

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting –May 17, 2017
James Bradley Senior Center

Mr. Holloway called the May 17, 2017, Regular Meeting to order at 6:00pm in the James Bradley Senior Center.

1) Roll Call

Present: Mr. Kiracofe; Mr. Moseley; Mr. Holloway; Ms. Sjostrand-Post.

Absent: Mr. Bradley.

*Ms. Sjostrand-Post left the meeting at 7:05 pm

Staff: Ms. Balogh; Ms. McAdams; Director Williams.

2) Approval of Minutes

- a. April 20, 2017 regular meeting

Mr. Moseley moved, Mr. Kiracofe seconded, to approve the April 20, 2017, regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Report

- a. Financial Report

Director Williams presented the April 2017 financial report to the Board.

Mr. Kiracofe moved, Mr. Moseley seconded, to accept the April 2017 Financial Report.

Motion Carried by Unanimous vote.

4) Approval of expenditures and April 2017 payroll

- a. April Payroll and Expenditures

April Payroll: \$16,792.00

Expenses over \$1,000

6029- General Fund

\$1,069.00 Alphalink Technologies (Firewall/Windows Upgrades)

\$1,661.06 Gutridge Plumbing (Office Improvements)

\$1,076.70 Curvins Auto Body (Silver Durango Body Repair)

\$10,710.00 Jarud White DBA JAW Excavating (Stadden Landing Parking Lot)

\$1,825.00 ADR & Associates (Wyatt Adkins Trail Connection)

\$3,890.00 Jarud White DBA JAW Excavating (Staddens Bridge Parking Lot Prep)

\$4,955.00 Jarud White DBA JAW Excavating (Excavation for IMP Restrooms)

\$1,505.95 Gatehouse Media DBA Columbus Dispatch (Monthly Program Guides)

Mr. Moseley moved, Ms. Sjostrand-Post seconded, to approve April 2017 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

b. Then and Now Resolutions

Director Williams presented the Board with Then & Now Resolutions to certify availability of funds at time of service to the following payees:

1. Resolution #427 Gutridge Plumbing (office improvements) in the amount of \$1,661.06.

Mr. Kiracofe moved, Mr. Moseley seconded, to adopt Resolution #427.
Motion Carried by Unanimous Vote.

5) Old Business

a. Director Report

i. Project Status Report

Director Williams updated the Board on the status of Capital and other projects, including Infirmary Mound Park trail repairs, Hanover Connection and security light installed at Riverview. Director Williams also mentioned that LPD is the recipient of a COTC Pay It Forward Grant for a bike repair station at Cherry Valley and Reddington, with the Alexandria Business Association possibly to be making a donation for a second station at Depot Street in Alexandria.

Discussion followed.

ii. LCATS

Director Williams provided the Board with the additional information on LCATS (Licking County Area Transportation Study) membership requested at the April meeting. Membership cost will be \$500 per year.

Discussion followed.

Ms. Sjostrand-Post moved, Mr. Kiracofe seconded, to join LCATS at a cost of \$500 per year.

Roll Call: Mr. Moseley-yes; Mr. Holloway-yes; Ms. Sjostrand-Post-yes;
Mr. Kiracofe-yes.

Motion carried.

b. Program Report

i. Program update

Ms. Balogh reviewed recent and upcoming programs with the Board.

Discussion followed.

c. Levy Update

i. Levy Results

Mr. Holloway announced to the Board that the Park District levy passed.

Discussion followed.

6) New Business

a. TJ Evans - berm work

Director Williams presented the Board with a proposal for berm work on a section of bike trail on the TJ Evans Trail, from Concord Rd to Windy Hollow Rd, citing safety issues and new asphalt edge protection. Director Williams recommended awarding the contract to Law General Contracting/Xtreme Solutions to perform the berm work on this section of trail at a cost of \$16,344.00, with funding to come from the Capital Project line item as budgeted. Discussion followed.

Mr. Kiracofe moved, Mr. Moseley seconded, to enter into contract with Law General Contracting/Xtreme Solutions to box berm the recommended section of the TJ Evans bike trail, at a cost of \$16,344.00, with funding to come from the Capital Project line item.

Roll Call: Mr. Holloway-yes; Ms. Sjostrand-Post-yes; Mr. Moseley-yes; Mr. Kiracofe-yes.
Motion carried.

b. Littens Lane Easement (Three Guys property at Taft South)

Director Williams presented the Board with information to discuss regarding the Littens Lane clear right of way request from Prosecutor Austin Licklider. Director Williams will provide the board a list of specifications we would like to see included in the easement document.

Discussion followed.

c. Concrete work (office stairs)

Director Williams presented the Board with a proposal to contract with TBC, Inc. to replace the exterior stairs on the north side of the office building, at a cost of \$6,600.00, with funding to come from Contract Services.

Discussion followed.

Mr. Moseley moved, Mr. Kiracofe seconded, to contract with TBC, Inc. to replace the exterior stairs on the north side of the office building, at a cost of \$6,600.00, with funding to come from Capital Improvements.

Roll Call: Mr. Kiracofe-yes; Mr. Moseley-yes; Mr. Holloway-yes.
Motion carried.

d. Hopewell to Forry Project - ROW work by Jobes Henderson

Director Williams presented the Board with a proposal to contract with Jobes Henderson to add right of way work for the Hopewell to Forry project, exercising the option on the existing agreement for engineering being performed by Jobes Henderson on the Hopewell to Forry trail extension project.

Additionally, Director Williams presented a proposal from Jobes Henderson for acquisition and environmental screening work for this project. This would cover work in acquiring the rail line, providing clear title, and performing the required environmental screening. The Right of Way acquisition services cost would be an hourly cost not to exceed the amount of \$15,250 and the ODOT environmental site assessment screening cost would be \$3,700. Discussion followed.

The Board discussed requesting that the TJ Evans Foundation should be approached to cover the land acquisition work in acquiring the rail line, providing clear title, and performing the required environmental screening as described above, due to the fact that the trail ownership will be in their name. The total additional fee would be \$18,950 that the TJ Evans Foundation would be asked to cover.

Mr. Moseley moved, Mr. Kiracofe seconded, to formally request that the TJ Evans Foundation cover the cost of the land acquisition work in acquiring the rail line, providing clear title, and performing the required environmental site assessment screening.

Roll Call: Mr. Kiracofe-yes; Mr. Moseley-yes; Mr. Holloway-yes.
Motion carried.

Mr. Kiracofe moved, Mr. Moseley seconded, to enter into contract with Jobes Henderson to perform the right of way option, contingent on the acquisition as described, at a cost of \$12,270.00, with funding to come from the Capital Project line item.

Roll Call: Mr. Kiracofe-yes; Mr. Moseley-yes; Mr. Holloway-yes.
Motion carried.

7) Comments from the public
None

8) Adjournment
Mr. Moseley moved, Mr. Kiracofe seconded, to adjourn meeting.
Motion Carried by Unanimous Vote.

Meeting Adjourned at 7:27pm
Next Regular Meeting - June 21, 2017, 6 pm, LPD office