

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting –April 18, 2018
Licking Park District Office - Infirmary Mound Park

Board Chair Mr. Kiracofe called the April 18, 2018, Regular Meeting to order at 6:00 pm in the Licking Park District Office.

1) Roll Call

Present: Mr. Holloway; Mr. Kiracofe; Ms. Sjostrand-Post; Mr. Bradley; Mr. Moseley.

Guest: Michelle Gramza

Staff: Director Campitelli; Ms. McAdams

Introduction of guest Michelle Gramza.

Ms. Sjostrand-Post announced her resignation from the Board, effective at the end of this meeting.

2) Comments from the Public

None

3) Approval of Minutes

a. March 21, 2018 regular meeting

Mr. Bradley moved, Mr. Moseley seconded, to approve the March 21, 2018 regular meeting minutes.

Motion Carried by Unanimous Vote.

4) Financial Report

a. Financial Report

Director Campitelli presented the March 2018 financial report to the Board.

Mr. Bradley moved, Ms. Sjostrand-Post seconded, to accept the March 2018 Financial Report.

Motion Carried by Unanimous Vote.

5) Approval of expenditures and March 2018 payroll

a. March Payroll and Expenditures

March Payroll- \$25,528.80

6029 Expenses over \$1,000

\$1,240.57 Gannett Satellite (Advocate- Monthly Program Guide Inserts Distribution)

Mr. Bradley moved, Mr. Moseley seconded, to approve the March 2018 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

6) Director's Report

a. Project Status

i. ODOT TAP Grant Update - Ohio Greenway Canal Paving

Director Campitelli updated the Board on the ODOT TAP grant application stating that it is nearly complete and is due to ODOT by May 18, 2018. A lease/easement

from Farmer John Slater for a terminus parking area will be needed at a later date, but not prior to application submission.

Discussion followed.

i. Granville Bike Path Slip - update

Director Campitelli advised the Board that the slip has not gotten worse during the past few hard rain events. Mr. Kiracofe would like to learn who engineered the bank stabilization that is in place downstream from the current erosion area. A meeting is being set up with the County Commissioners to discuss the repair plans. Discussion followed.

ii. Office Stairwell - update

Director Campitelli advised he would be getting a local contractor to access and quote the project. Discussion followed.

b. Program Report

i. Program update

Director Campitelli reviewed recent and upcoming programs with the Board. Discussion followed.

c. Volunteer Coordinator Report

i. Volunteer update

Director Campitelli provided an overview of recent volunteer activities and upcoming opportunities with the Board. Discussion followed.

d. Natural Resource Management Advisory Committee

Mr. Moseley updated the board on the demo prairie and advised that he would be seeding soon, weather permitting. Mr. Kiracofe requested that the committee plan to meet before the next board meeting to determine the next steps in the resource management planning.

7) Old Business

a. Volunteer coordinator / maintenance positions

Director Campitelli updated the Board on the hiring progress for the Administrative Assistant and Volunteer Coordinator positions. The Administrative Assistant position candidate is most of the way through the hiring process steps and should get a start date soon. The maintenance position posting runs through April 29 for the full time maintenance position. Application screening and interviews will occur soon after that date.

Discussion followed.

b. Adkins Path Progress

Director Campitelli advised the Board that due to the weather conditions they have not been able to get the base laid. Director Campitelli signed a 30 day completion extension with the contractor.

8) New Business

a. Granville Paving

Director Campitelli advised the Board that the Village of Granville has budgeted for the paving project from Main St to Moots Run. The Park District also budgeted for 2018 on this shared maintenance project. A meeting will be scheduled with the Village to plan for the project. The Park District will be responsible for a little more than one half of the project cost because the section from just west of Wildwood Park to Moots Run is outside of the Village and is the Park District's sole responsibility.

Discussion followed.

9) Adjournment

Mr. Bradley moved, Mr. Moseley seconded, to adjourn meeting.

Motion Carried by Unanimous Vote.

Meeting Adjourned at 7:00 pm

Next Regular Meeting -May 16 , 2018 6 pm, LPD office