

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting –March 15, 2017
James Bradley Senior Center

Mr. Holloway called the March 15, 2017, Regular Meeting to order at 6:00pm in the James Bradley Senior Center.

1) Roll Call

Present: Mr. Bradley; Mr. Moseley; Ms. Sjostrand-Post; Mr. Kiracofe; Mr. Holloway.
Staff: Ms. Balogh; Ms. McAdams; Director Williams.

2) Approval of Minutes

a. February 22, 2017 regular meeting

Mr. Bradley moved, Mr. Kiracofe seconded, to approve the February 22, 2017 regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Report

a. Financial Report

Director Williams presented the February 2017 financial report to the Board.

Mr. Bradley moved, Mr. Moseley seconded, to accept the February 2017 Financial Report.
Motion Carried by Unanimous vote.

4) Approval of expenditures and February 2017 payroll

a. February Payroll and Expenditures

February Payroll \$16,404.00

6029 Expenses over \$1,000.00:

\$4,119.72 Lowe's (2016 Operational Shop Supplies-2016 budget, paid in 2017)

\$4,804.00 Slones Tree Service (2016 IMP Tree Removal)

\$3,077.00 Slones Tree Service (2016 IMP Tree Removal and Stump Removal)

\$20,484.00 Jarud White JAW Excavating (2016 Transaction Taft South Driveway Widening)

\$3,631.28 Nice Carpet (2016 Transaction Office Flooring)

\$18,380.00 Public Entities Pool of Ohio (Annual Insurance)

\$5,202.08 Licking County Treasurer (Muskingum Watershed Fees)

\$1,245.00 Smartsheet.com (Project Management Software)

\$1,490.00 Phoenix Graphix (2017 Marketing)

\$1,490.34 Gatehouse Media-Dispatch (February Program Inserts)

3144 Bike Path Repair and Replacement

\$3,310.43 Micks Roofing (Swans Rd Panhandle Bridge Repair)

\$2,181.39 Berntsen International (2016 Transaction Bike Trail Markers)

Mr. Bradley moved, Ms. Sjostrand-Post seconded, to approve February 2017 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

5) Old Business

a. Director Report

i. Project Status Report, Taft update

Director Williams updated the Board on the status of Capital Projects, including Goosepond and YMCA area paving projects, Riverview security light and Ohio Street bike trail bollards. Director Williams advised that the Taft South driveway expansion was now complete and the trail culvert was almost complete. The remaining stone will be added as soon as the trail is dry enough to get the trucks and equipment back there again.

Discussion followed.

ii. Hazard Tree Removal status

Director Williams updated the Board on the status of the hazard tree removal project on the TJ Evans Trail, advising that the project has begun and will be ongoing over the next several weeks.

Discussion followed.

iii. TJ Evans Trail Repair status

Director Williams updated the Board on the status of the TJ Evans trail berm repair in Granville, advising that the project is complete with two sections of retaining walls and gravel fill installed.

Discussion followed.

iv. Staddens parking lot status

Director Williams updated the Board on the status of the Staddens Landing parking lot, advising that the grading is almost complete, with stone base beginning to go in on March 17.

Discussion followed.

v. Infirmary Mound Park - restrooms

Director Williams updated the Board on the status of the new restroom installation at Infirmary Mound Park, stating that the vaults are being installed on March 23rd and the buildings are being installed on March 28.

vi. New Vehicle

Director Williams advised the Board that the new Ford Explorer vehicle has been picked up and now has LPD logo and website lettering.

vii. Central Ohio Greenways Committee

Director Williams mentioned that he had recently met with the Central Ohio Greenways Committee which is a part of MORPC and which is interested in developing a 7-county bike trail network around Columbus. Director Williams was asked to facilitate a meeting of County bike trail stakeholders, such as villages, bike clubs, County Planning and LCATS , as a first step in developing a regional plan. Our Board is invited to attend a meeting on March 30th to hear an overview.

b. Program Report

i. Program update

Ms. Balogh reviewed recent and upcoming programs with the Board.
Discussion followed.

c. Levy Update (Mr. Holloway)

i. Levy Update

Mr. Holloway updated the Board the Levy committee progress to this point.
Discussion followed.

6) New Business

a. Buckeye Scenic Trail sealing

Director Williams presented the Board with a proposal for sealing the Buckeye Scenic Trail, recommending awarding the contract to Xtreme Seal Coating to seal coat the trail at a cost of \$15,694.38, with funding to come from the 3144-Bike Trail Repair and Maintenance Fund
Discussion followed.

Mr. Bradley moved, Mr. Moseley seconded, to enter into contract with Xtreme Seal Coating to seal coat the Buckeye Scenic Trail at a cost of \$15,694.38, with funding to come from the 3144-Bike Trail Repair and Maintenance Fund.

Roll Call: Mr. Moseley-yes; Ms. Sjostrand-Post-yes; Mr. Kiracofe-yes; Mr. Holloway-yes;
Mr. Bradley-yes.
Motion carried.

b. YMCA to 21st Street paving (with Newark)

Director Williams presented the Board with the proposal to provide funds to the City of Newark for materials to do the bike trail paving projects in accordance with the Newark Bike Trail Maintenance agreement. These projects are for the YMCA area to 21st Street section of the trail with a materials cost of \$14,624.00. The work is expected to be performed in late June or early July this year.
Discussion followed.

Mr. Bradley moved, Mr. Kiracofe seconded, to provide funds to the City of Newark for materials to complete the YMCA and 21st Street area bike trail paving projects with a materials cost of \$14,624.00.

Roll Call: Ms. Sjostrand-Post-yes; Mr. Kiracofe-yes; Mr. Holloway-yes; Mr. Bradley-yes;
Mr. Moseley - yes.
Motion carried.

c. Adkins Park design (ADR)

Director Williams presented the Board with a proposal to contract with ADR for a construction plan and design work for the Wyatt Adkins Park trail connection to the Panhandle Trail at a cost of \$5,450.00.

Discussion followed.

Mr. Bradley moved, Ms. Sjostrand-Post seconded, to approve contracting with ADR for construction plan and design work for the Wyatt Adkins Park trail connection to the Panhandle Trail at a cost of \$5,450.00.

Roll Call: Mr. Kiracofe-yes; Mr. Holloway-yes; Mr. Bradley-yes; Mr. Moseley - yes;
Ms. Sjostrand-Post-yes.

Motion carried.

7) Comments from the public

None

8) Adjournment

Mr. Kiracofe moved, Mr. Bradley seconded, to adjourn meeting.

Motion Carried by Unanimous Vote.

Meeting Adjourned at 6:46 pm

Next Regular Meeting - April 19, 2017, 6 pm, LPD office