

Licking Park District
Board of Licking Park District Commissioners
Minutes of Regular Meeting –July 18, 2018
Licking Park District Office - Infirmary Mound Park

Board Chair Mr. Kiracofe called the July 18, 2018, Regular Meeting to order at 6:00pm in the Licking Park District Office.

1) Roll Call

Present: Mr. Kiracofe; Mr. Bradley; Mr. Moseley; Mr. White; Mr. Waugh (non-voting until bonded)
Staff: Director Campitelli; Ms. McAdams.

2) Approval of Minutes

a) June 20, 2018 regular meeting

Mr. Bradley moved, Mr. Moseley seconded, to approve the June 20, 2018 regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Status of Park District

a) Financial Report

Director Campitelli presented the June 2018 financial report to the Board.

Mr. Bradley moved, Mr. White seconded, to accept the June 2018 Financial Report.

Discussion followed

Motion Carried by Unanimous Vote.

4) Comments from the Public

None

5) Approval of June expenditures and payroll

a) June Payroll and Expenditures

Payroll- \$21,834.20

6029 Expenses over \$1,000-

\$1,100.00 Slone's Tree Service - TJE Hazardous Tree Removal

\$3,100.00 Slone's Tree Service - Morris Woods Hazardous Tree Removal

\$9,250.00 Karen Dollings Chandler - Park Facilities Mowing

\$1,950.00 Play Harder Adventures - Kayak Training

\$5,338.00 ADR & Assoc. - CACM for Wyatt Adkins Park Trail Connection

\$23,681.63 Layton Inc - Wyatt Adkins Trail Connection

\$16,827.46 Layton Inc - Wyatt Adkins Trail Connection

\$1,928.90 ADR & Assoc. - CACM for Wyatt Adkins Park Trail Connection

Mr. Bradley moved, Mr. Moseley seconded, to approve the June 2018 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

6) Old Business

a) Director's Report

i) Project Status

Director Campitelli reviewed the project status spreadsheet with the Board, highlighting the status of the Granville bike path paving project and the Granville bike path erosion slip repair. He also advised that recent EPA requirements had been met for adjusting public water system testing schedules and softener drainage. Per EPA, the well water supply for the livestock arena and shelters 4, 5, and 6 could remain non-potable if the shelter hydrants were locked against public use. It was also mentioned that a vendor was being finalized for radon mitigation at the Park District office.

Director Campitelli mentioned there was a high level of ATV activity at Riverview Preserve, in spite of signage prohibiting off-road vehicles. Director Campitelli suggested consideration of allowing ATV's at Riverview Reserve during daylight hours, similar to areas of Ohio State Forests.

Discussion followed.

The consensus of the Board was to keep the off-road vehicle prohibition in effect, to protect the land from further ATV damage.

ii) Maintenance Report

Director Campitelli reviewed the maintenance status spreadsheet with the Board, advising that many areas of maintenance continue to be addressed, as well as projects being considered for future planning. He advised that the Park District maintenance staff would be providing assistance to Newark Parks and Rec with bike path flailing to address overgrown vegetation.

Discussion followed.

iii) Program Report

Director Campitelli reviewed recent and upcoming programs with the Board.

Discussion followed.

iv) Volunteer Coordinator Report

Director Campitelli provided an overview of recent volunteer activities and upcoming opportunities with the Board.

Discussion followed.

b) Natural Resource Management Advisory Committee

Mr. Kiracofe advised that the next committee meeting would involve visiting another park location besides Infirmary Mound Park. Mr. Moseley stated that the District needed to create a master plan for each park to be proactive in our land and resource management, rather than reactive.

c) Volunteer Coordinator Position Status

Director Campitelli advised that the volunteer coordinator candidate work and personal reference check was complete and that the driving abstract and background check had been requested and drug screening would occur shortly.

7) New Business

a. By-Laws Additions

Director Campitelli advised that the by-law additions were being placed into the existing by-law document and a draft would be presented at the next board meeting.
Discussion followed.

b. Mopar Event

Director Campitelli proposed the possibility of opening the arena area to primitive camping for Mopar Nationals attendees in August, at a cost of \$100 per campsite per night.
Discussion followed.
It was the consensus of the Board to not open the park to Mopar camping at this time.

c. Waugh Appointment to Park Board

Director Campitelli and the Board welcomed to new Board Member Richard Waugh.
Arrangements will be made for Mr. Waugh's bonding.
Discussion followed.

d. Board Position Candidates - Thank You Letters

Mr. Kiracofe asked that Director Campitelli draft a thank you letter and send to Mr. Kiracofe for his approval and signature, to thank the other candidates for their applications.
Discussion followed.

e. Added Agenda Item from Mr. White - Suggestions

Mr. White brought several suggestions to the Board for discussion and future consideration, including adding a removable kayak dock to the proposed ADA dock on Mirror Lake, potential for a bicycle tour to our parks that are near the bike paths, with participants being able to earn "tour stamps", similar to the Great Ohio Bike Adventure event. He also mentioned that a local business is planning to open a canoe livery that will serve various locations on the Licking River, including Riverview Reserve to Blackhand Gorge and further east to Dillon Reservoir and Zanesville.

f. Discussion on Volunteer Dinner and Agenda Item Order

Mr. Moseley asked if the annual volunteer and community appreciation dinner would be held the same weekend in January 2019 as in the past.
Discussion followed.

Mr. Kiracofe asked Director Campitelli to talk with staff about the possibility of moving the appreciation dinner the Fall, instead of having it in the winter of the following year.

Regarding the order of agenda items for the Board meetings, it was determined that comments from the Public should be moved to follow the roll call at the beginning of the meeting and that this change would be added to the by-law revisions. Also, an item would be added to allow Board members to add items to agenda during the meeting.

8) Adjournment

Mr. Moseley moved, Mr. Bradley seconded, to adjourn meeting.
Motion Carried by Unanimous Vote.

Meeting Adjourned at 8:06pm

Next Regular Meeting -August 15, 2018 6 pm, LPD office