

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting –April 19, 2017
James Bradley Senior Center

Mr. Holloway called the April 19, 2017, Regular Meeting to order at 6:00 pm in the James Bradley Senior Center.

1) Roll Call

Present: Mr. Bradley; Mr. Moseley; Ms. Sjostrand-Post; Mr. Kiracofe; Mr. Holloway.
Staff: Ms. Balogh; Ms. McAdams; Director Williams.

2) Approval of Minutes

a. March 15, 2017 regular meeting

Mr. Bradley moved, Mr. Moseley seconded, to approve the March 15, 2017 regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Report

a. Financial Report

Director Williams presented the March 2017 financial report to the Board.

Mr. Bradley moved, Mr. Kiracofe seconded, to accept the March 2017 Financial Report.
Motion Carried by Unanimous vote.

4) Approval of expenditures and March 2017 payroll

a. March Payroll and Expenditures

March Payroll \$24,588.00

6029 Expenses over \$1,000.00:

\$2,124.69 - Corporate Payment Systems (Desktop Computers and Monitors)
\$1,520.00 - Affordable Septic (IMP shelter pumping)
\$14,624.00 - City of Newark (Bike Trail Paving)
\$4,617.00 - Jarud White Jaw Excavating (Culvert Installation at Taft South)
\$1,509.07 - Gatehouse Media Columbus Dispatch (Monthly Program Guides)
\$1,272.50 - Phoenix Graphix (Marketing)
\$1,496.87 - Brian Robinson Solid Rock Sports (Turn your screen off inflatables)

3144 Expenses over \$1,000.00:

\$5,205.00 - Triple H Enterprises (TJ Evans Trail Berm Work)

Mr. Bradley moved, Mr. Kiracofe seconded, to approve March 2017 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

5) Old Business

a. Director Report

i. Project Status Report

Director Williams updated the Board on the status of Capital Projects, including completion of Infirmiry Mound restrooms project, Riverview security light is being installed on April 28, Buckeye Scenic Trail sealing scheduled for May/June, and additional trees ordered for dog park and other locations in Infirmiry Mound. Discussion followed.

ii. Seasonal Staff update

Director Williams updated the Board on the status of seasonal staff, stating that the 9-month seasonal park worker started on April 17 and the 6-month worker will start on May 1, two interns have been chosen and will be starting in May, and the volunteer coordinator has been chosen and is currently going through the background process. Discussion followed.

iii. Summer work - ProTeen

Director Williams advised the Board that the Park District that as a result of a Job & Family Services grant, ProTeen would be providing a crew of 3-4 students to work at the Park District from June through mid-August, assisting the maintenance workers and providing program support.

iv. COTC - Pay It Forward Grant

Director Williams advised the Board that Licking Park District had been chosen by students in ARCH-249 and ENGR-279B classes to receive a COTC- Pay It Forward Grant. The Licking Park District was selected to receive \$1,000 between the two classes and the students would like for the money to be allocated for one of the Bike Repair Stations on the bike trail.

v. Park Items

In response to discussion at the March Board meeting, Director Williams provided the Board with pricing on several promotional items, including water bottles, post-it note pads, t-shirts, hooded sweatshirts, ballcaps, clings/stickers, totes, keychains and notecards. The Board requested that water bottles, ballcaps, clings/stickers and tote bags be purchased and made available to the public for a suggested donation amount of \$10-water bottles, \$15-ballcaps, \$3-cling/sticker and \$5-Tote bag.

b. Program Report

i. Program update

Ms. Balogh reviewed recent and upcoming programs with the Board. Discussion followed.

c. Levy Update (Mr. Holloway)

i. Levy Update

Mr. Holloway updated the Board the Levy committee progress to this point.
Discussion followed.

6) New Business

a. TJ Evans - paving

Director Williams presented the Board with a proposal for paving a section of bike trail on the TJ Evans Trail, from Concord Rd to Windy Hollow Rd. Two companies, Law General Contracting/Xtreme Solutions and Triple H Enterprises submitted quotes, with Law General Contracting/Xtreme Solutions coming in at the lowest cost. Director Williams recommended awarding the contract to Law General Contracting/Xtreme Solutions to pave this section of trail at a cost of \$57,405.00, with funding to come from the Capital Project line item as budgeted.

Discussion followed.

Mr. Moseley moved, Mr. Bradley seconded, to enter into contract with Law General Contracting/Xtreme Solutions to pave the recommended section of the TJ Evans bike trail, at a cost of \$57,405.00, with funding to come from the Capital Project line item.

Roll Call: Mr. Kiracofe-yes; Mr. Bradley-yes; Mr. Holloway-yes; Mr. Moseley-yes;
Ms. Sjostrand-Post-yes.

Motion carried.

b. LCATS membership

Mr. Holloway presented the Board with information to discuss regarding the Licking Park District possibly becoming a member of LCATS (Licking County Area Transportation Study) at a cost of \$500 per year. Mr. Holloway suggested that membership in LCATS would provide Licking Park District with a voice at the table when issues pertaining to county bike trails were being discussed and planned. Discussion followed.

The Board requested that Director Williams gather additional information to bring back to the Board in May, when the Board would vote on the issue of LCATS membership.

7) Comments from the public

None

8) Adjournment

Mr. Bradley moved, Mr. Kiracofe seconded, to adjourn meeting.

Motion Carried by Unanimous Vote.

Meeting Adjourned at 7:21pm

Next Regular Meeting - May 17, 2017, 6 pm, LPD office