

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting – August 16, 2017
Licking Park District - Infirmary Mound Park

Mr. Holloway called the August 16, 2017, Regular Meeting to order at 6:09 pm in the Licking Park District Office.

1) Roll Call

Present: Mr. Kiracofe; Mr. Moseley; Mr. Holloway; Ms. Sjostrand-Post

Absent: Mr. Bradley

Staff: Ms. McAdams

**Ms. Sjostrand-Post left the meeting at 6:52pm

2) Approval of Minutes

a. July 19, 2017 regular meeting

Mr. Moseley moved, Mr. Kiracofe seconded, to approve the July 19, 2017, regular meeting minutes, as amended.

Motion Carried by Unanimous Vote.

3) Financial Report

a. Financial Report

Ms. McAdams presented the July 2017 financial report to the Board.

Mr. Kiracofe moved, Ms. Sjostrand-Post seconded, to accept the July 2017 Financial Report.

Motion Carried by Unanimous vote.

4) Approval of expenditures and July 2017 payroll

a. July Payroll and Expenditures

July Payroll- \$17,395.48

6029 Expenses over \$1,000-

\$8,940.00 Legend Lawn Landscape- June Park Mowing

\$1,350.88 Gannett Satellite Info (Newark Advocate)

\$1,604.95 Gatehouse Media Ohio Holdings (Dispatch Media)

3144 Bike Repair and Replacement

\$2,400.00 Legend Lawn Landscape- June Bike Path Mowing

Mr. Kiracofe moved, Mr. Moseley seconded, to approve July 2017 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

5) Old Business

a. Operations Report

i. Project Status Report

Ms. McAdams updated the Board on the operations, advising that Newark Park and Rec have it on their schedule to remove the Cherry Valley parking lot area limbs and logs from the summer storm clean up. Ms. McAdams advised she met with

Commissioner Duane Flowers for an update on the Adkins Park project in Hanover. He stated that he has contacted Law Contracting to again request the quote for grading & paving. Mr. Flowers says the park is ready for the Park District to have the connector trail constructed. He feels that the project will be well over \$50,000 and must go out for competitive bid. Ms. McAdams made the recommendation that ADR be asked to do project management and set up the bid process, like they did with the Riverview Boat Launch project.

Discussion followed.

ii. "Litten's Lane" Easement (for Three Guys Property Conservation Easement)

Mr. Holloway updated the Board on the conservation easement status. Planning meetings are occurring with our legal representative Asst. Prosecutor Austin Lecklider that now include discussion regarding restoration and stabilization of an area where unauthorized drainage work was done on Park District property resulting in potential erosion and unstable bank issues.

Discussion followed.

Mr. Kiracofe and Mr. Holloway will be contacting a local PE (Professional Engineer) for consultation and possibly a quote for an engineering plan to restore and stabilize these areas.

iii. Hopewell to Forry Project

Ms. McAdams advised the Board that the TJ Evans Foundation has had additional conversation with the RR in relation to ownership of that section of rail and who is the actual lease holder. Today there was a review of the documents sent by the RR and now follow up is being made to leverage a meeting with the RR and all the community entities, Park District and TJ Evans Foundation.

Discussion followed.

iv. Morris Woods - ODNR Lease rough draft & mapping project

Ms. McAdams presented the Board with a rough draft of a lease agreement from ODNR for Morris Woods. ODNR advises there still may be changes from their side and that Exhibit B (Management Plan) is still to be developed and added.

Ms. McAdams advised that ODNR East District Preserve Manager Charlotte McCurdy recently asked her to advise ODNR's Rodney Apgear of McCurdy's approval for destruction of the old garage, rather than repair, so that approval could be included in the lease language. There has been no decision from ODNR yet about their removing themselves or paying for the dead trees at the entrance at Morris Woods.

b. Program Report

i. Program update

Ms. Balogh reviewed recent and upcoming programs with the Board.

Discussion followed.

c. Volunteer Coordinator Report

i. Volunteer update

Ms. McAdams and Ms Balogh provided an overview of recent volunteer activities and upcoming opportunities with the Board.

Discussion followed.

d. Director Candidate Search

Mr. Holloway advised the Board of the status of the Director candidate search.
Discussion followed.

6) New Business

a. Upcoming State Audit 2015-16

Ms. McAdams advised the Board that we received the draft financial statements from the CPA firm. Deputy County Auditor Brad Cottrell has been asked to review the draft statements before giving the CPA the go ahead to file them with state. Ms. McAdams advised that the filing should occur next week and afterwards, we can expect contact from the private contractor assigned to us by the state auditor and our audit will soon begin for Fy 2015 and 2016.

Discussion followed.

b. Natural Resource Management Advisory Committee

Mr. Kiracofe suggested to the Board the creation of a Natural Resource Management Advisory Committee to assist the District in planning for land management in the District.
Discussion followed.

The Board agreed to establish the committee at the September Board meeting and asked for the item to be added to the agenda.

c. Lobdell Disc Golf Erosion Concern - Baskets #7 & #8

Mr. Moseley explained to the Board his concerns about erosion on disc golf course baskets #7 & 8 in the woods.

It was recommended that Mr. Moseley meet with Ms. McAdams and Paul Jay, the disc golf club representative, to determine a course of action.

Discussion followed.

d. TJ Evans Trail Repair of Damaged Area

Ms. McAdams advised the Board of a damaged area on the TJ Evans Trail in the Raccoon Valley Rd area, caused by an uprooted tree during the summer storms. The Board directed Ms. McAdams to make the arrangements to have the damage repaired.

7) Comments from the public

None

8) Adjournment

Mr. Kiracofe moved, Mr. Moseley seconded, to adjourn meeting.

Motion Carried by Unanimous Vote.

Meeting Adjourned at 7:55pm

Next Regular Meeting - Sept 20, 2017, 6 pm, LPD office