

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – March 20, 2019 Infirmary Mound Park**

Board Chair Mr. Kiracofe called the March 20, 2019, Regular Meeting to order at 6:02 pm at Infirmary Mound Park office.

1) Roll Call

Present: Mr. Kiracofe, Mr. Waugh, Mr. White  
Mr. Bradley, Mr. Moseley  
Staff: Director Campitelli

2) Comments from the Public

Beth Comisford and Joyce Drumm were in attendance for discussion on Fritz Drumm improvements. Sidewalk, shelter, picnic tables and parking lot gravel were some of the items needed. Board suggested their organization to gather some quotes and report them to Director Campitelli. Director to meet with organization and look at locations for some of the items.

3) Approval of Agenda Items

Mr Bradley moved, Mr Waugh seconded, to approve the March 20, 2019 regular meeting agenda items.  
Motion carried by unanimous vote.

4) Approval of Minutes

a) February 20, 2019 regular meeting minutes.  
Mr. Bradley moved, Mr. Moseley seconded to approve the February 20, 2019 regular meeting minutes.  
Motion carried by unanimous vote.

5) Financial Status of Park District

a) February Financial Summary

Revenue	\$9,294.93
Expenses	\$47,512.41

Director Campitelli presented the February 2019 financial summary report to the Board. Most of the revenue was generated by rentals. Majority of the expenses were employee costs and property taxes.

6) Approval of February expenditures over \$1,000.00

Mr. Bradley moved, Mr. White seconded, to accept the February 2019 Financial Summary and expenditures.  
Motion carried by unanimous vote.

## 7) Old Business

### a. Director's Report: Project Status

Bike Path - Director Campitelli submitted quotes from local contractor to fix bike path slips in the Newark area. Another contractor has been tasked to provide quotes also. Meeting set with Newark to view sites and discuss repairs.

Storage Shed Replacement - Contractor meeting held with IAP and will be getting bids on constructing 30 X 40 metal building. Utilities locations are a bit of an unknown, but several ideas on where to tap into were provided. Bids due March 24th.

JBSC Renovation - no progress to report, waiting on recommendation from structural engineer. Results will dictate scope of work needed.

Lobdell Shelter - construction and shelter pad is completed. Finish work to be completed, entrance gate in fence, accessible parking pad, and sidewalk to be installed. Board encouraged to visit site.

Infirmiry Mound Park Shelters to get new metal roofs and electric upgrade in the next few weeks, weather permitting. Mr Bradley inquired about wells and water quality at shelters. Director to contact testing agency to secure results and share with board members. Director also tasked with finding costs of possible solution to correct water issues.

## 8) New Business

- a) Licking County Foundation Board Training - Director Campitelli attended the training session and reported to board members the highlights of the event.
- b) Motorcycle Rally - United Way event - "Ride United" would like to have Taft Nature Center as a location to stop on the ride and sample something grown locally. Park District to work with bee keepers to use honey production as sample.
- c) Newark Park Gazebo - Project maintenance MOU to be developed. Board discussed ideas to cover. Director to draft an agreement for review.

d) Additional Agenda Items:

Riverview Park closed for winter season and to be opened April 1.

Park tour for board members to be scheduled with Director at any time.

Program marketing and ways to improve getting the events out to the public were discussed. Kiosks need repair and updated.

TAP Application for Ohio Greenway Canal Paving - Mr Waugh to assist in securing letters of support. Will send draft of sample letter to Director to share with appropriate entities.

9) Adjournment - Meeting adjourned at 8:36 pm

Mr. White moved, Mr. Waugh second to adjourn.

Motion carried by unanimous vote.

**Next Regular Meeting** - Wednesday, April 17, 2019. 6:00 pm  
Infirmery Mound Park.