

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting – December 21, 2016
James Bradley Senior Center

Mr. Holloway called the December 21, 2016, Regular Meeting to order at 6:04pm in the James Bradley Senior Center.

1) Roll Call

Present: Mr. Bradley; Mr. Holloway; Mr. Moseley; Mr. Kiracofe
Ms. Sjostrand-Post (Arrival 6:16pm)
Staff: Ms. Balogh; Ms. McAdams; Mr. Williams

2) November 16, 2016 Board Meeting - Motion Amendment

- a. Mr. Holloway noted an error in the October payroll amount stated in the November 16, 2016 minutes.

Mr. Bradley moved, Mr. Kiracofe seconded, to reconsider the November 16, 2016 motion to approve October 2016 expenditures and payroll.
Motion Carried by Unanimous Vote.

- b. Mr. Bradley moved, Mr. Moseley seconded, to amend the November 16, 2016 motion to approve October 2016 expenditures and payroll, with the October payroll amount corrected from \$25,351.06 to \$17,016.95.
Motion Carried by Unanimous Vote.

- c. Mr. Bradley moved, Mr. Kiracofe seconded, to approve October 2016 expenditures and payroll, with the October payroll amount corrected to \$17,016.95.

Roll Call: Mr. Bradley-yes; Mr. Holloway-yes; Mr. Moseley - yes; Mr. Kiracofe - yes.
Motion carried.

3) Approval of Minutes

- a. November 16, 2016

Mr. Bradley moved, Mr. Moseley seconded, to approve the November 16, 2016, regular meeting minutes, with October payroll amount amended.
Motion Carried by Unanimous Vote.

4) Financial Report

- a. Financial Report

Director Williams presented the November 2016 financial report to the Board.

Mr. Bradley moved, Mr. Moseley seconded, to accept the November 2016 Financial Report.
Motion Carried by Unanimous vote.

5) Approval of expenditures and November 2016 payroll

a. November Payroll and Expenditures

November Payroll: \$17,448.38

Expenses over \$1,000.00

General Fund 6029

\$1,207.99 - Corporate Payment Systems (Credit card purchases)

\$1,118.40 - ZW USA Inc (Dog Waste Supplies)

\$1,360.00 - Advantage Ag & Equipment (Tire/Rims for Batwing Mower)

\$5,530.00 - Karen Chandler Legend Lawn Landscape (October Mowing)

\$30,247.00 - City Of Newark (Bike Path Paving)

\$15,967.00 - Triple H Enterprises (TJ Evans Bike Trail Sealing)

\$1,023.00 - Sign Now (Ohio Canal Greenway Kiosk)

\$1,500.00 - Phoenix Graphix (Marketing Service)

\$1,380.34 - Gatehouse Media- Columbus Dispatch (Program Guides)

Bike Path Fund 3144

\$2,140.00 - Karen Chandler Legend Lawn Landscape (October Bike Path Mowing)

Mr. Moseley moved, Mr. Kiracofe seconded, to approve November 2016 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

b. Then & Now Resolution #423 - \$150.00, Newark Rotary (fees)

c. Then & Now Resolution #424 - \$299.40, RevLocal, Inc (Web Hosting)

d. Then & Now Resolutions #425 - \$248.00, Richard Mount (IMP Well Water Line Repair)

Mr. Bradley moved, Mr. Kiracofe seconded, to adopt Resolutions #423, #424, and #425.

Motion Carried by Unanimous Vote

6) Old Business

a. Director Report

i. Project Status Report

Director Williams updated the Board on the status of Capital Projects, including the beginning of the Taft-South driveway widening and trail culvert installation, planning for adding lighting at Riverview and bollards on the bike trail at several areas between Ohio Street and EveretT Park.

Discussion followed.

ii. Park Presentation

Director Williams presented a powerpoint presentation to the Board describing past accomplishments and plans for the future. This was the presentation made to the levy committee members.

iii. 5-Year Plan - final

Director Williams provided the Board with the finalized 5-Year Strategic Plan for 2018-2022.

Mr Kiracofe moved, Mr Bradley seconded, to accept the 5-Year Strategic Plan for 2018-2022 as presented.

Roll Call: Mr. Holloway-yes; Mr. Moseley - yes; Mr. Kiracofe - yes;
Ms. Sjostrand-Post-yes; Mr. Bradley-yes.
Motion carried.

b. Program Report

i. Program update

Ms. Balogh reviewed recent and upcoming programs with the Board. Ms. Balogh presented a year-end program summary report.
Discussion followed.

c. Levy Update

i. Levy Resolution and Update

Director Williams shared the Levy Resolution document for review by the board. Director Williams advised the Board that he had followed up with the Board of Elections on their concern regarding language in the Levy Resolution document. He had been referred to the Prosecutor's Office for clarification and had been advised that the language was correct, including the use of the words "additional tax"
Discussion followed.

The Board directed Mr. Williams to meet with the Board of Elections again to discuss the language in the Levy Resolution, specifically the use of the words "additional tax" on the second page where the 'form of the ballots' was described. The main concern is the language that will be on the actual ballot. The Board stated they would like to see the words "renewal tax" or "renewal additional tax" included. The Board further directed Mr. Williams to request the assistance of Mr. Sjostrand-Post if further legal opinions were required.

7) New Business

a. Hopewell to Forry Project - engineering proposal

Director Williams presented for Board consideration, bids from ADR & Associates, LTD and Jobes Henderson & Associates, for the engineering contract for the Hopewell to Forry multi-use trail project. Director Williams recommended making the award to the lowest bid, received from Jobes Henderson & Associates in the amount of \$24,885.00. Discussion followed.

Mr. Bradley moved, Ms. Sjostrand-Post seconded, to approve awarding the engineering contract for the Hopewell to Forry bike trail project to Jobes Henderson & Associates in the amount of \$24,885.00.

Roll Call: Mr. Kiracofe - yes; Ms. Sjostrand-Post-yes; Mr. Bradley-yes; Mr. Holloway-yes;
Mr. Moseley - yes.
Motion carried.

b. OCVN - MOU

Director Williams presented a proposed Memorandum of Understanding (MOU) with Ohio State University, The Dawes Arboretum and Licking County Soil & Water Conservation District to collaboratively offer the Licking County OCVN course for a period of two years, beginning in CY2016.

Mr. Bradley moved, Ms. Sjostrand-Post seconded, to approve entering into a Memorandum of Understanding (MOU) with Ohio State University, The Dawes Arboretum and Licking County Soil & Water Conservation District to collaboratively offer the Licking County OCVN course for a period of two years, beginning in CY2016.

Roll Call: Mr. Moseley - yes; Mr. Kiracofe - yes; Ms. Sjostrand-Post-yes; Mr. Bradley-yes;
Mr. Holloway-yes.
Motion carried.

8) Comments from the public

Licking County Library Adult Services Librarian Kristine Williams stated they are encouraged to visit county businesses and organizations. She introduced herself and offered to partner with the Park District in programming and other possible collaborative efforts. Ms. Williams described many different things the library system offers besides just books. Discussion followed and Ms. Williams was thanked for her visit and for attending the Board meeting.

9) Adjournment

Mr. Bradley moved, Ms. Sjostrand-Post seconded, to adjourn meeting.
Motion Carried by Unanimous Vote.

Meeting Adjourned at 7:32pm

Next Regular Meeting - January 18, 2017 (Organizational, setting meeting dates)