

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting –June 20, 2018
Licking Park District Office - Infirmary Mound Park

Board Chair Mr. Kiracofe called the June 20, 2018, Regular Meeting to order at 6:00pm in the Licking Park District Office.

1) Roll Call

Present: Mr. Kiracofe; Mr. Bradley; Mr. Moseley; Mr. White.

Staff: Director Campitelli; Ms. McAdams.

Welcome to new Board Member Sam White.

2) Approval of Minutes

a) May 16, 2018 regular meeting

Mr. Bradley moved, Mr. Moseley seconded, to approve the May 16, 2018 regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Status of Park District

a) Financial Report

Director Campitelli presented the May 2018 financial report to the Board.

Mr. Bradley moved, Mr. White seconded, to accept the May 2018 Financial Report.

Discussion followed

Motion Carried by Unanimous Vote.

4) Comments from the Public

None

5) Approval of May expenditures and payroll

a) May Payroll and Expenditures

Payroll- \$17,934.20

6029 Expenses over \$1,000-

\$2,960.00 Willow Works Inc-Bim Willow Furniture Workshop

Mr. Bradley moved, Mr. Moseley seconded, to approve the May 2018 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

6) Old Business

a) Director's Report

i) Project Status

Director Campitelli reviewed the project status spreadsheet with the Board, highlighting the status of the Newark paving project and Granville bike path slip repair.

Discussion followed.

- ii) Maintenance Report
Director Campitelli reviewed the maintenance status spreadsheet with the Board, advising that since the increase in maintenance staff many additional projects were being completed.
Discussion followed.
- iii) Program Report
Director Campitelli reviewed recent and upcoming programs with the Board, highlighting the addition of program survey results.
Discussion followed.
- iv) Volunteer Coordinator Report
Director Campitelli provided an overview of recent volunteer activities and upcoming opportunities with the Board. Discussion followed.

- b) Natural Resource Management Advisory Committee
Mr. Kiracofe advised that the May 16 meeting notes provided by Director Campitelli were sufficient and complete. He advised that committee meetings would be held every other month.
- c) Volunteer coordinator / maintenance positions status
Director Campitelli advised that the volunteer coordinator candidate background check was in progress but will take longer due to out of state work history. He advised the maintenance position was filled by a interagency transfer which made for a smooth entry into our staff. The individual had previous experience as a seasonal employee with the Park District.

7) New Business

- a. By-Laws Additions
Mr. Kiracofe discussed with the Board proposed by-law additions regarding expectations of Board members.
Discussion followed.

Mr. Bradley moved, Mr. Moseley seconded, to adopt the proposed additions to the By-Laws.

Roll Call: Mr. Bradley - yes; Mr. White - yes; Mr. Kiracofe - yes; Mr. Moseley- yes.
Motion carried
- b. Review of Board applicants and recommendation to Judge Hoover
Mr. Kiracofe advised that the Board had several Board position applications to review. The Board reviewed the applications received.
Discussion followed. A special meeting will be called the week of June 25th for three applicants to interview with the Board.
- c. 3 Guys Easement - Revised
Director Campitelli advised the Board that there were revisions to the 3 Guys Easement document due to necessary language revisions required by the State. Therefore, a new document had been prepared by Assistant Prosecutor Lecklider and was provided for the Board's review and approval.

Mr. Bradley moved, Mr. Moseley seconded, to rescind the previously executed, but not conveyed or recorded, 3 Guys easement document.
Motion Carried by Unanimous Vote.

Mr. Bradley moved, Mr. White seconded, to approve the signing of the revised 3 Guys access lane easement document, to be recorded upon the completion of site stabilization. Discussion followed. The Board determined that Director Campitelli will record the easement when the stabilization work is completed.
Roll Call: Mr. Bradley - yes; Mr. White - yes; Mr. Kiracofe - yes; Mr. Moseley- yes.
Motion carried

d. Executive Session

Mr. Bradley moved, Mr. Moseley seconded, to enter into Executive Session, pursuant to ORC 121.22 (G)(1), to consider employment of a public employee.

Motion Passed by Roll call vote: Mr. Bradley - yes; Mr. White - yes; Mr. Kiracofe - yes; Mr. Moseley - yes.
Entered into Executive Session at 7:55pm.

Mr. Moseley moved, Mr. White seconded, to return to regular session.
Motion Carried by Unanimous Vote.
Return to Regular Session at 8:20 pm.

8) Adjournment

Mr. Moseley moved, Mr. White seconded, to adjourn meeting.
Motion Carried by Unanimous Vote.

Meeting Adjourned at 8:16pm
Next Regular Meeting - July 18, 2018 6 pm, LPD office