Licking Park District can be known as “District”, City of Newark can be known as “City”, and the Licking County Commissioners be known as “Commissioners”.

Scope:

Commissioners will:

- Provide water and electric to gazebo
- Provide insurance coverage
- Pay utility bills - water and electric
- Maintain parking lots
- Provide access to indoor restrooms for special events

City will:

- Construct gazebo, sidewalks, and place sitting stones
- Assist LPD in events and programming as needed
- Manage all structural repairs
- Assist with enforcement issues

District will:

- Mow grass
- Schedule programming and events during warm season
- Provide trash receptacles and empty as needed
- Provide park rules and information kiosk
- Report and clean graffiti
- Clean and wash gazebo when needed.
- Make a one time donation of \$10,000.00 for construction.

The term of this agreement will be in force beginning _____, 2019 to _____, 2024. This Memorandum of Understanding made and entered into this ___ day of _____, 2019.

Licking Park District: _____ Date: _____

City of Newark: _____ Date: _____

Licking Commissioners _____ Date: _____