

Licking Park District  
Board of Licking Park District Commissioners  
Regular Meeting – December 20, 2017  
Licking Park District - Infirmary Mound Park

Mr. Holloway called the December 20, 2017, Regular Meeting to order at 6:07 pm in the Licking Park District Office.

1) Roll Call

Present: Mr. Kiracofe; Mr. Moseley; Mr. Holloway; Ms. Sjostrand-Post.

Absent: Mr. Bradley

Staff: Director Campitelli; Ms. McAdams

2) Comments from the public

a. Bike Buckeye Lake presentation/proposal

Bike Buckeye Lake is a 501(c)(3) non-profit organization whose mission is creation of multi-use trails in the tri-county area surrounding Buckeye Lake. Organization President Jeff Ritter gave a powerpoint presentation to the Board. Also present from the organization were Brendon Underwood and Richard Waugh. The presentation outlined the organization's vision for paved bike trails around Buckeye Lake, including a proposed trail on top of the new dam and connections to the Licking Park District's Ohio Canal Greenway and Buckeye Scenic Trail. The group is seeking support of their vision from the Licking Park District and possibly in the future, having the Park District be a sponsor for receipt of grant award funds. Director Campitelli advised that the Park District would be moving forward with applying for an ODOT TAP (Transportation Alternatives Program) grant for paving the Ohio Canal Greenway and further dialog with the TJ Evans Foundation and other landowners regarding the laying of a trail on the old rail line along Lancer's Rd, south of the Buckeye Scenic Trail. Mr. Holloway granted permission to the organization to use the Park District logo in its partnership documents and presentations. Mr. Kiracofe noted that it was important to meet national standards of construction and maintenance. He advised he supported the vision and hoped to the Park District could partner with the organization in the future on bike trail projects.

3) Approval of Minutes

a. November 15, 2017 regular meeting

Mr. Moseley moved, Mr. Kiracofe seconded, to approve the November 15, 2017 regular meeting minutes.

Motion Carried by Unanimous Vote.

4) Financial Report

a. Financial Report

Director Campitelli presented the November 2017 financial report to the Board.

Mr. Kiracofe moved, Ms. Sjostrand-Post seconded, to accept the November 2017 Financial Report.

Motion Carried by Unanimous vote.

5) Approval of expenditures and November 2017 payroll

a. November Payroll and Expenditures

November Payroll

\$17,532.80

6029 Expenses over \$1,000

\$1,023.00 Snider Recreation- Shelter #5 Playground Stump Replacement

Mr. Moseley moved, Mr. Kiracofe seconded, to approve November 2017 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

6) Director's Report

a. Project Status

i. 3 Guys/Litten's Lane Conservation Easement & Damage Restoration

Director Campitelli updated the Board on the status of the drainage improvements and damage restoration, advising that County Engineer Knerr had approved the repair and restoration plan previously discussed with 3 Guys, to extend the existing culvert and properly stabilize the banks. The Director advised that 3 Guys started the project and ended up having to install a new culvert due to finding that there was no real culvert material to attach to, only a mix of old metal drums and poured concrete. The change resulted in a much better drainage under the driveway. Once the project is complete, Director Campitelli will have County Engineer Knerr review the final status and seek his sign off of the project. Director Campitelli also provided the Board with the results of the initial property line survey along the "Litten's Lane" access drive, advising that the boundary line was within the driveway and not along the south edge of the drive as believed in the past. This means there will need to be an easement to the Park District and 3 Guys from the Clark property that lies to the south and a revised easement with the Corci property to the west, at the lane's entrance from Linville Rd. A recheck of the survey is being conducted to confirm the findings and produce legal specs for Prosecutor Lecklider to create our new easements with the Clark, 3 Guys and Corsi properties. Director Campitelli advised there was some discussion of the Park District sharing some of the financial cost of the additional survey. Discussion followed.

ii. Adkins Park / Hanover Connection

Director Campitelli updated the Board on the status of the Adkins Park trail connection, advising there had been a pre-construction meeting with Layton Construction and the project will be completed in spring 2018. Discussion followed.

b. Program Report

i. Program update

Director Campitelli reviewed recent and upcoming programs with the Board. Discussion followed.

c. Volunteer Coordinator Report

i. Volunteer update

Ms. McAdams provided an overview of recent volunteer activities and upcoming opportunities with the Board. Ms. McAdams advised there has been discussion of developing an Adopt-A-Trail program in Licking County to engage community

volunteers and get them more involved in the care and monitoring of our trail systems. Discussion followed.

d. Natural Resource Management Advisory Committee

The Board was reminded of the upcoming special board meeting work session being held Jan 17, 2018, 4pm at the Licking Park District Office prior to the regular January meeting. The purpose of the meeting is to start laying out the direction and outline for the Infirmery Mound Park "master plan". Discussion followed.

7) Old Business

a. Morris Woods Lease - Update

Director Campitelli provided the Board with the final revision of the 30 year lease proposal received from ODNR for management of the Morris Woods State Nature Preserve. Discussion followed.

Mr. Kiracofe moved, Mr. Moseley seconded, to enter into the 30 year revised lease agreement with ODNR for management of the Morris Woods State Nature Preserve. Motion Carried by Unanimous Vote.

b. 2018 Final Budget

Director Campitelli presented the Board with the final draft of the 2018 budget. Discussion followed.

Mr. Moseley moved, Mr. Kiracofe seconded, to approve the 2018 budget as presented.

Roll Call: Mr. Holloway-yes; Mr. Moseley-yes; Mr. Kiracofe-yes; Ms. Sjostrand-Post -yes. Motion carried.

c. Community Appreciation Dinner - Jan 25

The Board was reminded of the date and time for the Community Appreciation Dinner being held on January 25. Mr. Holloway suggested that a Board member introduce Director Campitelli at the beginning of the program as the new Park District director.

d. Truck purchase

Director Campitelli advised the Board that the new Ford truck has been ordered and should be received in late February or early March.

8) New Business

a. Taft Farm House Demolition Project

Director Campitelli discussed the demolition of the Taft Reserve farmhouse and barns. He advised that a quote was being sought for demolition. The Board advised they would like for all the debris to be removed as a safety measure. The possibility of salvaging some materials was discussed as well.

b. Boyd Wilkin Farm Lease

Director Campitelli and Mr. Kiracofe provided a summary to the Board of a November meeting at Boyd Wilkin farm. They and Ms. McAdams met with Farmer's National Scott Arnold and the tenant farmer Mike McArter to discuss the farm lease and future planning, including the possible extension of the 1 year lease term into a 5 year term and to allow the farming of an additional 5 acres along the road near the dairy barn. If farming of the

additional 5 acres is granted, the farmer would be willing to exchange one year rent on the 5 acre area in exchange for removing all the deer fence wire around that area.

The Board directed Director Campitelli to have Farmer's National write the 2018 lease agreement to include moving to a 5 year lease term and allow farming of the additional 5 acres with the first year fence removal arrangement. The Board declined an offer by Farmer's National to have a forester assess the forest. Discussion followed.

9) Adjournment

Mr. Kiracofe moved, Mr. Moseley seconded, to adjourn meeting.

Motion Carried by Unanimous Vote.

Meeting Adjourned at 8:24pm

Next Regular Meeting - January 17, 2017, 6 pm, LPD office