

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting – October 19, 2016
James Bradley Senior Center

Mr. Holloway called the October 19, 2016, Regular Meeting to order at 6:03 pm in the James Bradley Senior Center.

1) Roll Call

Present: Ms. Sjostrand-Post; Mr. Bradley; Mr. Holloway; Mr. Moseley; Mr. Kiracofe.
Staff: Ms. Balogh; Ms. McAdams; Mr. Williams

2) Approval of Minutes

a. September 21, 2016

Mr. Bradley moved, Mr. Kiracofe seconded, to approve the September 21, 2016, regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Report

a. Financial Report

Director Williams presented the September financial report to the Board.

Mr. Bradley moved, Mr. Moseley seconded, to accept the September 2016 Financial Report.

Motion Carried by Unanimous vote.

4) Approval of expenditures and July 2016 payroll

a. September Payroll and Expenditures

September Payroll: \$25,351.06

Expenses over \$1,000.00

General Fund 6029

\$8,590.00- Karen Chandler (Legend Lawn Landscape) August mowing

\$1,364.48 Dispatch Media- September Program Guides

3144- Bike Path Repair and Replacement

\$2,140.00 Karen Chandler (Legend Lawn Landscape)- August Bike Trail Mowing

Mr. Bradley moved, Ms. Sjostrand-Post seconded, to approve September 2016 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

5) Old Business

a. Director Report

i. Marketing - Wendy Hollinger

Wendy Hollinger of Phoenix Graphix updated the Board on the status of marketing.

Discussion followed.

ii. Project Status Status Report

Director Williams updated the Board on the status of Capital Projects, including the driveway widening project at the Nature Center noting Infirmity Mound Park trail improvements by OHC and LPD staff and that the Army Corp of Engineers permit has been received and the work is planned for November. Other work scheduled in November at Taft South is changing the metal bridge to a dirt and culvert crossing and installation of a horse-friendly gate crossing between Taft North and South. Director Williams also shared news of a Student Fellow coming in January 2017 through Rick Platt and the Port Authority.

Discussion followed.

iii. Bike Trails

1. ODOT TAP update (Hopewell Extension)

Director Williams advised that Board he met with ODOT and other state and county stakeholders regarding the Hopewell Bike Trail Extension. ODOT wants contractor bids to go out in November 2017.

Discussion followed.

2. TJ Evans - Paving, Sealing

Director Williams advised the Board that the 1.3 mile paving project on the TJ Evans trail at Raccoon Valley has been completed. The 3 miles of sealing on the Panhandle Trail and the 3 miles of sealing from Cherry Valley to Granville has also been completed.

Discussion followed.

3. Hanover

Director Williams advised that Board he has had further discussions with Shane Atkins of and ADR regarding the Hanover project. He stated he expects to receive plans from ADR in early November, adding that everything is still moving forward on this project.

4. Newark - Goosepond to Sharon Valley

Director Williams advised that the City of Newark has requested the Park District provide it's \$30,247 materials cost of the 2017 bike trail paving project, as per the bike trail maintenance agreement. The funds would be provided now so they are in place as Newark is finalizing its 2017 budget and scheduling Spring projects.

Mr. Bradley moved, Mr. Moseley seconded, to approve payment of \$30,247 to the City of Newark to fund materials for Spring 2017 bike trail paving projects.

Roll Call: Mr. Bradley-yes; Mr. Holloway-yes; Mr. Moseley - yes;
Mr. Kiracofe - yes; Ms. Sjostrand-Post-yes.

Motion carried.

5. Trail Maintenance Agreements

Director Williams updated the Board on bike trail agreements stating that he met with new Granville Village Manager Steve Pike and provided him with the agreement document. Mr. Pike will present it at their November meeting. The Johnstown agreement is done. Mr. Bradley re-stated his previous recommendation to obtain a new bike trail agreement with the County Commissioners.

Discussion followed.

b. Program Report

i. Program update

Ms. Balogh reviewed recent and upcoming programs with the Board.

Discussion followed.

6) New Business

a. ODOT Resolution - Hopewell Extension

Director Williams presented the Board with Resolution #423 to enter into agreement with ODOT to receive funding for the Hopewell Bike Trail Extension.

Mr. Moseley moved, Mr. Bradley seconded, to approve Resolution #423, to enter into agreement with ODOT to receive funding for the Hopewell Bike Trail Extension.

Roll Call: Mr. Holloway-yes; Mr. Moseley - yes; Mr. Kiracofe - yes;
Ms. Sjostrand-Post-yes; Mr. Bradley-yes.
Motion carried.

b. 2017 Fee Schedule

Director Williams presented the Board with the proposed 2017 fee schedule.
Discussion followed.

Mr. Bradley moved, Mr. Kiracofe seconded, to approve the 2017 Fee Schedule as presented.

Roll Call: Mr. Moseley - yes; Mr. Kiracofe - yes; Ms. Sjostrand-Post-yes;
Mr. Bradley-yes; Mr. Holloway-yes.
Motion carried.

c. 2017 Budget - first draft

Director Williams presented the Board with the first draft of the 2017 budget. The final budget will be presented for Board approval at the November meeting.

Discussion followed.

7) Comments from the public

None

8) Adjournment

Mr. Bradley moved, Ms. Sjostrand-Post seconded to adjourn meeting.
Motion Carried by Unanimous Vote.

Meeting Adjourned at 7:42pm

Next Regular Meeting - November 16, 2016, 6:00pm.