

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting – August 17, 2016
James Bradley Senior Center

Mr. Holloway called the August 17, 2016 Regular Meeting to order at 6:00pm in the James Bradley Senior Center.

1) Roll Call

Present: Ms. Sjostrand-Post; Mr. Bradley; Mr. Holloway; Mr. Moseley; Mr. Kiracofe.
Staff: Ms. Balogh; Ms. McAdams; Mr. Williams

2) Approval of Minutes

a. July 20, 2016

Mr. Kiracofe moved, Mr. Moseley seconded, to approve the July 20, 2016 regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Report

a. Financial Report

Mr. Bradley moved, Mr. Kiracofe seconded, to accept the July 2016 Financial Report.
Motion Carried by Unanimous vote.

4) Approval of expenditures and July 2016 payroll

a. July Payroll and Expenditures

July Payroll: \$19,392.90

Expenses over \$1,000.00

General Fund 6029

\$1,286.56 Granville Lumber (Shelter House Repair)

\$3,365.00 Albyn's Landscape (Trees)

\$1,945.00 Jarud White (Site Prep for Lobdell Parking Lot)

\$1,765.48 Girls at Play (Stand Up Paddle Board Instructor Fee & Meal/Travel

Reimbursement)

\$8,305.50 Rocks Trailer Sales (Gooseneck Trailer)

\$4,905.00 Jarud White (Lobdell Parking Lot Improvements)

\$4,642.47 Licking County Treasurer (Boyd Wilkin Taxes)

\$1,163.01 Gannett Satellite (Newark Advocate Program Guides, June inserts/July Program

Mr. Bradley moved, Mr. Moseley seconded, to approve July 2016 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

b. Then & Now Resolution #421 -Anna Levesque (Girls at Play) \$656.48 SUP Travel/ Meal Reimbursement)

Mr. Bradley moved, Mr. Kiracofe seconded, to adopt Resolution #421.
Motion Carried by Unanimous Vote.

5) Old Business

a. Director Report

i. Marketing

Wendy Hollinger provided the Board with an update on the marketing activity since the July Board Meeting and answered questions that arose at the July Board Meeting. Discussion followed.

ii. Project Status Report, Ohio Canal Greenway ribbon cutting

Director Williams updated the Board on the status of Capital Projects, including the Lobdell Reserve disc golf course parking lot expansion and fence installation, Taft South driveway project permit number received from the US Army Corps of Engineers, and Boyd Wilkin fencing completed at entrance. Director Williams also mentioned other projects including extensive bike trail flailing for vegetation control. Director Williams advised the Board of the activities planned for the Ohio Canal Greenway ribbon cutting, to be held on Friday, August 19. Discussion followed.

iii. Johnstown/Granville Maintenance Agreements

Director Williams updated the Board on the Johnstown and Granville bike trail maintenance agreements. He advised that Johnstown was to have approved the agreement in their meeting on August 16 and the Granville agreement should be approved by our October board meeting.

iv. Bike Trails Paving

Director Williams provided an update to the Board on the three bike trail paving projects slated for completion this fall. The three projects are Goosepond Rd-south, TJ Evans Trail Phase 2-Moots Run to Raccoon Valley Rd just south of Alexandria, and the Hanover connection. Director Williams advised that the formal bid process for the Hanover connection is in progress and the bid period closes on August 24.

It was confirmed that the landowner is the school and that there would be a management agreement between LPD and the school. Director Williams made a recommendation to the Board to appropriate \$104,000 in funding for the Hanover Connection from the 6029 rollover balance. Discussion followed.

Mr. Moseley moved, Mr. Bradley seconded, to approve appropriating \$104,000 in funding for the Hanover connection from the 6029 rollover balance to the Capital Improvements line item.

Motion Carried by Unanimous Vote.

b. Program Report

i. Program update

Director Williams noted that Ms. Balogh's 1 year anniversary was coming up in October and advised that program numbers are up 4% as of June 30, over the same period last year. The Director and the Board expressed their appreciation for all Ms. Balogh has done and for her success with Licking Park District programming. Discussion followed regarding local advertising and publishing of press releases. The Board expressed the desire to purchase advertising for certain programs and events to ensure publication and distribution. Ms. Balogh reviewed recent and upcoming programs with the Board. Discussion followed.

6) New Business

a. 2016 Newark Urban Deer Hunting Program

Director Williams presented the Board with a proposed agreement to again participate in the Newark Urban Deer Hunting Program at Riverview Reserve for the 2016-2017 season.

Mr. Mosley moved, Mr. Kiracofe seconded, to participate in the Newark Urban Deer Hunting Program at Riverview Reserve for the 2016-2017 season.

Roll Call: Ms. Sjostrand-Post-yes; Mr. Bradley-yes; Mr. Holloway-yes; Mr. Moseley - yes; Mr. Kiracofe - yes.

Motion carried.

b. Strategic Plan

Director Williams presented the current draft of the 2018-2022 Strategic Plan with the Board, asking for them to share their input and comments within the next two weeks so that the document can be finalized.

7) Comments from the public

None

8) Adjournment

Mr. Bradley moved, Mr. Moseley seconded to adjourn meeting.

Motion Carried by Unanimous Vote.

Meeting Adjourned at 7:41pm

Next Regular Meeting - September 21, 2016, 6:00pm.