

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting – November 16, 2016
James Bradley Senior Center

Mr. Holloway called the November 16, 2016, Regular Meeting to order at 6:02 pm in the James Bradley Senior Center.

1) Roll Call

Present: Mr. Bradley; Mr. Holloway; Mr. Moseley; Mr. Kiracofe

Absent: Ms. Sjostrand-Post

Staff: Ms. Balogh; Ms. McAdams; Mr. Williams

2) Approval of Minutes

a. October 19, 2016

Mr. Bradley moved, Mr. Moseley seconded, to approve the October 19, 2016, regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Report

a. Financial Report

Director Williams presented the October financial report to the Board.

Mr. Moseley moved, Mr. Bradley seconded, to accept the October 2016 Financial Report.

Motion Carried by Unanimous vote.

4) Approval of expenditures and October 2016 payroll

a. October Payroll and Expenditures

October Payroll: \$25,351.06

**NOTE: Motion reconsidered at December 2016 meeting, due to incorrect payroll amount*

Expenses over \$1,000.00

General Fund 6029

\$8,550.00 Karen Chandler- Legend Lawn Landscape (September Mowing, paid in October)

\$4,567.74 Karen Chandler- Legend Lawn Landscape (Lobdell Disc Golf Fencing)

\$1,990.81 Signs Now (IMP Front Sign Deposit)

\$1,023.00 Signs Now (Ohio Canal Greenway Sign Deposit)

\$66,660.00 Triple H Enterprises (TJ Evans Bike Trail Paving)

\$16,368.00 Triple H Enterprises (Panhandle Trail Sealing)

\$1,486.00 The Romine Company (Boyd Wilkin Slate Roof Repair)

\$1,500.00 Phoenix Graphix (Marketing)

\$1,364.48 Gatehouse Media Ohio Holdings DBA The Dispatch (Monthly Program Guides)

3144 Bike Path

\$10,792.64 Xtreme Sealcoating (City of Heath Bike Path Paving)

\$2,140.00 Karen Chandler Legend Lawn Landscape (September Bike Path Mowing paid in Oct)

Mr. Bradley moved, Mr. Kiracofe seconded, to approve October 2016 payroll and expenditures over \$1,000.00 as presented.
Motion Carried by Unanimous Vote.

5) Old Business

a. Director Report

i. South Newark meeting

Director Williams advised that he met recently with Newark City Councilman and member of the South Newark Civic Association Jeremy Blake and several residents of the community surrounding Riverview Reserve. The residents shared their thoughts and concerns regarding Riverview Reserve, park programming and nearby bike trails.

Discussion followed.

Mr. Holloway stated that he feels there are a couple of improvements that we could do fairly quickly. He suggested that we put a pole light at the park entrance and put bollard barriers to restrict motorized vehicles from entering the trail at the Ohio Street entrance to the bike trail. The Board concurred and asked Director Williams to proceed with making these improvements.

ii. Project Status Status Report

Director Williams updated the Board on the status of Capital Projects, including the ongoing work to open Taft-South trails to equestrians, upcoming installation of the Ohio Canal Greenway kiosk at Canal Park in Hebron, planning for new signage and a kiosk at the Lobdell Reserve Disc Golf Course, Hanover bike trail connection and Goosepond bike trail paving.

Discussion followed.

b. Program Report

i. Program update

Ms. Balogh reviewed recent and upcoming programs with the Board.

Discussion followed.

6) New Business

a. Levy Resolution (draft)

Director Williams presented for Board review, a draft resolution to add the Park District levy issue to the Spring 2017 ballots. February 2, 2017, is the deadline for submitting the documents to the Auditor's office.

Discussion followed.

b. Taft South - driveway, culvert replacement

Director Williams presented the Board with a proposal for contracting with JAW Excavating for widening the east driveway at Taft south/Kraner Nature Center at a cost of \$20,344.00. Discussion followed.

Mr. Bradley moved, Mr. Moseley seconded, to approve contracting with JAW Excavating for widening the east driveway at Taft south/Kraner Nature Center at a cost of \$20,344.00.

Roll Call: Mr. Moseley - yes; Mr. Kiracofe - yes; Mr. Bradley-yes; Mr. Holloway-yes.
Motion carried.

c. Vehicle Replacement

Director Williams presented the Board with a proposal to replace the 2001 Dodge Durango, oldest SUV in the park fleet, due to age, mileage, rusted body condition, mechanical issues and suspension issues. After comparison research and test driving several makes and models, Director Williams recommended the purchase of a Ford Explorer at state contract pricing for a cost of \$31,283.50, plus an additional \$1,500 to add safety lights, using funds from the Maintenance Reserve Fund.

Mr. Bradley moved, Mr. Kiracofe seconded, to approve the replacement of the 2001 Dodge Durango at a cost of \$31,283.50, plus an additional \$1,500 for safety lights using funds from the Maintenance Reserve Fund.

Roll Call: Mr. Kiracofe - yes; Mr. Bradley-yes; Mr. Holloway-yes; Mr. Moseley - yes.
Motion carried.

d. 2017 Budget - final draft

Director Williams presented the Board with the final draft of the 2017 budget. Discussion followed.

Mr. Kiracofe moved, Mr. Bradley seconded, to approve the 2017 budget as presented.

Roll Call: Mr. Holloway-yes; Mr. Moseley - yes; Mr. Kiracofe - yes; Mr. Bradley-yes.
Motion carried.

e. 5-Year Plan

Director Williams provided the Board with the draft 5-year plan for Board review. Discussion followed. The Board directed staff to move forward with printing of the 5-year plan document.

7) Comments from the public

None

8) Adjournment

Mr. Bradley moved, Mr. Moseley seconded to adjourn meeting.
Motion Carried by Unanimous Vote.

Meeting Adjourned at 7:26pm

Next Regular Meeting - December 21, 2016, 6:00pm.