

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting –October 18, 2017
Licking Park District - Infirmary Mound Park

Mr. Holloway called the October 18, 2017, Regular Meeting to order at 6:01 pm in the Licking Park District Office.

1) Roll Call

Present: Mr. Kiracofe; Mr. Moseley; Mr. Holloway; Mr. Bradley

Absent: Ms. Sjostrand-Post

Staff: Director Campitelli; Ms. Balogh; Ms. McAdams

2) Approval of Minutes

a. September 20, 2017 regular meeting

Mr. Bradley moved, Mr. Moseley seconded, to approve the September 20, 2017 regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Report

a. Financial Report

Director Campitelli presented the September 2017 financial report to the Board.

Mr. Bradley moved, Mr. Kiracofe seconded, to accept the September 2017 Financial Report.

Motion Carried by Unanimous vote.

4) Approval of expenditures and September 2017 payroll

a. September Payroll and Expenditures

September Payroll

\$23,216.92

6029 Expenses over \$1,000.00:

\$9,425.00 Legend Lawn Landscape- September Mowing

\$4,638.00 Legend Lawn Landscape-0 Fence Install at Taft Reserve

\$7,628.35 Jobs Henderson & Assoc- Engineering for Hopewell to Forry

\$4,000.00 Wilson, Phillips & Agin CPAs- Financial Audit Services

\$1,779.23 Gatehouse Media Ohio (Dispatch) September Monthly Program Guides

3144 Expenses over \$1,000:

\$2900.00 Legend Lawn Landscape- September Bike Trail Mowing

Mr. Kiracofe moved, Mr. Bradley seconded, to approve September 2017 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

5) Director's Report

a. Project Status

- i. 3 Guys/Litten's Lane Conservation Easement & Damage Restoration

Director Campitelli updated the Board on the status of the Litten's Lane/Taft damage restoration. He advised that a previously scheduled meeting with 3 Guys owners was being rescheduled.

Discussion followed.

ii. Adkins Park / Hanover Connection

Director Campitelli updated the Board on the Adkins Park/Hanover Bike Trail Connection, advising that the construction bids would be opened on October 19 and the contract awarded soon after. The legal specs for the easement from Adkins Park organization have been requested from ADR and Smart Services so that the prosecutor's office can prepare the easement document.

iii. Morris Woods Lease - Update

Director Campitelli advised the Board that suggested revisions were being sent to ODNR for their consideration. A revised draft is expected to be ready for presentation at the next Board meeting. The Board discussed the dead trees that need to be removed from the road frontage by the gate and the tree leaning over the trail in the interior. The Board agreed that the District would pay for removing the trees after the new lease is signed.

iv. Additional flooring improvements

Director Campitelli presented the Board with a proposal and recommendation to contract with Nice Carpets/Carpet One to install additional vinyl plank flooring in the remaining portions of the downstairs of the District office at a cost of \$4,999.00 with funding to come from Capital Improvements.

Discussion followed.

Mr. Bradley moved, Mr. Moseley seconded, to contract with Nice Carpets/Carpet One to install additional vinyl plank flooring in the downstairs of the District office at a cost of \$4,999.00 with funding to come from Capital Improvements.

Roll Call: Mr. Kiracofe - yes; Mr. Holloway-yes; Mr. Bradley-yes; Mr. Moseley-yes.
Motion carried.

v. Hopewell to Forry - Update

Director Campitell updated the Board on the Hopewell to Forry connection. The TJ Evans Foundation is still attempting to communicate with the railroad contact to try and acquire the last section of rail needed for the project.

Discussion followed.

b. Program Report

i. Program update

Ms. Balogh reviewed recent and upcoming programs with the Board.

Discussion followed.

c. Volunteer Coordinator Report

i. Volunteer update

Ms. Balogh provided an overview of recent volunteer activities and upcoming opportunities with the Board.

Discussion followed.

d. Natural Resource Management Advisory Committee

Director Campitelli recommending having a meeting with the Committee to work on doing a master plan for Infirmary Mound Park prior to scheduling any one project. It was suggested to also look for funding grants to assist with the prairie projects.

Discussion followed.

6) Old Business

a. Newark Paving

Director Campitelli advised the Board that streets are being paved around 21st Street near the Goosepond. It is believed that the bike trail areas will be paved while equipment is mobilized in those areas.

7) New Business

a. 2018 Levy Revenue Resolution

Director Campitelli presented the Board with the projected 2018 Levy Revenue resolution from the County Auditor's Office.

Discussion followed.

Mr. Kiracofe moved, Mr. Moseley seconded, to adopt a resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor for the next succeeding fiscal year, commencing January 1, 2018.

Roll Call: Mr. Kiracofe- yes; Mr. Holloway-yes; Mr. Bradley-yes; Mr. Moseley - yes.
Motion carried.

b. 2018 Draft Budget

Director Campitelli presented the Board with the 2018 Draft Budget.

Discussion followed.

The Board requested a special meeting to review and discuss the proposed budget in depth. A special meeting was set for November 8 at 9am, at the Park District Office.

c. Bob and Cynthia Devol Land

Director Campitelli presented information to the Board regarding an offer to the Park District to purchase a small amount of acreage adjoining Infirmary Mound Park and being offered by Bob and Cynthia Devol.

Discussion followed. It was the consensus of the Board to not purchase the offered land.

8) Comments from the public

None

9) Adjournment

Mr. Bradley moved, Mr. Kiracofe seconded, to adjourn meeting.

Motion Carried by Unanimous Vote.

Meeting Adjourned at 8:06pm

Next Regular Meeting - November 15, 2017, 6 pm, LPD office