

Licking Park District Commissioners
Minutes of Regular Meeting – December 19, 2018 Infirmiry Mound Park

Board Chair Mr. Kiracofe called the December 19, 2018, Regular Meeting to order at 6:13 pm at Infirmiry Mound Park office.

1) Roll Call

Present: Mr. Kiracofe, Mr. Moseley, Mr. Waugh, Mr. White
Mr. Bradley reported he would be absent from meeting.
Staff: Director Campitelli

2) Comments from the Public
None

3) Approval of Agenda Items

Mr. Moseley moved, Mr. Waugh seconded, to approve the December 19, 2018 regular meeting agenda items.
Motion carried by unanimous vote.

4) Approval of Minutes

a) November 21, 2018 regular meeting

Discussion held on financial report and items to list. All board documents are public records and subject to be requested. LPD posts meeting minutes on website.
Mr. Waugh moved, Mr. White second, to approve the November 21, 2018 regular meeting minutes.
Motion carried by unanimous vote.

5) Financial Status of Park District

a) November Financial Summary

Revenue	\$7,810.35
Expenses	\$65,0040.17

Director Campitelli presented the November 2018 financial summary report to the Board. Discussion followed on report, project expenses, equipment purchases and costs associated with contract services.

6) Approval of November expenditures over \$1,000.00

Discussion of payroll, contract services, and misc. operating supplies were pointed out in main financial statement. Board members would like to see 6029 Operating Spreadsheet, Cash Position Spreadsheet and Summary for board meetings. Email complete spreadsheet to members for review.

Mr. Waugh moved, Mr. White second, to accept the November 2018 Financial Summary and expenditures.
Motion carried by unanimous vote.

7) Old Business

a. Director's Report

i. Project Status

Director Campitelli reviewed the project status of the following:

Granville Slip - Meeting held with contractor, additional work to be done from riverbed if access is granted. Some drainage issues to be addressed and final repair of paving in area.

Discussion followed on bike path importance to the park and community. Bike Path inventory/evaluation to identify maintenance costs for short/long term planning.

Chicken Coop replacement project is underway with IAP management firm. Waiting for meeting(s) to be set with contractors. Have set possible budget at \$65-\$85K, will report back with quotes. The Bradley Center renovation was also covered with IAP group, roof, flooring, and screened area to receive upgrades. Director to report back with quotes.

Receiving quotes for Shelters 2, 3, 4, and 5 roof replacement. Will seek additional quotes. Board agreed metal roofs to match Shelter 6 would be preferred with costs comparisons between metal and shingles. Director to check on metal gauge of quotes.

Ford truck and Dodge Van sold online auction. Quotes for replacement truck shared with members. Truck to have tool bed for chainsaws and various maintenance equipment storage.

8) New Business

- a) Discussion held on new employees and completion of 180 day probation period. Several new employees to complete period, Director addressed merit increases to bring employees into a better wage pay range and promote retention. Motion was made to provide \$.50 increase to Administration Assistant and Volunteer Coordinator positions. An \$1.00 increase to be given to Maintenance Worker #2.

Mr. Moseley moved, Mr. White second, to approve merit raises, motion carried with unanimous vote.

OhioLina Bluegrass Music Festival would like to use Infirmary Mound Park as September 2019 site. Discussion followed on logistics and possible additional activities that could showcase Licking Park District. Meeting with event organizer to be scheduled and Director to report on the needs of hosting a multiple day music event.

ODOT TAP Grant(s) discussion was held on two potential sites, Ohio Greenway Canal and Lancer Rd. Decision to apply for OGC site was approved and Lancer Site was tabled due to existing potential right of way needs with local high school and the community. Director meet January TAP LOI application deadline.

9) Adjournment - Meeting adjourned at 8:17 pm

Mr. Waugh moved, Mr. White second to adjourn meeting.

Motion carried by unanimous vote.

Natural Resource Meeting - no decision on January Meeting

Next Regular Meeting - Wednesday, January 16, 2019 6:00 pm @ Infirmary Mound Park.