

**Licking Park District Commissioners**  
**Minutes of Regular Meeting – October 17, 2018 Infirmery Mound Park**  
 Board Chair Mr. Kiracofe called the October 17, 2018, Regular Meeting to order at 6:05 pm at Infirmery Mound Park.

1) Roll Call

Present: Mr. Kiracofe, Mr. Bradley, Mr. Moseley, Mr. Waugh, Mr. White  
 Staff: Director Campitelli

2) Comments from the Public

None

3) Approval of Agenda Items

Location correction made. No Discussion

Mr. Bradley moved, Mr. Moseley seconded, to approve the October 17, 2018 regular meeting agenda items.

Motion carried by unanimous vote.

4) Approval of Minutes

a) September 19, 2018 regular meeting

No discussion

Mr. Bradley moved, Mr. Waugh second, to approve the September 19, 2018 regular meeting minutes.

Motion carried by unanimous vote.

5) Financial Status of Park District

a) September Financial Summary

Revenue	\$0.00
Expenses	\$54,051.18

Director Campitelli presented the September 2018 financial summary report to the Board. Discussion followed on revenue for September. Deposits made in late September will show up on October revenue. Director to develop policy to address weekly deposits. Request for Foundation balances to be reported in November.

Mr. Bradley moved, Mr. White second, to accept the September 2018 Financial Summary. Motion Carried by Unanimous Vote.

6) Approval of September expenditures over \$1,000.00

Payroll-	\$23,121.70
OPERS-	\$3,276.25
Medicare-	\$315.85
Hospitalization-	<u>\$6,721.25</u>
	\$33,435.05

Contract Services

\$3,600.00 Insul-Tech Inc. - Radon Mitigation Sys. at IMP  
 \$9,505.00 Karen Dollings Chandler - 2018 Park Facilities Mowing  
 \$1,652.79 Gatehouse Media - Program Guide Distribution

Misc.

Supplies \$506.78

Director to check on financial numbers with Admin. Assistant. Expenses over \$1000.00 gets board approval and board permission prior to spending \$5000.00 on items was discussed

Mr. Bradley moved, Mr. White second, to accept the September 2018 expenditures. Motion Carried by Unanimous Vote.

## 7) Old Business

### a. Director's Report

#### i. Project Status

Director Campitelli reviewed the project status of the following:

Granville Slip - Waiting to hear Nuway dates to repair pavement and settling issues.

Discussion followed on bridges and slip prone areas.

Bike Path inventory/evaluation to be completed by February with associated repair costs to be submitted to board.

Dog Park Shelters will arrive the week of the 29th, installation to be done in house.

Dog Park Paving - Parking lot and entrance to be paved, waiting for dates from ODOT/Shelly.

Riverview Lighting - security lighting going to be installed to deter illegal night activity at park. AEP to do work. (Work completed)

OGC Bridge - bid accepted, pre-construction meeting to be held.

b) Revised Bylaws Document - HR Policy adoption added and signed in.

c) Medical Complex - Director attended council mtg and project had a lot of support from community members. LPD to map out footpath and sign LOI

d) Budget Rate Resolution from county auditor to be accepted and signed by board members.

Mr. Bradley moved to accept and sign, Mr. Waugh second the motion.

Motion carried by unanimous vote.

## 8) New Business

a) Outdoor School and Programming - Programs discussed, Director Campitelli to approach local schools to see if interest exists to provide programming to students.

b) Civil War Trail - MOU to be signed by director. Group to hold meeting with stakeholders and plan 2019 event.

d) Chair Request for Additional Agenda Items : 2019 Draft Budget  
Director submitted draft proposal of 2019 budget to board members. Some discussion followed, to be approved for Auditor during next meeting.

e) Volunteer Dinner information shared with board.

9) Adjournment - Meeting adjourned at 8:07pm

Mr. Bradley moved, Mr. Moseley second to adjourn meeting.

Motion carried by unanimous Vote.

**Natural Resource Meeting** - no decision made with Thanksgiving Holiday

**Next Regular Meeting** - Wednesday, November 21, 2018 6:00 pm @ Infirmary Mound Park.